

MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Improvement District No. 9 (BANFF) in the Province of Alberta
November 4, 2025 at 1:30pm
Lake Louise Sport & Recreation Centre & Zoom

COUNCIL MEMBERS PRESENT

Dave Schebek	Chair (Remote)
Jean-Marc Stelter	Vice Chair
Don Beaulieu	Councillor
Julie Canning	Councillor
Alexandra Parkinson	Councillor

COUNCIL MEMBERS ABSENT**ADMINISTRATION PRESENT**

Danielle Duffy	Chief Administrative Officer
Kassidy Stevens	Legislative Assistant (Remote)

ADMINISTRATION ABSENT

Kurtis Pratt	Deputy Chief Administrative Officer
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VISITING OFFICIALS

Susan Richter	Detachment Commander	Lake Louise RCMP
Micharl Buxton-Carr	Detachment Commander	Banff RCMP
Irfan Ansari	Manager, Improvement Districts	Alberta Municipal Affairs
Tracey Leblanc	Townsites and Realty Manager	LLYK Parks Canada
Justine Peltz	Chair	1369058 Alberta Society

1. CALL TO ORDER

Vice-Chair Stelter called the November 4, 2025 Regular Council Meeting to order at 1:31pm.

Councillor Beaulieu began the meeting by giving a land acknowledgement.

2. APPROVAL OF AGENDA

01-04-11-2025 Vice Chair Stelter **MOVED** to accept the November 4, 2025 Council Meeting agenda as presented.
MOTION CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

02-04-11-2025 Vice Chair Stelter **MOVED** to accept the October 14, 2025 Regular Council Meeting minutes as presented.

MOTION CARRIED UNANIMOUSLY

4. FINANCIAL REPORTS

None available.

5. DELEGATIONS

a. Alberta Municipal Affairs Standing Update

Irfan Ansari of Alberta Municipal Affairs congratulated Council on being reappointed to another 4-year term and discussed the requirements for an organizational meeting.

b. RCMP Standing Update

Sergeant Susan Richter with the Lake Louise RCMP Detachment reported on a commercial vehicle audit, a successful veterans food donation drive, monthly crime statistics, checkstops, and a health and wellness fair, including presentations for new employees at local businesses. The detachment is currently at full staffing. Councillor Canning requested a year-end review on mental health, domestic violence, and substance abuse be provided to Council for the December meeting.

Michael Buxton- Carr of the Banff RCMP Detachment updated Council on staffing levels, preventative policing initiatives, crime stats, and their desire to provide updated mental health and domestic violence statistics at next month's meeting. An overview of the mental health team they currently work with was also provided, along with updates on the Police Advisory process.

c. Alberta Municipal Affairs – Organizational Meeting Discussion

Chair Schebek joined the meeting at 2:05pm.

03-04-11-2025 Vice Chair Stelter **MOVED** to hold the 2025 Organizational Meeting of Council on Thursday November 6, 2025 at 8:30am.

MOTION CARRIED UNANIMOUSLY

Chair Schebek left the meeting at 2:23pm.

d. Parks Canada Standing Update

Tracey Leblanc of Parks Canada informed Council of new lease updates and signage for motorists regarding no diesel in Lake Louise which are in production.

e. Lake Louise Fire Department

No updates.

6. BUSINESS AND DISCUSSION ITEMS

a. 1369058 Alberta Society Grant Request

1369058 Alberta Society Chair Justine Peltz, presented Council with the Society's 2026 Grant Request and answered any questions that Council had.

04-04-11-2025 Councillor Canning **MOVED** that administration provide a report on the outreach to ID9 ratepayers that the Society has provided in 2025, including the advertisement of services and programs the society provides.

MOTION CARRIED UNANIMOUSLY

05-04-11-2025 Councillor Beaulieu **MOVED** that the Society present them with the last five years of budget summaries, rather than the three that were presented, for Council to review in December.

MOTION CARRIED UNANIMOUSLY

CAO & COMMITTEE REPORTS/COUNCIL ROUNDTABLE

a. CAO Report

06-04-11-2025 Vice-Chair Stelter **MOVED** to accept the CAO Report as presented.

MOTION CARRIED UNANIMOUSLY

b. Council Roundtable

Vice Chair Stelter provided a verbal report to Council on his attendance at the AMPEE board meeting where they discussed and approved their 2026 budget.

Councillor Beaulieu expressed his excitement to be back on the ID9 Council, and provided a verbal report to Council that everyone that Bow Valley Regional Housing has lost all but two members during the election.

Councillor Canning discussed her wish for further outreach to businesses and ratepayers in the ID, as well as inquired about the fee for service agreement between ID9 and the Town of Banff.

07-04-11-2025 Councillor Beaulieu **MOVED** to review the current Fee-for-Service agreement between the Town of Banff and ID9 during the December Council Meeting.

MOTION CARRIED UNANIMOUSLY

Councillor Parkinson informed Council that the Bow Valley Food Alliance is working on creating a contact list to expand who gets communications from the group, and that the Sport and Recreation Society has spent time preparing their budget in preparation for the Grant Request to Council.

7. CORRESPONDENCE & REPORTS

08-04-11-2025 Vice-Chair Stelter **MOVED** accept the correspondence and reports as information.

MOTION CARRIED UNANIMOUSLY

9. UPCOMING MEETINGS

Thursday November 6th, 2025 | 9:00am Oath of Office, Council Orientation, Organizational Meeting | Banff Rocky Mountain Resort

10. CLOSED SESSION

09-04-11-2025 Councillor Parkinson **MOVED** that due to Sections 26 of the Access to Information Act that the meeting be taken into Closed Session to discuss some confidential matters of Council business at 3:18pm.

MOTION CARRIED UNANIMOUSLY

The following people remained in the closed session:

- Danielle Duffy, Chief Administrative Officer
- Cassidy Stevens, Legislative Assistant

10-04-11-2025 Councillor Parkinson **MOVED** to end the Closed Session at 3:18pm.

MOTION CARRIED UNANIMOUSLY

11. ADJOURNMENT

11-04-11-2025 Councillor Parkinson **MOVED** to adjourn the November 4, 2025 Regular Council Meeting at 3:19pm.

MOTION CARRIED UNANIMOUSLY

Minutes Approved on the 16th of December 2025.



Chair – ~~Dave Schelck~~ Jean-Marc Stelter

Chief Administrative Officer – Danielle Duffy