



## Regular Council Meeting Agenda

Monday, October 19<sup>th</sup>, 2026 | 1:30PM | Lake Louise Sport & Recreation Centre

1. **Call Meeting to Order**
  - a. Land Acknowledgement
2. **Adoption of Agenda / Call For Additions**
3. **Adoption of Council Minutes**
  - a. Regular Council Meeting – Thursday September 10<sup>th</sup>, 2026
4. **Financial Reports**
  - a. August 2026 Financial Statements
5. **Delegations**
  - a. Standing Council Update - Parks Canada (*no attachments*)
  - b. Standing Council Update - Alberta Municipal Affairs (*no attachments*)
  - c. Standing Council Update – RCMP (*no attachments*)
  - d. Standing Council Update - Lake Louise Fire Department (*no attachments*)
6. **Business & Discussion Items**
  - a. None
7. **CAO & Committee Reports/Roundtable** (*no attachments*)
  - a. CAO Report
    - i. Monthly Report
    - ii. Resolution Tracking Report
    - iii. “In the News” Report
  - b. Council Roundtable
8. **Correspondence & Reports**
  - a. Town of Banff September 8, 2026, Regular Meeting of Council
  - b. Town of Banff September 22, 2026, Regular Meeting of Council
  - c. LLYK Parks Canada Staff & Stakeholder Update - Wildfire risk reduction projects in Yoho, Kootenay and Lake Louise area of Banff National Park
  - d. LLYK Parks Canada Staff & Stakeholder Update - Point Camp Meadows and Singing Meadows Prescribed Fire in Banff National Park
  - e. LLYK Parks Canada Staff & Stakeholder Update - Staff & Stakeholder Update - Annual Watermain Flushing Program
  - f. LLYK Parks Canada Staff & Stakeholder Update - Staff & Stakeholder Update - Larch Needleworm Infestation
  - g. LLYK Parks Canada Staff & Stakeholder Update - Update - Point Camp Meadows and Singing Meadows Prescribed Fire in Banff National Park
  - h. Banff Parks Canada Staff & Stakeholder Update - Banff Upper Hot Springs Annual Fall Maintenance Closure
  - i. Banff Parks Canada Staff & Stakeholder Update - Johnston Canyon Rock Slope Remediation – Trail & Day Use Area Closures
  - j. Banff Parks Canada Staff & Stakeholder Update - Bow Valley Cycling Pilot fall phase ends October 6
  - k. BLT Make the Most of September in Banff National Park
  - l. BLT What’s Happening This Fall in Banff National Park
  - m. BLT October Adventures Await in Banff National Park
  - n. TIAA Tourism Economic Budget Forum & GRIT Awards
  - o. TIAA November 16 | Economic Budget Forum
  - p. TIAA Alberta Tourism Industry News and Trends October 2026
  - q. Government of Alberta Municipal Musings' Newsletter September 2026
  - r. Government of Alberta Information Bulletin 04/2026 - Information Bulletin October 01 - December 31
  - s. Government of Alberta Assessment Services Branch In Touch - September 2026
  - t. Government of Alberta LGFF and Community Stream Spending Timelines
  - u. BCF Next Steps at BCF
  - v. BCF Looking Forward this Fall
  - w. Ab Munis Update on RCMP Collective Bargaining

- x. Marigold Library Board Highlights & 2027 Budget Estimates
- y. AltaLink's Proposed 54L Transmission Line Rebuild - September 2026 project update

**9. Upcoming Meetings**

- a. TBD

**10. Closed Session**

- a. Staff Housing Request - covered under section 19 of the Access to Information Act
- b. Lake Louise Fire Hall Update - covered under section 26 of the Access to Information Act
- c. Intergovernmental Review Discussion - covered under section 26 of the Access to Information Act

**11. Adjournment**



**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of the Improvement District No. 9 (BANFF) in the Province of Alberta**  
**September 10<sup>th</sup>, 2026 at 1:30pm**  
*Banff Sunshine Village Resort & Zoom*

**COUNCIL MEMBERS PRESENT**

|                     |            |
|---------------------|------------|
| Jean-Marc Stelter   | Chair      |
| Dave Schebek        | Vice Chair |
| Don Beaulieu        | Councillor |
| Julie Canning       | Councillor |
| Alexandra Parkinson | Councillor |

**COUNCIL MEMBERS ABSENT**

**ADMINISTRATION PRESENT**

|                |                                              |
|----------------|----------------------------------------------|
| Danielle Duffy | Chief Administrative Officer                 |
| Kurtis Pratt   | Deputy Chief Administrative Officer (Remote) |

**ADMINISTRATION ABSENT**

**VISITING OFFICIALS**

|                   |                                             |                             |
|-------------------|---------------------------------------------|-----------------------------|
| Susan Richter     | Detachment Sergeant                         | Lake Louise RCMP            |
| Amanda Davies     | Fire Chief                                  | Lake Louise Fire Department |
| Kimberly Kobasiuk | Municipal Advisor and Improvement Districts | Alberta Municipal Affairs   |

**1. CALL TO ORDER**

Chair Stelter called the September 10, 2026 Regular Council Meeting to order at 1:30pm.

