

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Improvement District No. 9 (BANFF) in the Province of Alberta
July 9, 2024 at 9:00am
Rimrock Resort & Zoom**

COUNCIL MEMBERS PRESENT

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|---------------------|---------------------|
| Dave Schebek | Chair |
| Jean-Marc Stelter | Vice Chair |
| Don Beaulieu | Councillor (Online) |
| Julie Canning | Councillor |
| Alexandra Parkinson | Councillor |

COUNCIL MEMBERS ABSENT

ADMINISTRATION PRESENT

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|-----------------|-------------------------------------|
| Danielle Morine | Chief Administrative Officer |
| Kassidy Stevens | Legislative Assistant (Online) |
| Kurtis Pratt | Deputy Chief Administrative Officer |

ADMINISTRATION ABSENT

VISITING OFFICIALS

| | | |
|------------------|--------------------------------------|--------------------------------------------|
| Susan Richter | Detachment Sergeant | Lake Louise RCMP (Online) |
| Mike Buxton-Carr | Detachment Commander | Banff RCMP |
| Vinnie Hetu | Sergeant | Alberta RCMP Traffic - Cochrane/Bow Valley |
| Tracey LeBlanc | Current Townsites and Realty Manager | Parks Canada LLYK Field Unit (Online) |
| Dani McIntosh | Interim Townsites and Realty Manager | Parks Canada LLYK Field Unit (Online) |
| Wanda Bogdane | Executive Director | Banff Lake Louise Hospitality Association |

1. CALL TO ORDER

Chair Schebek called the July 9, 2024 Regular Council Meeting to order at 9:00am

2. APPROVAL OF AGENDA

Councillor Parkinson added item 5e: BLLHA Transition to the agenda.

01-09-07-2024 Chair Schebek **MOVED** to accept the July 9, 2024 Council Meeting agenda as amended.

MOTION CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

02-09-07-2024 Chair Schebek **MOVED** to accept the June 11, 2024 Council Meeting minutes as presented.

MOTION CARRIED UNANIMOUSLY

4. FINANCIAL REPORTS

03-09-07-2024 Chair Schebek **MOVED** to accept the May 2024 Financial Reports as presented.

MOTION CARRIED UNANIMOUSLY

5. DELEGATIONS

a. Alberta Municipal Affairs Standing Update

No one in attendance.

b. RCMP Standing Update

Sergeant Vinnie Hetu with the Alberta RCMP Traffic - Cochrane/Bow Valley presented to Council on the amalgamation of the Cochrane and Bow Valley Traffic units in 2023, what their current staffing levels are, the unit's patrol plan, statistics, and upcoming projects; as well as answered any questions that Council had.

Commander Mike Buxton-Carr with the Banff RCMP Detachment updated Council on the current low staffing levels due to being four members down, as well as recent crime statistics.

Sergeant Susan Richter of the Lake Louise RCMP Detachment updated Council on crime statistics, enforcement efforts over the Canada Day long weekend, human resource levels, as well as informed them of a business targeted initiative they conducted to ensure that no businesses were selling cigarette or vape products to underaged individuals, which all businesses passed.

c. Parks Canada Standing Update

Tracey LeBlanc with Parks Canada LLYK Field Unit informed Council that the Voyent App has officially launched, that the Lake Louise Community Plan surveys have been completed and were well responded to, and provided an update on the shuttle vehicle program that they are managing. Tracey also informed Council that she has taken an interim position with the Banff Field Unit and that Dani McIntosh will be taking over for her. Council thanked her for her work over the years.

d. Lake Louise Fire Department

No one in attendance.

e. Banff Lake Louise Hospitality Association (BLLHA)

Wanda Bogdane of BLLHA came to Council to discuss her departure from the organization, thank them for their collaboration over the years, and introduce them to her successors and colleagues.

6. BUSINESS AND DISCUSSION ITEMS

a. Draft Purchasing Policy

04-09-07-2024 Chair Schebek **MOVED** to approve Policy No. 2024-02 Purchasing Policy as presented.

MOTION CARRIED UNANIMOUSLY

7. CAO & COMMITTEE REPORTS/COUNCIL ROUNDTABLE

a. CAO Report

05-09-07-2024 Chair Schebek **MOVED** to accept the CAO Report as information.

MOTION CARRIED UNANIMOUSLY

Councillor Beaulieu left the meeting at 9:49am and returned at 9:55am.

b. Council Roundtable

Chair Schebek provided a verbal report to Council on his attendance at the ROAM Transit strategic planning session and informed Council that he will bring a draft of the plan to an upcoming Council meeting. He also informed Council of a fall that occurred from an alpine climber and discussed how situations like that prove the usefulness of systems such as the Voyent app.

Vice Chair Stelter provided a verbal report to Council on his attendance at the Canada Day festivities in Lake Louise.

Councillor Beaulieu informed Council that during the Bow Valley Regional Housing Meeting, they were informed that extra beds will be opening up due to increased staffing levels for long-term care.

Councillor Canning acknowledged the departure of Wanda Bogdane of the BLLHA, informed Council of the upcoming referendum in Banff regarding Banff Ave and the impacts it could have on the ID, and brought to their attention the importance of being aware of the current bear situation.

Councillor Parkinson provided a verbal report to Council on her participation in the Lake Louise Low Down at the ID9 booth which saw a large number of attendees. She also informed Council that she has a meeting with the Banff EMS regarding the ambulance scheduled for September and was involved in further strategic planning with ROAM Transit with Chair Schebek.

Councillor Beaulieu left the meeting at 10:03am and rejoined at 10:05am.

8. CORRESPONDENCE & REPORTS

06-09-07-2024 Chair Schebek **MOVED** accept the correspondence and reports as information.

MOTION CARRIED UNANIMOUSLY

9. UPCOMING MEETINGS

ID9 Regular Council Meeting 1:30pm, Tuesday August 17th, 2024 | Lake Louise Sport & Recreation Centre & Virtual

10. CLOSED SESSION

07-09-07-2024 Chair Schebek **MOVED** that due to Section 21 of the Freedom of Information & Protection of Privacy Act that the meeting be taken into Closed Session to discuss some confidential matters of Council business at 10:14am.

MOTION CARRIED UNANIMOUSLY

The following people remained in the closed session:

- Danielle Morine, Chief Administrative Officer
- Kurtis Pratt, Deputy Chief Administrative Officer
- Cassidy Stevens, Legislative Assistant

08-09-07-2024 Chair Schebek **MOVED** to end the Closed Session at 10:19am.

MOTION CARRIED UNANAMOUSLY

11. ADJOURNMENT

09-09-07-2024 Councillor Parkinson **MOVED** to adjourn the July 9, 2024 Regular Council Meeting at 10:19am.

MOTION CARRIED UNANAMOUSLY

Minutes Approved on the 13th of August 2024.

ID9



Chair – Dave Schebek

Chief Administrative Officer – Danielle Morine