

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of the Improvement District No. 9 (BANFF) in the Province of Alberta**  
**October 8, 2024 at 1:30pm**  
*Lake Louise Sport & Recreation Centre & Zoom*

**COUNCIL MEMBERS PRESENT**

Dave Schebek	Chair
Jean-Marc Stelter	Vice Chair (Remote)
Don Beaulieu	Councillor
Alexandra Parkinson	Councillor

**COUNCIL MEMBERS ABSENT**

Julie Canning	Councillor
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**ADMINISTRATION PRESENT**

Danielle Duffy	Chief Administrative Officer
Kassidy Stevens	Legislative Assistant

**ADMINISTRATION ABSENT**

Kurtis Pratt	Deputy Chief Administrative Officer
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**VISITING OFFICIALS**

Nathan Pitcher	Corporal	Lake Louise RCMP
Njeri Karanja	Director, Municipal Advisory & Capacity Services	Alberta Municipal Affairs

**1. CALL TO ORDER**

Chair Schebek called the October 8, 2024 Regular Council Meeting to order at 1:30pm

**2. APPROVAL OF AGENDA**

**10-08-10-2024** Councillor Parkinson **MOVED** to accept the October 8, 2024 Council Meeting agenda as presented.  
**MOTION CARRIED UNANIMOUSLY**

**3. APPROVAL OF MINUTES**

**11-08-10-2024** Chair Schebek **MOVED** to accept the September 10, 2024 Strategy Review Meeting minutes as presented.  
**MOTION CARRIED UNANIMOUSLY**

**12-08-10-2024** Chair Schebek **MOVED** to accept the September 10, 2024 Regular Council Meeting minutes as presented.  
**MOTION CARRIED UNANIMOUSLY**

**4. FINANCIAL REPORTS**

**13-08-10-2024** Chair Schebek **MOVED** to accept the September 2024 Financial Reports as presented.  
**MOTION CARRIED UNANIMOUSLY**

**5. DELEGATIONS**

a. Alberta Municipal Affairs Standing Update

Njeri Karanja of Alberta Municipal Affairs informed Council that the hiring process for the role of Improvement District Municipal Advisor is ongoing, and will update Council when a candidate is chosen, which is expected to be in the coming weeks; as well as answered any questions that Council had.

b. RCMP Standing Update

Corporal Nathan Pitcher of the Lake Louise RCMP updated Council that staffing levels are looking good for the winter with only one currently vacant position; shared the success of the various community engagement sessions that they were a part of recently, including the FCLL Health and Wellness Fair and the Red Serge efforts over the summer; updated Council of crime statistics over the past month; discussed traffic relating to ongoing roadwork; and answered any questions from Council.

c. Parks Canada Standing Update

No one in attendance.

d. Lake Louise Fire Department

No one in attendance.

## 6. BUSINESS AND DISCUSSION ITEMS

### a. Strategy Review Discussion

**14-08-10-2024** Councillor Parkinson **MOVED** to accept the Strategy Review document as presented.

**MOTION CARRIED UNANIMOUSLY**

### b. 2025 ID9 Controlled Budget Discussions

Council began conversations relating to the 2025 Budget and reviewed the areas in which they can control, and the amounts and areas in which they are not. Council will discuss the 2025 Budget further during the November Regular Council Meeting.

## 7. CAO & COMMITTEE REPORTS/COUNCIL ROUNDTABLE

### a. CAO Report

CAO Duffy discussed upcoming meetings with Government of Alberta representatives at the RMA Conference in November, including a meeting with Minister McIver and the new Improvement Districts representative. CAO Duffy also provided an update on progress being made on the LLSCR following the flooding, and expressed her gratitude to staff members Denny Rose Young and Cassidy Stevens for their assistance while she was away.

### b. Council Roundtable

Chair Schebek provided a verbal report to Council on his attendance at the Alberta Municipalities Convention and found it a valuable Council activity, as well as expressed enthusiasm to hear about the collaboration between the Municipality of Jasper and Parks Canada going so well during their emergency.

Vice-Chair Stelter provided a verbal report to Council on his attendance at the Alberta Municipalities Convention and his participation in some interesting sessions, as well as his interaction with Minister McIver and Opposition Leader Nenshi. He further informed Council that he will be attending the Ministers Round Table in November on behalf of AMPPE.

Councillor Beaulieu discussed concerns regarding emergency evacuation plans for those located in the east of the ID (within the Banff Field Unit).

Councillor Parkinson provided an update to Council on her attendance at the Alberta Municipalities Conference and found it a valuable experience, highlighting the social media session, the evening activities, and the emphasis that was put on Jasper response efforts. She further informed Council that she has been working with the Marigold Library and will be hosting their CEO and COO to take them on a tour of the ID to give them an impression of how far their services should extend.

## 8. CORRESPONDENCE & REPORTS

**15-08-10-2024** Chair Schebek **MOVED** accept the correspondence and reports as information.

**MOTION CARRIED UNANIMOUSLY**

## 9. UPCOMING MEETINGS

- a. Truth & Reconciliation Committee 11:30am, Tuesday November 12th | Lake Louise Sport & Recreation Centre & Virtual
- b. ID9 Regular Council Meeting 1:30pm, Tuesday November 12th | Lake Louise Sport & Recreation Centre & Virtual

## 10. CLOSED SESSION

**16-08-10-2024** Chair Schebek **MOVED** that due to Sections 21 of the Freedom of Information & Protection of Privacy Act that the meeting be taken into Closed Session to discuss some confidential matters of Council business at 2:09pm.

**MOTION CARRIED UNANIMOUSLY**

The following people remained in the closed session:

- Danielle Duffy, Chief Administrative Officer
- Cassidy Stevens, Legislative Assistant

**17-08-10-2024** Councillor Parkinson **MOVED** to end the Closed Session at 2:09pm.

**MOTION CARRIED UNANIMOUSLY**

## 11. ADJOURNMENT

**09-10-09-2024** Councillor Beaulieu **MOVED** to adjourn the October 8, 2024 Regular Council Meeting at 2:10pm.

**MOTION CARRIED UNANIMOUSLY**

Minutes Approved on the 12<sup>th</sup> of November 2024.



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Chair – Dave Schebek



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Chief Administrative Officer – Danielle Duffy