Councillor Beaulieu began the meeting with a land acknowledgement.

**2. APPROVAL OF AGENDA**

**01-10-09-2026** Chair Stelter **MOVED** to accept the September 10, 2026 Council Meeting agenda as amended.  
 ADD

- 6C. Roam Transit Bus Purchasing
- Bow Valley Destination Stewardship Council Steering Committee

**Motion Carried Unanimously**

**3. APPROVAL OF MINUTES**

**02-10-09-2026** Chair Stelter **MOVED** to accept the July 21, 2026 Council Meeting Minutes as amended.

**Motion Carried Unanimously**

**4. FINANCIAL REPORTS**

**03-10-09-2026** Chair Stelter **MOVED** to accept the July 2026 Financial Reports as presented.

**Motion Carried Unanimously**

**5. DELEGATIONS**

- a. GHG Reduction Pathway Feasibility Study Presentation  
 Representatives from SPG presented the findings from the study and Administration reported on next steps and overall project cost.

- b. Alberta Municipal Affairs  
Nothing to report.
- c. RCMP  
Sergeant Susan Richter of the Lake Louise RCMP Detachment discussed statistics, community engagement, and significant events for both detachments as Commander Michael Buxton-Carr of the Banff RCMP was busy with a VIP visitor.
- d. Lake Louise Fire Department  
Chief Amanda Davies updated Council on call numbers and types, the recent training initiatives that many of the departments' members have participated in, and engagement initiatives they have recently done.

## 6. BUSINESS AND DISCUSSION ITEMS

### a. 2025-2026 LLFD Report

Council discussed the circulated report with call and member data and thanked Administration for their work on this file.

### b. Stakeholder Advisory Committee Recommendations

Council discussed the circulated report with committee suggestions.

**04-10-09-2026** Councillor Canning **MOVED** to direct the Bow Valley Regional Transit Services Commission to complete a Roam Transit deep-dive report addressing the above items and bring the findings back to Council by November if possible.

**Motion Carried Unanimously**

**05-10-09-2026** Councillor Canning **MOVED** to direct Administration to develop a resident-focused communication outlining key services and opportunities available to ID9 residents, by ID9 and partner agencies, across the broader region and distribute this information through ID9 communication channels by the end of October 2026.

**Motion Carried Unanimously**

**06-10-09-2026** Chair Stelter **MOVED** to direct Administration to communicate the availability of one-on-one meetings with the CAO and provide a straightforward process for residents and stakeholders to request a meeting by the end of September 2026.

**Motion Carried Unanimously**

### c. Roam Transit Bus Purchasing

Council discussed the request by BVRTSC Chair Schebek and Councillor Beaulieu.

**07-10-09-2026** Councillor Beaulieu **MOVED** to approve the purchase of a 40-foot bus by the Bow Valley Regional Transit Services Commission for ID9, which will be paid for by the Rural Transit Grant (80%) and ID9 BVRTSC Capital Reserves (20%).

**Motion Carried Unanimously**

### d. Bow Valley Destination Stewardship Council Steering Committee

Council discussed the updated provided by Vice Chair Schebek.

**08-10-09-2026** Chair Stelter **MOVED** that representation from ID9 would attend (Chair & CAO), without committing at this point, and will bring back more details to Council when available.

**Motion Carried Unanimously**

## 7. CAO & COMMITTEE REPORTS/COUNCIL ROUNDTABLE

### a. CAO Report

Council reviewed the CAO Report as information.

### b. Council Roundtable

Chair Stelter thanked the CAO for the work on the groundbreaking, and provided a verbal report to Council on the LLFD Board of Directors budget planning process.

Vice Chair Schebek had nothing to report.

Councillor Beaulieu provided a verbal report to Council on discussions he has engaged in with Rocky Mountain Adaptive.

Councillor Canning provided a verbal report to Council on the changes within AMPPE, shifts in regional Tourism messaging, and annual plans for many organizations.

