

MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Improvement District No. 9 (BANFF) in the Province of Alberta
February 17, 2026 at 1:30pm
Lake Louise Sport & Recreation Centre & Zoom

COUNCIL MEMBERS PRESENT

Jean-Marc Stelter	Chair
Dave Schebek	Vice Chair (Remote)
Don Beaulieu	Councillor (Remote)
Julie Canning	Councillor (Remote)
Alexandra Parkinson	Councillor

COUNCIL MEMBERS ABSENT**ADMINISTRATION PRESENT**

Danielle Duffy	Chief Administrative Officer
Kassidy Stevens	Legislative Assistant (Remote)

ADMINISTRATION ABSENT

Kurtis Pratt	Deputy Chief Administrative Officer
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VISITING OFFICIALS

Susan Richter	Detachment Sergeant	Lake Louise RCMP
Samuel Boucher	Detachment Corporal	Banff RCMP
Daniella Rubeling	Superintendent, Banff Field Unit	Parks Canada
Francois Masse	Superintendent, Banff Field Unit	Parks Canada
Margie Smith	Site Administrator	Banff Mineral Springs Hospital

1. CALL TO ORDER

Chair Stelter called the February 17, 2026 Regular Council Meeting to order at 1:31pm.

Councillor Beaulieu began the meeting with a land acknowledgement.

2. APPROVAL OF AGENDA

Chair Stelter requested to table item 5e to the March Meeting due to the inability of the delegation to attend.

01-17-02-2026 Chair Stelter **MOVED** to accept the February 17, 2026 Council Meeting agenda as amended.

MOTION CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

02-17-02-2026 Chair Stelter **MOVED** to accept the January 20, 2026 Budget Planning Session Minutes as presented.

MOTION CARRIED UNANIMOUSLY

03-17-02-2026 Chair Stelter **MOVED** to accept the January 20, 2026 Regular Council Meeting minutes as presented.

MOTION CARRIED UNANIMOUSLY

4. FINANCIAL REPORTS

- a. None available.

5. DELEGATIONS

a. Parks Canada Standing Update

Parks Canada (Banff Field Unit) Acting Superintendent Introduction: Daniella Rubeling introduced herself to Council as the acting Superintendent and answered any questions that they had.

BNP & ID9 ESS Program Proposal: CAO Duffy and LLYK Parks Canada Superintendent Francois Masse presented Council with a proposal for the implementation of an ESS program for the community. Parks Canada and the ID have worked collaboratively with Alberta ESS for training logistics and will be putting out a call for volunteer applicants upon approval of the program from Council.

04-17-02-2026 Councillor Parkinson **MOVED** that Council support the implementation of the ESS Program Plan as presented.

MOTION CARRIED UNANIMOUSLY

Parks Canada (LLYK Field Unit) Superintendent Francois Masse informed Council that the current Community Plan is out-of-date and a new one has been drafted that works in line with the Parks Management Plan. This draft is currently up for public review until the end of March. Upon completion of the community engagement, a report on feedback will be presented to Council.

Councillor Canning joined the meeting at 1:55pm.

b. RCMP Standing Update

Sergeant Susan Richter of the Lake Louise RCMP detachment informed Council on recent statistics, tickets issued, and human resources of the past month. Sgt. Richter also discussed the implementation of a new Community Priorities Plan (CPP) and asked Council to consider what priorities they would like to set. She also discussed the development of a toolkit that is available to those in the region that outlines their access to resources that are available.

Corporal Samuel Boucher of the Banff RCMP informed Council on statistics and files in a year-by-year comparison which showed 2025 as being in line with other years. The ID's top files were largely traffic related. He also went over tickets and statistics of the past month, updated Council on the detachments current Human Resources, and answered any questions that they had.

c. Banff Community Wellness Centre Presentation

Margie Smith, Site Administrator of the Banff Mineral Springs Hospital, came to Council to inform them of the status of the Banff Community Wellness Centre.

6. BUSINESS AND DISCUSSION ITEMS

a. Remuneration Bylaw

05-17-02-2026 Chair Stelter **MOVED** to give first reading to the amended Bylaw No. 2019-02: Remuneration Bylaw.

