

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of the Improvement District No. 9 (BANFF) in the Province of Alberta**  
**June 10, 2025 at 1:30pm**  
*Lake Louise Sport & Recreation Centre & Zoom*

**COUNCIL MEMBERS PRESENT**

Dave Schebek	Chair
Jean-Marc Stelter	Vice Chair
Don Beaulieu	Councillor (Remote)
Julie Canning	Councillor
Alexandra Parkinson	Councillor

**COUNCIL MEMBERS ABSENT**

**ADMINISTRATION PRESENT**

Danielle Duffy	Chief Administrative Officer
Kurtis Pratt	Deputy Chief Administrative Officer

**ADMINISTRATION ABSENT**

Kassidy Stevens	Legislative Assistant
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**VISITING OFFICIALS**

Nathan Pitcher	Detachment Corporal	Lake Louise RCMP
Jessica Kapoor	Municipal Advisor, Improvement Districts	Alberta Municipal Affairs
Jed Cochrane	Townsites & Realty Manager	Parks Canada LLYK
Martin Bambullis	Fire Chief	Lake Louise Fire Department

**1. CALL TO ORDER**

Chair Schebek called the June 10, 2025 Regular Council Meeting to order at 1:30pm.

**2. APPROVAL OF AGENDA**

**01-10-06-2025** Chair Schebek **MOVED** to accept the June 10, 2025 Council Meeting agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

**3. APPROVAL OF MINUTES**

**02-10-06-2025** Chair Schebek **MOVED** to accept the May 13, 2025 Regular Council Meeting minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

**4. FINANCIAL REPORTS**

None available.

**5. DELEGATIONS**

**a. Alberta Municipal Affairs Standing Update**

Jessica Kapoor of Alberta Municipal Affairs updated Council on the new Minister Dan Williams and the new Deputy Minister. ID9 is not subject to the new federal agreement process, with an official letter forthcoming.

**b. RCMP Standing Update**

Corporal Nathan Pitcher with the Lake Louise RCMP Detachment updated Council that they are actively doing daily foot patrols throughout the community, doing staff orientation with local businesses, have supported the Banff/Jasper relay safety, and provided monthly statistics for the detachment.

**c. Parks Canada Standing Update**

Jed Cochrane of Parks Canada informed Council that they are operating under the same minister as before, are working on a joint travel guide with other stakeholders to distribute around the Park, and are continuing preparation for the G7

Summit with additional presence in Lake Louise. He informed Council that a shuttle service has launched, they have completed a community cleanup thanks to volunteers and support from ID9, they are working with Danielle and Circular Materials to finalize the recycling grant, they are working on ID9 housing and firehall leases, as well as briefing the Senior VP of Parks Canada on Lake Louise community plan before coming back to community with final draft for feedback, which can be anticipated for July/August with a goal to have tabled into parliament in Dec 25/Jan 26.

**d. Lake Louise Fire Department**

Chief Martin Bambullis gave update on community engagement, staffing update and fire call report.

**6. BUSINESS AND DISCUSSION ITEMS**

**a. Alpine Club of Canada Tax Refund Request**

Council reviewed the letter from the Alpine Club of Canada for reimbursement of their taxes from past years. Council had no questions and chose not to provide the reimbursement.

**b. SARVSS Leadership Update**

CAO Duffy provided an update on SARVSS Leadership and answered any questions that Council may have had.

**c. Banff Elementary School GIA**

**03-10-06-2025** Councillor Canning **MOVED** to grant Banff Elementary School with \$5000 for the Robotics Kits for Maker Space through the Grant-In-Aid program.

**MOTION CARRIED UNANIMOUSLY**

**04-10-06-2025** Councillor Stelter **MOVED** to grant \$15,000 for the Mountain Living Request – Outdoor Pursuits and Nature Explorers Programs and to not fund the Playground Enhancement through the Grant-In-Aid program.

**MOTION CARRIED UNANIMOUSLY**

**05-10-06-2025** Councillor Parkinson **MOVED** to grant \$38,500 to the Canadian Rockies School Division for the Outdoor Learning Centre through the Grant-In-Aid program.

**MOTION CARRIED UNANIMOUSLY**

**7. CAO & COMMITTEE REPORTS/COUNCIL ROUNDTABLE**

**a. CAO Report**

No updates.

**b. Council Roundtable**

Chair Schebek provided a verbal report to Council on his attendance at the recent Bow Valley Regional Transit Services Commission meeting as well at FCM in Ottawa.

Vice Chair Stelter provided a verbal report to Council on his attendance at the recent AMPEE board meeting, as well as FCM in Ottawa and reported on some sessions that he attended.

Councilor Beaulieu provided a verbal report to Council on his attendance at FCM and reported on some sessions that he attended, as well as reported on lots of activity in the area for G7.

Councillor Canning provided a verbal report to Council on her attendance at Rendezvous Canada in Winnipeg, Destination Canada in Ottawa, and updated Council on the LLBMSS progress regarding conducting interviews for new Fire Chief.

Councillor Parkinson provided a verbal report to Council on her attendance at FCM and reported on some sessions that she attended.

**8. CORRESPONDENCE & REPORTS**

*06-10-06-2025* Chair Schebek **MOVED** accept the correspondence and reports as information.

**MOTION CARRIED UNANIMOUSLY**

**9. UPCOMING MEETINGS**

a. Tuesday, August 12, 2025 @ 1:30pm at the Lake Louise Sport & Recreation Centre.

**10. CLOSED SESSION**

*07-10-06-2025* Chair Schebek **MOVED** that due to Sections 16 & 21 of the Freedom of Information & Protection of Privacy Act that the meeting be taken into Closed Session to discuss some confidential matters of Council business at 2:26pm.

**MOTION CARRIED UNANIMOUSLY**

The following people remained in the closed session:

- Danielle Duffy, Chief Administrative Officer
- Kurtis Pratt, Deputy Chief Administrative Officer

*08-10-06-2025* Chair Schebek **MOVED** to end the Closed Session at 2:35pm.

**MOTION CARRIED UNANIMOUSLY**

**11. ADJOURNMENT**

*09-10-06-2025* Chair Schebek **MOVED** to adjourn the June 10, 2025 Regular Council Meeting at 2:36pm.

**MOTION CARRIED UNANIMOUSLY**

Minutes Approved on the 12<sup>th</sup> of August 2025.

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Chair – Dave Schebek

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Chief Administrative Officer – Danielle Duffy