Councillor Parkinson provided a verbal report to Council on her attendance the recent Stakeholder Advisory Committee, changes in regional library priorities/arising issues, the Lake Louise Sport & Recreation Centre Strategy Review and budget planning, and the progress of the Wellness Centre.

## 8. CORRESPONDENCE & REPORTS

**09-10-09-2026** Chair Stelter **MOVED** accept the correspondence and reports as information.

**Motion Carried Unanimously**

## 9. UPCOMING MEETINGS

- a. ID9 Strategy Review Session 9:30am, Tuesday September 10, 2026 | Banff Sunshine Village
- b. ID9 Regular Council Meeting 1:30pm, Tuesday September 10, 2026 | Banff Sunshine Village

**10-10-09-2026** Chair Stelter **MOVED** to move the October Organizational Meeting and Regular Council Meeting to October 19<sup>th</sup> (times will remain the same) and add a Special Strategy Review Meeting at 10:30am.

**Motion Carried Unanimously**

## 10. CLOSED SESSION

**11-10-09-2026** Chair Stelter **MOVED** that due to Section 26 & 29 of the *Access to Information Act* that the meeting be taken into Closed Session to discuss some confidential matters of Council business at 3:06pm.

**Motion Carried Unanimously**

The following people remained in the closed session:

- Danielle Duffy, Chief Administrative Officer
- Kurtis Pratt, Deputy Chief Administrative Officer

**12-10-09-2026** Chair Stelter **MOVED** to end the Closed Session at 3:13pm.

**Motion Carried Unanimously**

## 11. ADJOURNMENT

**13-10-09-2026** Chair Stelter **MOVED** to adjourn the September 10th, 2026 Regular Council Meeting at 3:13pm.

**Motion Carried Unanimously**

Minutes Approved on the 19<sup>th</sup> of October 2026.

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Chair – Jean-Marc Stelter

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Chief Administrative Officer – Danielle Duffy

