

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
of the Improvement District No. 9 (BANFF) in the Province of Alberta  
May 13, 2025 at 1:30pm  
Rimrock Resort & Zoom

**COUNCIL MEMBERS PRESENT**

Dave Schebek	Chair
Jean-Marc Stelter	Vice Chair (Remote)
Julie Canning	Councillor
Don Beaulieu	Councillor
Alexandra Parkinson	Councillor

**COUNCIL MEMBERS ABSENT**

**ADMINISTRATION PRESENT**

Danielle Duffy	Chief Administrative Officer
Kurtis Pratt	Deputy Chief Administrative Officer
Kassidy Stevens	Legislative Assistant

**ADMINISTRATION ABSENT**

**VISITING OFFICIALS**

Michael Buxton-Carr	Detachment Commander	Banff RCMP
Nathan Pitcher	Detachment Sergeant	Lake Louise RCMP
Jesse Horodyski	Captain	Lake Louise Fire Department
Lynne Price	CEO	Marigold Library System
Laura Taylor	COO	Marigold Library System
Sarah McCormack	Library Director	Banff Public Library
Ugo Therien	Director General – Planning and Operations	Summit Management Office (Global Affairs Canada)
Christopher Robinson	Community Liaison	Summit Management Office (Global Affairs Canada)

**1. CALL TO ORDER**

Chair Schebek called the May 13, 2025 Regular Council Meeting to order at 1:30pm.

Councillor Beaulieu began the meeting with a land acknowledgement.

**2. APPROVAL OF AGENDA**

Chair Schebek added a Closed Session to the agenda following the Marigold Library System & Banff Public Library Delegation.

**01-13-05-2025** Chair Schebek **MOVED** to accept the May 13, 2025 Council Meeting agenda as amended.

**MOTION CARRIED UNANIMOUSLY**

**3. APPROVAL OF MINUTES**

**02-13-05-2025** Chair Schebek **MOVED** to accept the April 8, 2025 Special Council Meeting Minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

**03-13-05-2025** Chair Schebek **MOVED** to accept the April 8, 2025 Regular Council Meeting Minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

**04-13-05-2025** Chair Schebek **MOVED** to accept the May 2, 2025 Special Council Meeting Minutes as presented.

**MOTION CARRIED UNANIMOUSLY**

**4. FINANCIAL REPORTS**

**05-13-05-2025** Chair Schebek **MOVED** to accept the January, February, and March financial reports as information.

**MOTION CARRIED UNANIMOUSLY**

## 5. DELEGATIONS

- a. Marigold Library System & Banff Public Library  
Lynne Price, Laura Taylor, and Sarah McCormack of the Marigold Library System and Banff Public Library came to Council to present on the services that their organizations offer and usage statistics.

**06-13-05-2025** Chair Schebek **MOVED** that due to Sections 21 of the Freedom of Information & Protection of Privacy Act that the meeting be taken into Closed Session to discuss some confidential matters of Council business at 1:51pm.

**MOTION CARRIED UNANIMOUSLY**

The following people remained in the closed session:

- Danielle Duffy, Chief Administrative Officer
- Kurtis Pratt, Deputy Chief Administrative Officer
- Cassidy Stevens, Legislative Assistant
- Ugo Therien, Director General – Planning and Operations, Summit Management Office
- Christopher Robinson, Community Liaison, Summit Management Office
- Michael Buxton-Carr, Detachment Commander, Banff RCMP
- Nathan Pitcher, Detachment Sergeant, Lake Louise RCMP

**07-13-05-2025** Chair Schebek **MOVED** to end the Closed Session at 2:29pm.

**MOTION CARRIED UNANIMOUSLY**

- b. Alberta Municipal Affairs Standing Update  
Nobody was present to speak on behalf of Alberta Municipal Affairs.

- c. RCMP Standing Update

Detachment Commander Michael Buxton-Carr of the Banff RCMP informed Council on response statistics and G7 Summit operational plans.

*Chair Schebek left the meeting at 2:30pm and returned at 2:31pm.  
Councillor Parkinson left the meeting at 2:33pm and returned at 2:36pm.*

**08-13-05-2025** Councillor Canning **MOVED** that administration correspond with the Town of Banff to express interest in having a member of the ID9 Council on the Board of their Police Advisory Committee.

