

MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Improvement District No. 9 (BANFF) in the Province of Alberta
September 10th, 2026 at 1:30pm
Banff Sunshine Village Resort & Zoom

COUNCIL MEMBERS PRESENT

Jean-Marc Stelter	Chair
Dave Schebek	Vice Chair
Don Beaulieu	Councillor
Julie Canning	Councillor
Alexandra Parkinson	Councillor

COUNCIL MEMBERS ABSENT

ADMINISTRATION PRESENT

Danielle Duffy	Chief Administrative Officer
Kurtis Pratt	Deputy Chief Administrative Officer (Remote)

ADMINISTRATION ABSENT

VISITING OFFICIALS

Susan Richter	Detachment Sergeant	Lake Louise RCMP
Amanda Davies	Fire Chief	Lake Louise Fire Department
Kimberly Kobasiuk	Municipal Advisor and Improvement Districts	Alberta Municipal Affairs

1. CALL TO ORDER

Chair Stelter called the September 10, 2026 Regular Council Meeting to order at 1:30pm.

Councillor Beaulieu began the meeting with a land acknowledgement.

2. APPROVAL OF AGENDA

01-10-09-2026 Chair Stelter **MOVED** to accept the September 10, 2026 Council Meeting agenda as amended.
ADD

- 6C. Roam Transit Bus Purchasing
- Bow Valley Destination Stewardship Council Steering Committee

Motion Carried Unanimously

3. APPROVAL OF MINUTES

02-10-09-2026 Chair Stelter **MOVED** to accept the July 21, 2026 Council Meeting Minutes as amended.

Motion Carried Unanimously

4. FINANCIAL REPORTS

03-10-09-2026 Chair Stelter **MOVED** to accept the July 2026 Financial Reports as presented.

Motion Carried Unanimously

5. DELEGATIONS

- a. GHG Reduction Pathway Feasibility Study Presentation
Representatives from SPG presented the findings from the study and Administration reported on next steps and overall project cost.

- b. Alberta Municipal Affairs
Nothing to report.
- c. RCMP
Sergeant Susan Richter of the Lake Louise RCMP Detachment discussed statistics, community engagement, and significant events for both detachments as Commander Michael Buxton-Carr of the Banff RCMP was busy with a VIP visitor.
- d. Lake Louise Fire Department
Chief Amanda Davies updated Council on call numbers and types, the recent training initiatives that many of the departments' members have participated in, and engagement initiatives they have recently done.

6. BUSINESS AND DISCUSSION ITEMS

a. 2025-2026 LLFD Report

Council discussed the circulated report with call and member data and thanked Administration for their work on this file.

b. Stakeholder Advisory Committee Recommendations

Council discussed the circulated report with committee suggestions.

04-10-09-2026 Councillor Canning **MOVED** to direct the Bow Valley Regional Transit Services Commission to complete a Roam Transit deep-dive report addressing the above items and bring the findings back to Council by November if possible.

Motion Carried Unanimously

05-10-09-2026 Councillor Canning **MOVED** to direct Administration to develop a resident-focused communication outlining key services and opportunities available to ID9 residents, by ID9 and partner agencies, across the broader region and distribute this information through ID9 communication channels by the end of October 2026.

Motion Carried Unanimously

06-10-09-2026 Chair Stelter **MOVED** to direct Administration to communicate the availability of one-on-one meetings with the CAO and provide a straightforward process for residents and stakeholders to request a meeting by the end of September 2026.

Motion Carried Unanimously

c. Roam Transit Bus Purchasing

Council discussed the request by BVRTSC Chair Schebek and Councillor Beaulieu.

07-10-09-2026 Councillor Beaulieu **MOVED** to approve the purchase of a 40-foot bus by the Bow Valley Regional Transit Services Commission for ID9, which will be paid for by the Rural Transit Grant (80%) and ID9 BVRTSC Capital Reserves (20%).

Motion Carried Unanimously

d. Bow Valley Destination Stewardship Council Steering Committee

Council discussed the updated provided by Vice Chair Schebek.

08-10-09-2026 Chair Stelter **MOVED** that representation from ID9 would attend (Chair & CAO), without committing at this point, and will bring back more details to Council when available.

Motion Carried Unanimously

7. CAO & COMMITTEE REPORTS/COUNCIL ROUNDTABLE

a. CAO Report

Council reviewed the CAO Report as information.

b. Council Roundtable

Chair Stelter thanked the CAO for the work on the groundbreaking, and provided a verbal report to Council on the LLFD Board of Directors budget planning process.

Vice Chair Schebek had nothing to report.

Councillor Beaulieu provided a verbal report to Council on discussions he has engaged in with Rocky Mountain Adaptive.

Councillor Canning provided a verbal report to Council on the changes within AMPPE, shifts in regional Tourism messaging, and annual plans for many organizations.

Councillor Parkinson provided a verbal report to Council on her attendance the recent Stakeholder Advisory Committee, changes in regional library priorities/arising issues, the Lake Louise Sport & Recreation Centre Strategy Review and budget planning, and the progress of the Wellness Centre.

8. CORRESPONDENCE & REPORTS

09-10-09-2026 Chair Stelter **MOVED** accept the correspondence and reports as information.

Motion Carried Unanimously

9. UPCOMING MEETINGS

- a. ID9 Strategy Review Session 9:30am, Tuesday September 10, 2026 | Banff Sunshine Village
- b. ID9 Regular Council Meeting 1:30pm, Tuesday September 10, 2026 | Banff Sunshine Village

10-10-09-2026 Chair Stelter **MOVED** to move the October Organizational Meeting and Regular Council Meeting to October 19th (times will remain the same) and add a Special Strategy Review Meeting at 10:30am.

Motion Carried Unanimously

10. CLOSED SESSION

11-10-09-2026 Chair Stelter **MOVED** that due to Section 26 & 29 of the *Access to Information Act* that the meeting be taken into Closed Session to discuss some confidential matters of Council business at 3:06pm.

Motion Carried Unanimously

The following people remained in the closed session:

- Danielle Duffy, Chief Administrative Officer
- Kurtis Pratt, Deputy Chief Administrative Officer

12-10-09-2026 Chair Stelter **MOVED** to end the Closed Session at 3:13pm.

Motion Carried Unanimously

11. ADJOURNMENT

13-10-09-2026 Chair Stelter **MOVED** to adjourn the September 10th, 2026 Regular Council Meeting at 3:13pm.
Motion Carried Unanimously

Minutes Approved on the 19th of October 2026.


Chair – Jean-Marc Stelter

Chief Administrative Officer – Danielle Duffy