|             |                                                 | 2026         | 2026          | 2025          | 2026                      | 2026                      |
|-------------|-------------------------------------------------|--------------|---------------|---------------|---------------------------|---------------------------|
|             |                                                 | ID 9 - Banff | ID 9 - Banff  | ID 9 - Banff  | ID 9 - Banff              | ID 9 - Banff              |
|             | Fund Center                                     |              |               |               |                           |                           |
|             | Category                                        | Budget       | Actual        | Actual        | Budget to Actual variance | Actual to Actual variance |
|             |                                                 | Amount       | Amount        | Amount        | Amount                    | Amount                    |
| G/L Account |                                                 | CAD          | CAD           | CAD           |                           |                           |
| 1010101150  | CON-CIBC TRUST - Bank Account                   |              | 16,522,291.32 | 19,008,631.17 | 0.00                      | -2,486,339.85             |
| 1010102120  | Cash Clearing-CIBC Collector                    |              | 0.00          | 0.00          | 0.00                      | 0.00                      |
| 1010102150  | Cash Clearing-CIBC Trust                        |              | 0.00          | 0.00          | 0.00                      | 0.00                      |
| 1010104100  | Cash In Transit                                 |              | 0.00          | 0.00          | 0.00                      | 0.00                      |
| 1010201460  | Property Tax Receivable                         |              | 6,786,967.80  | 3,815,941.95  | 0.00                      | 2,971,025.85              |
| 1010201200  | GST Receivable - Direct                         |              | 2,695.37      | 2,289.29      | 0.00                      | 406.08                    |
| 1010201240  | A/R Interest                                    |              | 34,581.54     | 43,135.79     | 0.00                      | -8,554.25                 |
| 1010201110  | A/R from General Sources                        |              | 14,401.04     | 6,516.75      | 0.00                      | 7,884.29                  |
| 1010201270  | General receivables                             |              | 1,732,511.00  | 1,031,116.00  | 0.00                      | 701,395.00                |
| 1010203110  | Allowance for Doubtful Accounts                 |              | 0.00          | 0.00          | 0.00                      | 0.00                      |
| 1010500100  | Prepaid Expenses                                |              | 13,504.88     | 41,615.20     | 0.00                      | -28,110.32                |
| 1010600100  | CON-Inter-Entity Zero Balancing Account         |              | 0.00          | 0.00          | 0.00                      | 0.00                      |
| 1010600110  | Inter-Entity Zero Balancing Account             |              | 0.00          | 0.00          | 0.00                      | 0.00                      |
| 1030102100  | CON-Buildings                                   |              | 2,247,988.40  | 2,247,988.40  | 0.00                      | 0.00                      |
| 1030102110  | Assets Under Construction - Buildings           |              | 0.00          | 0.00          | 0.00                      | 0.00                      |
| 1030102120  | Buildings                                       |              | 4,490,875.88  | 4,746,899.74  | 0.00                      | -256,023.86               |
| 1030106120  | Other Capital Assets                            |              | 400,188.67    | 400,188.67    | 0.00                      | 0.00                      |
| 1030107100  | CON-Assets Under Construction                   |              | 1,441,912.44  | 537,176.13    | 0.00                      | 904,736.31                |
| 2060101100  | CON-Accumulated Amortization-Buildings          |              | -294,652.21   | -238,441.10   | 0.00                      | -56,211.11                |
| 2060101110  | Accumulated Amortization - Buildings            |              | -2,059,593.56 | -2,163,062.97 | 0.00                      | 103,469.41                |
| 2060105110  | Accumulated Amortization - Other Capital Assets |              | -243,267.42   | -227,734.79   | 0.00                      | -15,532.63                |
|             | TOTAL ASSETS                                    | 0.00         | 31,090,405.15 | 29,252,260.23 | 0.00                      | 1,838,144.92              |
|             |                                                 |              |               |               |                           |                           |
| 2010101110  | CON-Accounts Payable                            |              | 7,808.43      | 0.00          | 0.00                      | 7,808.43                  |
| 2010101180  | A/P - General/Other                             |              | 0.00          | 0.00          | 0.00                      | 0.00                      |
| 2010204100  | Accrued Liabilities - Other                     |              | 4,763.00      | -184,647.87   | 0.00                      | 189,410.87                |
| 2010205100  | GST Payable                                     |              | 3,433.17      | 2,235.31      | 0.00                      | 1,197.86                  |
| 2010205270  | Asset Retirement Obligation (ARO)               |              | 74,506.69     | 93,775.55     | 0.00                      | -19,268.86                |
| 2050000100  | Spent Deferred Capital Contributions            |              | 1,441,912.44  | 213,333.07    | 0.00                      | 1,228,579.37              |
| 2040000110  | Unearned Revenue                                |              | 10,241,951.04 | 10,471,486.06 | 0.00                      | -229,535.02               |
|             | TOTAL LIABILITIES                               | 0.00         | 11,774,374.77 | 10,596,182.12 | 0.00                      | 1,178,192.65              |
|             |                                                 |              |               |               |                           |                           |
| 3010000100  | Operating Reserves                              |              | 2,853,845.48  | 2,853,845.48  | -2,853,845.48             | 0.00                      |
| 3010000110  | Net Assets/Liabilities                          |              | 7,980,109.97  | 7,948,979.95  | -7,980,109.97             | 31,130.02                 |
| 3050000100  | Capital reserve                                 |              | 3,781,696.00  | 3,781,696.00  | -3,781,696.00             | 0.00                      |
|             | TOTAL EQUITY                                    | 0.00         | 14,615,651.45 | 14,584,521.43 | -14,615,651.45            | 31,130.02                 |
