

MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Improvement District No. 9 (BANFF) in the Province of Alberta
April 8, 2025 at 1:30pm
Lake Louise Sport and Recreation Centre & Zoom

COUNCIL MEMBERS PRESENT

Dave Schebek	Chair
Jean-Marc Stelzer	Vice Chair
Julie Canning	Councillor (Remote)
Don Beaulieu	Councillor
Alexandra Parkinson	Councillor

COUNCIL MEMBERS ABSENT**ADMINISTRATION PRESENT**

Danielle Duffy	Chief Administrative Officer
Kurtis Pratt	Deputy Chief Administrative Officer
Kassidy Stevens	Legislative Assistant

ADMINISTRATION ABSENT**VISITING OFFICIALS**

Natalie Rice	Sergeant	Banff RCMP
Susan Richter	Detachment Commander	Lake Louise RCMP
Jessica Kapoor	Municipal Advisor, Improvement Districts	Alberta Municipal Affairs
Irfan Ansari	Manager of Improvement Districts and Land Use Planning	Alberta Municipal Affairs
Chelsey Dawes	Emergency Management and Planning Manager	Parks Canada LLYK Field Unit
Sasha Yasinski	Emergency Services Coordinator	Parks Canada LLYK Field Unit
Jesse Horodyski	Lieutenant	Lake Louise Fire Department

1. CALL TO ORDER

Chair Schebek called the April 8, 2025 Regular Council Meeting to order at 1:33pm.

Councillor Beaulieu began the meeting with a Land Acknowledgement.

2. APPROVAL OF AGENDA

07-08-04-2025 Chair Schebek **MOVED** to accept the April 8, 2025 Council Meeting agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

08-08-04-2025 Chair Schebek **MOVED** to accept the March 11, 2025 Regular Council Meeting Minutes as presented.

MOTION CARRIED UNANIMOUSLY

09-08-04-2025 Chair Schebek **MOVED** to accept the March 31, 2025 Special Council Meeting Minutes as amended.

MOTION CARRIED UNANIMOUSLY

4. FINANCIAL REPORTS

10-08-04-2025 Councillor Stelzer **MOVED** to accept the November 2024 Trial Balances, December 2024 Trial Balances & 2024 YE Report on Interest Earned on Deferred Grants as presented.

MOTION CARRIED UNANIMOUSLY

5. DELEGATIONS

a. Alberta Municipal Affairs Standing Update

Jessica Kapoor of Alberta Municipal Affairs informed Council that the Provincial Priorities Act is now in effect and MA will provide Council with details on how it will affect the ID. Council inquired into details of the roll out of the act were informed that they will be provided with timelines as the learning process progresses.

b. RCMP Standing Update

Natalie Rice of the Banff RCMP informed Council on traffic statistics from the last month including impaired, aggressive driving, and speeding. She discussed the introduction of body worn cameras on officers, the organization of the G7 Summit, and answered any questions that Council had.

Susan Richter of the Lake Louise RCMP informed Council that the liquor store offender has been dealt with, that they have not received any additional information regarding the G7 summit since last month, and that she will be on a temporary leave by the end of the month but will be back on full duty by the summer.

c. Parks Canada Standing Update

Chelsey Dawes of Parks Canada discussed the progress on the fire guard and the efforts to clean up the area being taken upon the thawing of the snow. She updated Council on the proceedings of the emergency management planning, including the hiring of Sasha Yasinski to assist with the implementation, and the work being done on evacuation plans and emergency social services. Chelsey also updated Council on the upcoming test notification on the Voyent app and discussed the ways in which the ID could work with adjacent communities on emergencies. Finally, Chelsey informed Council on the emergency coordination centre that will be set up in Banff for the G7 summit. Chair Schebek informed Council that the response to the looks of the fire guard have been positive.

d. Lake Louise Fire Department

Jesse Horodyski of the Lake Louise Fire Department discussed the increase in call volume that they have seen since the beginning of the year, the types of calls that they have responded to, the recent training efforts that have been completed by members, the preparation for in-house wild land fire training, and answered any questions that Council had.

6. BUSINESS AND DISCUSSION ITEMS

a. 2025 Tax Rate Bylaw

11-08-04-2025 Councillor Stelter **MOVED** to pass First Reading to Bylaw No. 2025-01: 2025 Tax Rate Bylaw.

MOTION CARRIED

Those in favour: Chair Schebek and Councillors Beaulieu, Parkinson, and Stelter.

Those opposed: Councillor Canning.

12-08-04-2025 Chair Schebek **MOVED** to pass Second Reading to Bylaw No. 2025-01: 2025 Tax Rate Bylaw.

MOTION CARRIED

Those in favour: Chair Schebek and Councillors Beaulieu, Parkinson, and Stelter.

Those opposed: Councillor Canning.

