

MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Improvement District No. 9 (BANFF) in the Province of Alberta
May 19, 2026 at 1:30pm
Lake Louise Sport & Recreation Centre & Zoom

COUNCIL MEMBERS PRESENT

Dave Schebek Vice Chair
 Don Beaulieu Councillor
 Alexandra Parkinson Councillor

COUNCIL MEMBERS ABSENT

Jean-Marc Stelter Chair
 Julie Canning Councillor

ADMINISTRATION PRESENT

Danielle Duffy Chief Administrative Officer
 Cassidy Stevens Legislative Assistant
 Kurtis Pratt Deputy Chief Administrative Officer (Remote)

ADMINISTRATION ABSENT

VISITING OFFICIALS

Ryan Kaschl	Detachment Constable	Lake Louise RCMP
Michael Buxton-Carr	Detachment Sergeant	Banff RCMP
Amanda Davies	Fire Chief	Lake Louise Fire Department
Kim Kobasiuk	Municipal Advisor, Improvement Districts	Alberta Municipal Affairs
Tracey LeBlanc	LLYK Field Unit	Parks Canada
Lewis Prentice	Wildfire Risk Reduction Project Coordinator	Parks Canada

1. CALL TO ORDER

Vice-Chair Schebek called the May 19, 2026 Regular Council Meeting to order at 1:30pm.

Councillor Beaulieu began the meeting with a land acknowledgement.

2. APPROVAL OF AGENDA

01-19-05-2026 Vice-Chair Schebek **MOVED** to accept the May 19, 2026 Council Meeting agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES

02-19-05-2026 Chair Stelter **MOVED** to accept the April 21, 2026 Council Meeting Minutes as presented.

MOTION CARRIED UNANIMOUSLY

4. FINANCIAL REPORTS

a. March 2026

03-19-05-2026 Vice-Chair Schebek **MOVED** to accept the March 2026 Financial Reports as presented.

MOTION CARRIED UNANIMOUSLY

04-19-05-2026 Vice-Chair Schebek **MOVED** that council transfer the unrestricted operating funds to capital, as reflected in the five-year capital plan.

MOTION CARRIED UNANIMOUSLY

5. DELEGATIONS

- a. Parks Canada Standing Update
 - i. BFU Fire Break

Lewis Prentice provided Council with an update to the Wildfire Risk Reduction Program that is ongoing in the region. He detailed the work that they do with businesses and OCA's regarding the fire smarting of their own properties, and answered Council's questions on potential traffic impacts from these projects.

ii. Moraine Lake Commercial Operator Rates & Voyent

Tracey LeBlanc of the Parks Canada LLYK Field Unit informed Council that Voyent Alerts saw over 100 000 users receive its test alert. She discussed the Moraine Lake shuttle contracts which have the same pricing for 2026 as they did for 2025.

b. Alberta Municipal Affairs

No updates.

c. RCMP

Constable Ryan Kaschl of the Lake Louise RCMP Detachment informed Council on their staffing levels and a recent check-stop operation.

Sergeant Michael Buxton-Carr of the Banff RCMP discussed human resource numbers, the ways in which the Fifa World Cup will see some of their resources temporarily positioned in Vancouver, their operation for Canada Road Safety week, and he updated them on a missing person's case, which is still ongoing.

d. Lake Louise Fire Department

Chief Amanda Davies updated Council on April call volume, the recent hiring of an internal candidate for the Lieutenant position, recent training that full time members have done, as well as the status on the training of the new recruits.

6. BUSINESS AND DISCUSSION ITEMS

a. **Stakeholder Committee Terms of Reference**

05-19-05-2026 Councillor Parkinson **MOVED** to approve the Stakeholder Committee Terms of Reference as presented.

MOTION CARRIED UNANIMOUSLY

b. **Procedural Bylaw**

06-19-05-2026 Vice-Chair Schebek **MOVED** to give first reading to Bylaw No. 2021-03: Procedural Bylaw (Amendments) as presented.

MOTION CARRIED UNANIMOUSLY

c. **Borrowing Bylaw**

07-19-05-2026 Councillor Beaulieu **MOVED** to give first reading to Bylaw No. 2026-02: Borrowing Bylaw as presented.

MOTION CARRIED UNANIMOUSLY

d. **Agency Comparison Review**

Council discussed the Agency Comparison Review as information.

7. CAO & COMMITTEE REPORTS/COUNCIL ROUNDTABLE

a. **CAO Report**

Council reviewed the CAO Report as information.

b. **Council Roundtable**

Vice Chair Schebek provided a verbal report to Council on a recent Roam Transit meeting where they discussed potential new facility sites.

Councillor Beaulieu provided a verbal report to Council on Rocky Mountain Adaptive approaching him to inquire about the Gant-In-Aid program and procedures for applying, his planned attendance at the Bow Valley Regional Housing Garden Party,

and his attendance at a ROAM Transit meeting where they discussed increasing the Route 11 prices for non-resident travellers.

Councillor Parkinson provided a verbal report to Council on the Stakeholder Advisory Committee, her attendance at a Library Board meeting where they discussed Bill 58, her attendance at the Banff Lake Louise Tourism AGM, her work at the Bow Valley Mental Health and Addictions week, her recent completion of ESS training, and her attendance at the Parks Canada table-top activity.

8. CORRESPONDENCE & REPORTS

08-19-05-2026 Councillor Parkinson **MOVED** accept the correspondence and reports as information.
MOTION CARRIED UNANIMOUSLY

9. UPCOMING MEETINGS

- a. ID9 Regular Council Meeting 1:30pm, Tuesday April 23, 2026 | Lake Louise Sport & Recreation Centre
- b. Truth & Reconciliation Committee Meeting 12:30pm, Tuesday April 23, 2026 | Lake Louise Sport & Recreation Centre

10. CLOSED SESSION

09-19-05-2026 Vice-Chair Stelter **MOVED** that due to Section 26 of the *Access to Information Act* that the meeting be taken into Closed Session to discuss some confidential matters of Council business at 2:25pm.

MOTION CARRIED UNANIMOUSLY

The following people remained in the closed session:

- Danielle Duffy, Chief Administrative Officer
- Cassidy Stevens, Legislative Assistant
- Kurtis Pratt, Deputy Chief Administrative Officer

10-19-05-2026 Councillor Parkinson **MOVED** to end the Closed Session at 2:38pm.

MOTION CARRIED UNANIMOUSLY

11-19-05-2026 Councillor Parkinson **MOVED** that a letter be sent from the ID that outlines the impacts of the delays on the Fire Hall and Staff Housing Project and to send it to both the Minister of Municipal Affairs and the Minister of Alberta Infrastructure.

MOTION CARRIED UNANIMOUSLY

11. ADJOURNMENT

12-19-05-2026 Councillor Schebek **MOVED** to adjourn the May 19, 2026 Regular Council Meeting at 2:38pm.

MOTION CARRIED UNANIMOUSLY

Minutes Approved on the 16th of June 2026.



Chair – Jean-Marc Stelter



Chief Administrative Officer – Danielle Duffy