|             |                                                 |              |               |               |                           |                           |
| 4020200100  | Property Taxes                                  | 9,307,172.00 | 9,307,172.19  | 7,657,095.00  | -0.19                     | 1,650,077.19              |
| 4050802170  | Certificates                                    | 350.00       | 280.00        | 455.00        | 70.00                     | -175.00                   |
| 4050802400  | Permits                                         | 5,000.00     | 0.00          | 6,645.36      | 5,000.00                  | -6,645.36                 |
| 4070701100  | Investment Income                               | 275,000.00   | 298,321.22    | 379,823.78    | -23,321.22                | -81,502.56                |
| 4090200110  | Fines Late Payment Penalty                      | 500.00       | 586.14        | 0.00          | -86.14                    | 586.14                    |
| 4090801190  | Provincial Grants                               | 76,892.00    | 76,892.00     | 76,892.00     | 0.00                      | 0.00                      |
| 4090801150  | Other Grants                                    | 0.00         | 44,450.00     | 0.00          | -44,450.00                | 44,450.00                 |
| 4090801230  | Other Miscellaneous Revenue                     | 100.00       | 0.00          | 1,950.00      | 100.00                    | -1,950.00                 |
| 4090801310  | Rental Revenue                                  | 102,510.00   | 76,229.28     | 70,984.07     | 26,280.72                 | 5,245.21                  |
| 4090300100  | Refund of Expenses                              | 0.00         | 0.00          | 0.00          | 0.00                      | 0.00                      |
|             | TOTAL REVENUE                                   | 9,767,524.00 | 9,803,930.83  | 8,193,845.21  | -36,406.83                | 1,610,085.62              |
|             |                                                 |              |               |               |                           |                           |
| 6010400120  | Employer contributions (CPP)                    | 0.00         | 2,467.19      | -3,488.49     | -2,467.19                 | 5,955.68                  |
| 6010500130  | Memberships                                     | 21,105.00    | 24,492.30     | 12,477.97     | -3,387.30                 | 12,014.33                 |
| 6020100110  | Employee Travel-Mileage                         | 7,678.00     | 5,103.93      | 3,235.81      | 2,574.07                  | 1,868.12                  |
| 6020100140  | Employee Travel-Meals                           | 8,200.00     | 2,544.08      | 2,263.44      | 5,655.92                  | 280.64                    |
| 6020100150  | Employee Travel-Lodging                         | 12,000.00    | 5,270.49      | 9,379.43      | 6,729.51                  | -4,108.94                 |
| 6020200170  | Requisitions                                    | 4,977,865.00 | 2,092,428.30  | 1,660,038.46  | 2,885,436.70              | 432,389.84                |
| 6020100190  | EmployeeTravel-Airfare Out of Province          | 0.00         | 470.63        | 1,679.81      | -470.63                   | -1,209.18                 |
| 6020300170  | Advertising-Other                               | 1,100.00     | 504.62        | 1,072.52      | 595.38                    | -567.90                   |
| 6020400100  | Insurance Premiums                              | 56,719.00    | 29,377.75     | 0.00          | 27,341.25                 | 29,377.75                 |
| 6020500100  | Freight, Courier, Postage                       | 150.00       | 0.00          | 0.00          | 150.00                    | 0.00                      |
| 6020700160  | RENTAL OPERATING COSTS & TAXES                  | 22,866.00    | 13,791.18     | 14,162.84     | 9,074.82                  | -371.66                   |
| 6021000110  | Non Board Honoraria                             | 150,000.00   | 56,040.00     | 50,005.00     | 93,960.00                 | 6,035.00                  |
| 6021400160  | Utilities - Other                               | 44,440.00    | 11,481.99     | 15,724.47     | 32,958.01                 | -4,242.48                 |
| 6021400190  | Protective services                             | 1,893,961.00 | 1,074,524.21  | 605,479.16    | 819,436.79                | 469,045.05                |
| 6021400240  | Other Purchased Services                        | 38,665.00    | 31,139.26     | 4,987.78      | 7,525.74                  | 26,151.48                 |
| 6021600130  | Office And IT Supplies                          | 329,600.00   | 61,264.29     | 57,531.15     | 268,335.71                | 3,733.14                  |
| 6021701140  | Legal Fees                                      | 8,000.00     | 3,313.70      | 0.00          | 4,686.30                  | 3,313.70                  |
| 6021701230  | Assessment Services                             | 30,000.00    | 7,500.00      | 15,000.00     | 22,500.00                 | -7,500.00                 |
| 6021701750  | General Contracted Services                     | 2,000.00     | 0.00          | 0.00          | 2,000.00                  | 0.00                      |
| 6030100120  | Grants-Operating                                | 1,463,174.00 | 1,644,363.92  | 1,635,265.10  | -181,189.92               | 9,098.82                  |
| 6030100130  | Grants-Capital                                  | 0.00         | 0.00          | 0.00          | 0.00                      | 0.00                      |
| 6050100100  | Bad Debt Expense                                | 0.00         | 0.00          | 0.00          | 0.00                      | 0.00                      |
| 6040900100  | Write Down Of Capital Assets                    | 0.00         | 0.00          | 0.00          | 0.00                      | 0.00                      |
| 6060100100  | Amortization - Buildings                        | 0.00         | 37,474.07     | 37,474.08     | -37,474.07                | -0.01                     |
| 6060100130  | Amortization - Other Capital Assets             | 0.00         | 0.00          | 0.00          | 0.00                      | 0.00                      |
| 6080100100  | Capital Assets Acquisitions Transfer            | 0.00         | -104,031.97   | -323,843.06   | 104,031.97                | 219,811.09                |
| 6080100160  | Asset Purchase - Building                       | 0.00         | 104,031.97    | 323,843.06    | -104,031.97               | -219,811.09               |
|             | TOTAL EXPENSES                                  | 9,067,523.00 | 5,103,551.91  | 4,122,288.53  | 3,963,971.09              | 981,263.38                |
|             |                                                 |              |               |               |                           |                           |
|             | (DEFICIT) SURPLUS                               | 700,001.00   | 4,700,378.92  | 4,071,556.68  | -4,000,377.92             | 628,822.24                |

