

MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Improvement District No. 9 (BANFF) in the Province of Alberta
October 14, 2025 at 1:30pm
Lake Louise Sport & Recreation Centre & Zoom

COUNCIL MEMBERS PRESENT

Dave Schebek	Chair
Jean-Marc Stelter	Vice Chair
Don Beaulieu	Councillor (Remote)
Julie Canning	Councillor (Remote)
Alexandra Parkinson	Councillor

COUNCIL MEMBERS ABSENT

ADMINISTRATION PRESENT

Danielle Duffy	Chief Administrative Officer
Kurtis Pratt	Deputy Chief Administrative Officer
Kassidy Stevens	Legislative Assistant (Remote)

ADMINISTRATION ABSENT

VISITING OFFICIALS

Nathan Pitcher	Detachment Corporal	Lake Louise RCMP
Michael Buxton-Carr	Detachment Commander	Banff RCMP
Irfan Ansari	Municipal Advisor, Improvement Districts	Alberta Municipal Affairs
Dino Sorrentino	Project Manager	Alberta Infrastructure
Dillon St. Lewis	Captain	Lake Louise Fire Department
Tracey Leblanc	Townsites and Realty Manager	Parks Canada, LLYK

1. CALL TO ORDER

Chair Schebek called the October 14, 2025 Regular Council Meeting to order at 1:30pm.

2. APPROVAL OF AGENDA

01-14-10-2025 Chair Schebek **MOVED** to accept the October 14, 2025 Council Meeting agenda as presented.

MOTION CARRIED UNANIMOUSLY

Councillor Canning entered the meeting at 1:31pm.

3. APPROVAL OF MINUTES

02-14-10-2025 Chair Schebek **MOVED** to accept the August 12, 2025 Regular Council Meeting minutes as presented.

MOTION CARRIED UNANIMOUSLY

03-14-10-2025 Chair Schebek **MOVED** to accept the September 16, 2025 Regular Council Meeting minutes as presented.

MOTION CARRIED UNANIMOUSLY

4. FINANCIAL REPORTS

04-14-10-2025 Chair Schebek **MOVED** to accept the June Financial Reports as presented.

MOTION CARRIED UNANIMOUSLY

05-14-10-2025 Chair Schebek **MOVED** to accept the August Financial Reports as presented.

MOTION CARRIED UNANIMOUSLY

5. DELEGATIONS

a. Alberta Municipal Affairs Standing Update

Irfan Ansari of Alberta Municipal Affairs updated Council that the new Municipal Advisor for the ID will be starting in mid-November and mentioned the Provincial Priorities Act and how it relates to Improvement Districts.

b. RCMP Standing Update

Corporal Nathan Pitcher with the Lake Louise RCMP Detachment provided Council an update regarding recent RCMP activity, public education efforts, recent investigations, a commercial vehicle inspection, and recent check stops.

Commander Michael Buxton-Carr of the Banff RCMP Detachment provided an update on operations, a recent check stop, staffing updates, and activity overall during the first snowfall.

c. Parks Canada Standing Update

Tracey Leblanc of Parks Canada provided Council with an update on the Fire Guard project and the community plans.

d. Lake Louise Fire Department

Captain Dillon St. Lewis of the LLFD provided an update on call volume, community engagement efforts, training, and recruitment.

e. Alberta Infrastructure

Dino Sorrentino of Alberta Infrastructure provided Council an update on the Fire Hall and Multi-Unit Residential projects.

6. BUSINESS AND DISCUSSION ITEMS

a. RARB Complaint Hearing October 9th

CAO Duffy informed Council that a Complaint Hearing with the assessment review board was scheduled for October 9, 2025, but prior to the beginning of the meeting, all three applicants withdrew their complaints.

b. Storm Mountain Tax Payment

06-14-10-2025 Councillor Parkinson **MOVED** that administration remove the penalties from Storm Mountain's Tax Accounts.

MOTION CARRIED UNANIMOUSLY

c. Strategy Review Summary

07-14-10-2025 Chair Schebek **MOVED** to approve the 2025 Strategy Review Summary as presented.

MOTION CARRIED

Those in favour: Chair Schebek, Councillors Beaulieu, Parkinson, and Stelter

Abstained: Councillor Canning

CAO & COMMITTEE REPORTS/COUNCIL ROUNDTABLE

a. CAO Report

i. Commercial Business Update

CAO Duffy informed Council on a number of changes happening to businesses within Lake Louise, highlighting the effects of changes to the fuel stations.

08-14-10-2025 Councillor Beaulieu **MOVED** that administration reach out to Parks Canada about placing signs that indicate that there is currently no diesel in Lake Louise.

MOTION CARRIED UNANIMOUSLY

Councillor Canning left the meeting at 2:25pm.

ii. 2026 Budget Process

CAO Duffy provided Council with an update on the timeline for the 2026 Budget and inquired if there was anything specific that Council would like to include.

b. Council Roundtable

Chair Schebek provided a verbal report to Council on his attendance at the most recent Bow Valley Regional Transit Services Meeting and offered insight into his attendance at the Strategy Review Session for ID9 for those who were unable to attend.

Vice Chair Stelter provided a verbal report to Council on his attendance at an AMPEE board meeting.

Councillor Beaulieu provided a verbal report to Council on his attendance at the most recent Bow Valley Regional Housing Meeting.

Councillor Parkinson provided a verbal report to Council on the work being done by the Bow Valley Food Alliance to revamp their deliveries of fresh food boxes.

7. CORRESPONDENCE & REPORTS

09-14-10-2025 Chair Schebek **MOVED** accept the correspondence and reports as information.

MOTION CARRIED UNANIMOUSLY

9. UPCOMING MEETINGS

Tuesday, November 4th, 2025 | 9:00am Oath of Office, Council Orientation, Organizational Meeting, & Photos | Lake Louise Sport & Recreation Centre AND Virtual.

Tuesday, November 4th, 2025 | 1:30pm Regular Council Meeting | Lake Louise Sport & Recreation Centre AND Virtual.

10. CLOSED SESSION

10-14-10-2025 Chair Schebek **MOVED** that due to Sections 16 & 21 of the Freedom of Information & Protection of Privacy Act that the meeting be taken into Closed Session to discuss some confidential matters of Council business at 2:39pm.

MOTION CARRIED UNANIMOUSLY

The following people remained in the closed session:

- Danielle Duffy, Chief Administrative Officer
- Kurtis Pratt, Deputy Chief Administrative Officer
- Cassidy Stevens, Legislative Assistant

11-14-10-2025 Chair Schebek **MOVED** to end the Closed Session at 2:41pm.

MOTION CARRIED UNANIMOUSLY

11. ADJOURNMENT

11-14-10-2025 Chair Schebek **MOVED** to adjourn the October 14, 2025 Regular Council Meeting at 2:42pm.

MOTION CARRIED UNANIMOUSLY

Minutes Approved on the 4th of November 2025.

Chair – Dave Schebek

Chief Administrative Officer – Danielle Duffy