13-08-04-2025 Councillor Parkinson **MOVED** to proceed to Third Reading of Bylaw No. 2025-01: 2025 Tax Rate Bylaw.

14-08-04-2025 Chair Schebek **MOVED** to pass Third Reading to Bylaw No. 2025-01: 2025 Tax Rate Bylaw.

MOTION CARRIED

Those in favour: Chair Schebek and Councillors Beaulieu, Parkinson, and Stelter.

Those opposed: Councillor Canning.

b. 2025 Appointment Process

CAO Duffy informed Council on key dates and details regarding the Council Appointment Process that is scheduled for 2025. They accepted the update as information.

7. CAO & COMMITTEE REPORTS/COUNCIL ROUNDTABLE

a. CAO Report

EOEP Council Orientation: CAO Duffy inquired into if Council would be interested in facilitating EOEP for the Council Orientation this fall. Council suggested that they keep orientation in-house immediately following the appointment process and look into bringing EOEP in for a later session.

SARVSS Update: Council was informed on recent conversations that CAO Duffy had with SARVSS in which they informed her that they will not be able to create a comparison report of services previously provided vs. what they offer.

15-08-04-2025 Councillor Canning **MOVED** that administration, in consultation with previous BVVS members, put together a list to provide to SARVSS outlining the services that had been offered prior to the provincial changes to victim servicing.

MOTION CARRIED UNANIMOUSLY

Marigold Update: Council was informed that the ministerial procedures were completed and Councillor Parkinson is officially reinstated on the Marigold Library Board.

16-08-04-2025 Chair Schebek **MOVED** to include a discussion on the GIAs for CRPS and the Banff Elementary School for the May Regular Council Meeting.

MOTION CARRIED UNANIMOUSLY

b. Council Roundtable

Chair Schebek provided a verbal report to Council on his attendance at a recent ROAM transit meeting and discussed the CEO currently being in Montreal doing bus inspections for ROAMs future buses. He attended RMA where the ID was able to meet with Minister Ellis and K-Division, as well as discussed the Strategic Planning Processes that Council's are going through in the Province as learned in the EOEP Course.

Vice Chair Stelter provided a verbal report to Council on his attendance at an AMPPE meeting where the upcoming Federal Election was discussed. He was also involved in pre-planning sessions for a Town Hall for candidates running in the Federal Election.

Councillor Beaulieu provided a verbal report to Council on his attendance at a Bow Valley Regional Housing meeting where they discussed the recent hiring of the proper amount of nurses to support the facility.

Councillor Canning provided a verbal report to Council on her attendance at the final Police Advisory Meeting, and her plans to attend the upcoming Banff Lake Louise Tourism annual meeting where legislative changes will be discussed.

17-08-04-2025 Councillor Canning **MOVED** that the current list of Council appointments be updated to remove the Police Advisory Board.

MOTION CARRIED UNANIMOUSLY

Councillor Parkinson provided a verbal report to Council on her attendance at RMA where they were able to meet with Minister Ellis as well as K-Division to discuss concerns of the ID. She attended the Bow Valley Food Alliance meeting where they are working with a company from Calgary to bring a new delivery box to the area with imperfect vegetables and fruits and informed Council that ROAM is looking forward to the summer season. She also attended the Marigold Library Board Meeting where the ministerial order has come through and instated her as an official Board meeting.

8. CORRESPONDENCE & REPORTS

18-08-4-2025 Councillor Parkinson **MOVED** accept the correspondence and reports as information.

MOTION CARRIED UNANIMOUSLY

9. UPCOMING MEETINGS

- a. Tuesday May 13th, 2024 | 11:30am Truth & Reconciliation Committee Meeting | Rimrock Resort Hotel AND Virtual
- b. Tuesday May 13th, 2024 | 1:30pm Regular Council Meeting | Rimrock Resort Hotel AND Virtual

10. CLOSED SESSION

19-08-04-2025 Chair Schebek **MOVED** that due to Sections 21 of the Freedom of Information & Protection of Privacy Act that the meeting be taken into Closed Session to discuss some confidential matters of Council business at 2:51pm.

MOTION CARRIED UNANIMOUSLY

The following people remained in the closed session:

- Danielle Duffy, Chief Administrative Officer
- Kurtis Pratt, Deputy Chief Administrative Officer
- Cassidy Stevens, Legislative Assistant

20-08-04-2025 Councillor Stelter **MOVED** to end the Closed Session at 2:53pm.

MOTION CARRIED UNANIMOUSLY

11. ADJOURNMENT

21-08-04-2025 Councillor Beaulieu **MOVED** to adjourn the April 8, 2025 Regular Council Meeting at 2:53pm.

MOTION CARRIED UNANIMOUSLY

Minutes Approved on the 13th of May 2025.

Chair – Dave Schebek

Chief Administrative Officer – Danielle Duffy