IMPROVEMENT DISTRICT 9 CC 602397  
INTEREST EARNED ON GRANTS  
As at December 31, 2026

*LMK*

|                                  | CCBF Grant      |                         |                |                 | MSI - Capital Grant      |                |                 | LGFF - Capital Grant     |                |                 | Parks Canada Grant       |                |                         | Prepaid Rent   |                 | Total Deferred Revenue  |                                     |  |
|----------------------------------|-----------------|-------------------------|----------------|-----------------|--------------------------|----------------|-----------------|--------------------------|----------------|-----------------|--------------------------|----------------|-------------------------|----------------|-----------------|-------------------------|-------------------------------------|--|
| Amount Carried forward from 2025 | \$ 560,522.38   |                         |                |                 | \$ 3,433,512.37          |                |                 | \$ 634,296.00            |                |                 | \$ 5,341,841.78          |                |                         | \$ 1,634.91    |                 | \$ 9,971,806.44         |                                     |  |
| Interest                         | Interest earned | Deposits / Expenditures | Ending Balance | Interest earned | Deposits // Expenditures | Ending Balance | Interest earned | Deposits // Expenditures | Ending Balance | Interest earned | Deposits // Expenditures | Ending Balance | Deposits / Expenditures | Ending Balance | Interest earned | Deposits / Expenditures | Ending Balance                      |  |
| (Receivable)                     |                 | (283,824.00)            | 276,698.38     |                 | (362,178.00)             | 3,071,334.37   |                 | (634,296.00)             | -              |                 |                          |                |                         |                |                 | (1,280,298.00)          | 8,691,508.44                        |  |
| Payable                          |                 |                         | 276,698.38     |                 |                          | 3,071,334.37   |                 |                          | -              |                 |                          |                |                         |                |                 |                         | 8,691,508.44                        |  |
| Jan-26 2.65%                     | 622.76          | -                       | 277,321.14     | 6,912.61        |                          | 3,078,246.98   | -               |                          | 12,022.80      | 5,341,841.78    |                          |                | (163.49)                | 1,471.42       | 19,558.17       | (163.49)                | 8,710,903.12                        |  |
| Feb-26 2.65%                     | 583.89          | -                       | 277,905.03     | 6,481.19        |                          | 3,084,728.17   | -               |                          | 11,272.45      | 5,365,137.03    |                          |                | (163.49)                | 1,307.93       | 18,337.53       | (163.49)                | 8,729,077.16                        |  |
| Mar-26 2.65%                     | 625.48          | -                       | 278,530.51     | 6,942.75        |                          | 3,091,670.92   | -               |                          | 12,075.23      | 5,377,212.26    |                          |                | (163.49)                | 1,144.44       | 19,643.46       | (163.49)                | 8,748,557.13                        |  |
| Apr-26 2.65%                     | 606.66          | -                       | 279,137.17     | 6,733.91        |                          | 3,098,404.83   | -               |                          | 12,102.41      | 5,389,314.67    |                          |                | (163.49)                | 980.95         | 19,442.98       | (163.49)                | 8,767,836.62                        |  |
| May-26 2.65%                     | 628.25          | -                       | 279,765.42     | 6,973.53        | (104,031.97)             | 3,001,346.39   | -               |                          | 12,129.65      | 5,401,444.32    |                          |                | (163.49)                | 817.46         | 19,731.43       | (104,196.46)            | 8,683,372.59                        |  |
| Jun-26 2.65%                     | 609.35          | -                       | 280,374.77     | 6,537.18        |                          | 3,007,883.57   | -               |                          | 11,764.79      | 5,413,209.11    |                          |                | (163.49)                | 653.97         | 18,911.32       | (163.49)                | 8,702,120.42                        |  |
| Jul-26 2.65%                     | 631.04          | -                       | 281,005.81     | 6,769.80        |                          | 3,014,653.37   | -               |                          | 12,183.43      | 5,425,392.54    |                          |                | (163.49)                | 490.48         | 19,584.27       | (163.49)                | 8,721,541.20                        |  |
| Aug-26 2.65%                     | 632.46          | -                       | 281,638.27     | 6,785.03        |                          | 3,021,438.40   | -               |                          | 12,210.85      | 5,437,603.39    |                          |                |                         | 490.48         | 19,628.34       | -                       | 8,741,169.54                        |  |
| Sep-26 0.00%                     | -               | -                       | 281,638.27     | -               |                          | 3,021,438.40   | -               |                          | -              | 5,437,603.39    |                          |                |                         | 490.48         | -               | -                       | 8,741,169.54                        |  |
| Oct-26 0.00%                     | -               | -                       | 281,638.27     | -               |                          | 3,021,438.40   | -               |                          | -              | 5,437,603.39    |                          |                |                         | 490.48         | -               | -                       | 8,741,169.54                        |  |
| Nov-26 0.00%                     | -               | -                       | 281,638.27     | -               | -                        | 3,021,438.40   | -               |                          | -              | 5,437,603.39    |                          |                | -                       | 490.48         | -               | -                       | 8,741,169.54                        |  |
| Dec-26 0.00%                     | -               | -                       | 281,638.27     | -               | -                        | 3,021,438.40   | -               |                          | -              | 5,437,603.39    |                          |                | -                       | 490.48         | -               | -                       | 8,741,169.54                        |  |
| Receivable                       | -               | 394,228.00              | 675,866.27     | -               | 362,178.00               | 3,383,616.40   | -               | 899,213.00               | 899,213.00     |                 |                          |                |                         |                | 490.48          | -                       | 1,655,619.00                        |  |
| (Payable)                        |                 |                         |                |                 |                          | 3,383,616.40   |                 |                          |                | 5,437,603.39    |                          |                |                         |                | 490.48          | -                       | 10,396,788.54                       |  |
|                                  | 4,939.89        | 394,228.00              |                | 54,136.00       | 258,146.03               |                | -               |                          | 95,761.61      | -               |                          |                | (1,144.43)              |                | 154,837.50      | 1,550,442.60            |                                     |  |
|                                  | 154,837.50      |                         | 670,926.38     |                 |                          | 3,329,480.40   |                 |                          | 899,213.00     |                 | 5,341,841.78             |                |                         | 490.48         |                 | 10,241,951.04           | Check TB Unearned Revenue 204000010 |  |