MOTION CARRIED UNANIMOUSLY

06-17-02-2026 Vice Chair Schebek **MOVED** to give second reading to the amended Bylaw No. 2019-02: Remuneration Bylaw.

MOTION CARRIED UNANIMOUSLY

07-17-02-2026 Councillor Canning **MOVED** to enter into third reading of the amended Bylaw No. 2019-02: Remuneration Bylaw.

MOTION CARRIED UNANIMOUSLY

08-17-02-2026 Vice Chair Schebek **MOVED** to give third reading to the amended Bylaw No. 2019-02: Remuneration Bylaw.

b. ID9 Stakeholder Advocacy Committee Terms of Reference

Councillors Canning & Beaulieu expressed that the draft terms of reference were not in line with the intent of Councillor Cannings motion.

09-17-02-2026 Chair Canning **MOVED** that members of Council send her suggestions and feedback on the committee by February 27th, and for Councillor Canning to send out a draft to Council for review by March 3rd, and for the draft to be included in the March Regular Meeting agenda package.

MOTION CARRIED UNANIMOUSLY

c. Police Funding Model Estimate

10-17-02-2026 Chair Stelter **MOVED** that administration reach out to the Minister of Public Safety and Emergency Services Mike Ellis for a meeting regarding the Police Funding Model and how it affects the ID.

MOTION CARRIED UNANIMOUSLY

7. CAO & COMMITTEE REPORTS/COUNCIL ROUNDTABLE**a. CAO Report****i. LLFH & LLMUR Update Re: Open House**

CAO Duffy informed Council that the Fire Hall and Staff Accommodation Building open house has been scheduled for March 9, 2026 from 5-7pm and that an Open House on the East end of the ID is being scheduled..

ii. CAO Report Changes

11-17-02-2026 Councillor Beaulieu **MOVED** that CAO Duffy prepare a monthly CAO report for Council review which includes a summary of significant events and activities over the past month.

MOTION CARRIED UNANIMOUSLY

b. Council Roundtable

Chair Stelter provided a verbal report to Council on his attendance at the dinner with the Minister of Municipal Affairs which was very productive.

Vice Chair Schebek provided a verbal report to Council on his attendance at the ROAM Transit meetings where they discussed requisitions and Route 11.

Councillor Beaulieu provided a verbal report to Council on the recent ROAM Transit meetings and requested to be sent the information regarding the date and time of the Open House for the Fire Hall and Staff Accommodation Building.

Councillor Canning reflected on the Budget process of the ID and its relation to the granting of funds to the societies. She also stated that there is an inappropriate and offside overlap in guidance.

12-17-02-2026 Councillor Canning **MOVED** that the Auditor General Report of the societies be circulated to Council for discussion at the March Council Meeting.

MOTION CARRIED UNANIMOUSLY

Councillor Parkinson provided a verbal report to Council on her attendance at the dinner with the Minister of Municipal Affairs which went well. She expressed that she appreciated the presentation on the Wellness Centre that was provided at this meeting.

8. CORRESPONDENCE & REPORTS

13-17-02-2026 Chair Stelter **MOVED** accept the correspondence and reports as information.

MOTION CARRIED UNANIMOUSLY

9. UPCOMING MEETINGS

a. ID9 Regular Council Meeting 1:30pm, Tuesday March 10, 2026 | Banff Rocky Mountain Resort & Virtual

10. CLOSED SESSION

14-17-02-2026 Chair Stelter **MOVED** that due to Section 26 of the *Access to Information Act* that the meeting be taken into Closed Session to discuss some confidential matters of Council business at 4:31pm.

MOTION CARRIED UNANIMOUSLY

The following people remained in the closed session:

- Danielle Duffy, Chief Administrative Officer
- Cassidy Stevens, Legislative Assistant

15-17-02-2026 Chair Stelter **MOVED** to end the Closed Session at 4:32pm.


MOTION CARRIED UNANIMOUSLY

11. ADJOURNMENT

16-17-02-2026 Councillor Parkinson **MOVED** to adjourn the February 17, 2026 Regular Council Meeting at 4:32pm.

MOTION CARRIED UNANIMOUSLY

Minutes Approved on the 10th of March 2026.



Chair – Jean-Marc Stelter



Chief Administrative Officer – Danielle Duffy