**MOTION CARRIED UNANIMOUSLY**

Sergeant Nathan Pitcher of the Lake Louise RCMP discussed the detachments recent community involvement, highlighted an increase in break and enters in Alberta's South region, and discussed local policing efforts. He informed Council that the LL RCMP will not be getting any additional supports in Lake Louise during the G7 Summit, but they will have their members active. The staff housing issue was discussed with Council and the concerns that they have due to a terminated lease.

- d. Parks Canada Standing Update  
Nobody was present to speak on behalf of Parks Canada.
- e. Lake Louise Fire Department

Captain Jesse Horodyski of the Lake Louise Fire Department discussed the call volumes of the past month, member statistics, the recent training initiatives that members have completed, their expectation for calls to increase over the summer months, and answered any questions that Council had.

**09-13-05-2025** Councillor Parkinson **MOVED** that LLBMSS have a capacity discussion during their meeting to discuss staff resources during the G7 Summit.

**MOTION CARRIED UNANIMOUSLY**

## 6. BUSINESS AND DISCUSSION ITEMS

### a. GMF FCM Application

**10-13-05-2025** Chair Schebek **MOVED** that Council approves pursuing the Federation of Canadian Municipalities (FCM) Green Municipal Fund (GMF) grant to support a GHG Reduction Pathway Feasibility Study.

**MOTION CARRIED UNANIMOUSLY**

### b. SARVSS/BVVS Comparison Survey

Council reviewed the SARVSS/BVVS Comparison Survey provided in the agenda as information.

### c. Banff Elementary School GIA Discussion

**11-13-05-2025** Chair Schebek **MOVED** that administration provide Council with a report on the options regarding the CRPS and BES grant-in-aid applications for the June Regular Council Meeting.

**MOTION CARRIED UNANIMOUSLY**

## 7. CAO & COMMITTEE REPORTS/COUNCIL ROUNDTABLE

### a. CAO Report

CAO Duffy reminded Council about the upcoming FCM Conference and discussed messaging for the event.

*Councillor Canning exited the meeting at 3:17pm and returned at 3:19pm.*

### b. Council Roundtable

Chair Schebek provided a verbal report to Council on his attendance at a Banff Traffic management meeting where they discussed how an increase in visitation could effect the Park.

Vice Chair Stelter provided a verbal report to Council on his attendance at an AMPPE meeting in April focused on the Federal Election.

Councillor Beaulieu provided a verbal report to Council on his attendance at a Bow Valley Regional Housing meeting where they discussed the reviewing policies, as well as care centre staffing levels.

Councillor Canning provided a verbal report to Council on the upcoming Fire Chief selection process that she will be involved in as LLBMSS Chair, developments within the Tourism sphere that could see access for certain demographics increase, as well as discussed the tourism levels in Jasper.

Councillor Parkinson provided a verbal report to Council on her planned attendance at planning sessions for ROAM Transits Summer services.

**8. CORRESPONDENCE & REPORTS**

**12-13-05-2025** Councillor Parkinson **MOVED** to accept the correspondence and reports as information.  
**MOTION CARRIED UNANIMOUSLY**

**9. UPCOMING MEETINGS**

a. Tuesday June 10th, 2024 | 1:30pm Regular Council Meeting | Lake Louise Sport & Recreation Centre AND Virtual.

**10. CLOSED SESSION**

**13-13-05-2025** Chair Schebek **MOVED** that due to Sections 21 of the Freedom of Information & Protection of Privacy Act that the meeting be taken into Closed Session to discuss some confidential matters of Council business at 3:28pm.

**MOTION CARRIED UNANIMOUSLY**

The following people remained in the closed session:

- Danielle Duffy, Chief Administrative Officer
- Kurtis Pratt, Deputy Chief Administrative Officer
- Cassidy Stevens, Legislative Assistant

**14-13-05-2025** Chair Schebek **MOVED** to end the Closed Session at 3:31pm.

**MOTION CARRIED UNANIMOUSLY**

**11. ADJOURNMENT**

**15-13-05-2025** Chair Schebek **MOVED** to adjourn the May 13, 2025 Regular Council Meeting at 3:31pm.  
**MOTION CARRIED UNANIMOUSLY**

Minutes Approved on the 10<sup>th</sup> of June 2025.

Chair – Dave Schebek

Chief Administrative Officer – Danielle Duffy