Check TB Unearned Revenue 2040000110

10,241,951.04



## **MINUTES OF THE REGULAR MEETING OF COUNCIL**

of the Town of Banff in the Province of Alberta

Tuesday, September 08, 2026, at 02:00 PM

### **COUNCIL MEMBERS PRESENT**

Mayor Corrie DiManno  
Councillor Brian Standish, Deputy Mayor  
Councillor Kaylee Ram, Acting Mayor  
Councillor Michelle Backhouse  
Councillor David Fullerton  
Councillor Marc Ledwidge  
Councillor Barb Pelham

### **COUNCIL MEMBERS ABSENT**

None

### **ADMINISTRATION PRESENT**

Kelly Gibson, Town Manager  
Lauren Aebig, Director, Corporate Services  
Jason Darrah, Director, Marketing and Communications  
Darren Enns, Director, Planning and Environment  
Pierre-Hugues Gagnon, Acting Director, Engineering  
Alison Gerrits, Director, Community Services  
Paul Godfrey, Director, Operations  
Katherine Severson, Director, Emergency and Protective Services  
Palki Biswas, Finance Controller  
Blake Hinchey, Manager, Recreation Services  
Sharon Oakley, Housing Sustainability Manager  
Hailey Monod, Asset Management Coordinator  
Renée Lavergne, Information Governance Coordinator  
Kiersten McDonald, Legislative Advisor  
Libbey McDougall, Municipal Clerk

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## **1. CALL TO ORDER**

Mayor DiManno called the September 08, 2026, Regular Meeting of Council to order at 2:00 p.m.

Present in Chamber at Call to Order: (7): Mayor DiManno, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, Councillor Pelham, Councillor Ram, and Councillor Standish

## **2. CONFIRMATION OF AGENDA**

### **2.1 Revised Agenda for the September 08, 2026, Regular Meeting of Council**

#### **COU26-251**

**Moved By** Councillor Pelham

That the Revised Agenda for the September 08, 2026, Regular Meeting of Council be confirmed.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

### **2.2 2026 Council Workplan, as of September 08, 2026**

Council, by unanimous consent, received the 2026 Workplan as of September 08, 2026, for the Corporate Record.

## **3. CONFIRMATION OF MINUTES**

### **3.1 Minutes of the August 11, 2026, Regular Meeting of Council**

#### **COU26-252**

**Moved By** Councillor Ledwidge

That the Minutes of the August 11, 2026, Regular Meeting of Council be confirmed.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

## **4. PUBLIC HEARINGS AND RELATED BUSINESS**

No Public Hearings and Related Business items were scheduled as part of this meeting.

## **5. INVITED PRESENTATIONS**

No Invited Presentations were scheduled as part of this meeting.



## 6. PUBLIC INPUT ON APPROVED AGENDA ITEMS

### 6.1 Written Submissions

Council, by way of unanimous consent, received the following Written Submission for the Corporate Record:

- 6.1.1 NEW Written Submission: Banff Rugby Club Executive Committee: Letter Received September 07, 2026 (Item 8.2, Request for Decision: Proposed Public Use of Municipal Facilities Policy C7003-1)

### 6.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

## 7. UNFINISHED BUSINESS

No items of Unfinished Business were scheduled as part of this meeting.

## 8. ADMINISTRATIVE REPORTS

### 8.1 Request for Decision: Fortis Franchise Fee

#### **COU26-254**

**Moved By** Mayor DiManno

That with respect to Item 8.1, Request for Decision: Fortis Franchise Fee, the following be adopted, **as amended by Motion COU26-253:**

That Council direct Administration to increase the Fortis Franchise fee by an additional **4** per cent (%) from 8% to **12%**, effective January 1, 2027, for the purpose of increasing the existing overhead power line burial reserve.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

Amendment:

**COU26-253**

**Moved By** Councillor Standish

That the Motion COU24-254 be amended by:

- Deleting the number "3" following the words "the Fortis Franchise fee by an additional" and substituting with the number "4"; and
- Deleting the number "11" following the words" per cent (%) from 8% to" and substituting with the number "12";

so that the motion reads as follows (emphasis added):

That Council direct Administration to increase the Fortis Franchise fee by an additional **4** per cent (%) from 8% to **12**%, effective January 1, 2027, for the purpose of increasing the existing overhead power line burial reserve.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

**COU26-255**

**Moved By** Councillor Standish

That with respect to Item 8.1, Request for Decision: Fortis Franchise Fee, the following be adopted:

That Council direct Administration to return to Council, no later than Q4 2026, with a report to consider a "Local Improvement Requests Policy" which would allow property owners or Council the option to use a local improvement tax to facilitate the burial of overhead utilities.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

8.2 Request for Decision: Revised Proposed Public Use of Municipal Facilities Policy  
C7003-1

Council, by way of unanimous consent, recessed the meeting at 3:00 p.m. for a fifteen minute break.

Council reconvened the meeting at 3:26 p.m. with Mayor DiManno in the Chair.

Council, by way of adopted Motion COU26-267, received a New Attachment 2, Proposed Council Policy C7003-1, Public Use of Municipal Facilities, which has been included to the Revised Report for Item 8.2, Request for Decision: Revised proposed Public Use of Municipal Facilities Policy C7003-1.

A clerical correction was noted to Attachment 1, Revised Proposed Public Use of Municipal Facilities Policy, on page numbered 4 of 8, Section 4.1, by striking out, in red, the number "12" following the words "and groups shall be provided with up to" and adding, in red, the number "15".

### **COU26-257**

**Moved By** Councillor Backhouse

That with respect to Item 8.2, Request for Decision: **Revised** Proposed Public Use of Municipal Facilities Policy C7003-1, the following be adopted, **as amended by Motion COU26-256:**

That Council direct Administration to return with a proposed policy C7003-1, Public Use of Municipal Facilities, incorporating the following amendment to Section 4.1:

- Adding the words "that demonstrate ongoing participation by, and benefit to, residents of Banff" following the words "Local non-profit societies, organizations and groups"; and
- Deleting the words "12 hours of facility rentals" following the words "shall be provided with up to" and substituting with the words "15 hours of meeting room rentals";

so that this Section reads as follows (emphasis added):

Local non-profit societies, organizations and groups **that demonstrate ongoing participation by, and benefit to, residents of Banff** shall be provided up to **15 hours of meeting room rentals per** annum.

For (6): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

Against (1): Councillor Backhouse

**MOTION CARRIED**

Amendment:

**COU26-256**

**Moved By** Mayor DiManno

That Motion COU26-257 be amended by deleting the second bullet point in its entirety and substituting with the following:

- Deleting the words "12 hours of facility rentals" following the words "shall be provided with up to" and substituting with the words "15 hours of meeting room rentals";

and updating the remaining parts of the Motion accordingly to reflect the above change.

For (6): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

Against (1): Councillor Backhouse

**MOTION CARRIED**

**COU26-258**

**Moved By** Councillor Backhouse

That with respect to Item 8.2, Request for Decision: **Revised** Proposed Public Use of Municipal Facilities Policy C7003-1, the following be adopted:

That Council direct Administration to return with a proposed policy C7003-1, Public Use of Municipal Facilities, incorporating an amendment to Section 7.1.3, by deleting the words "associations, and volunteer-run community groups," following the words "provided by non-profit organizations, societies," and substituting with the words "and associations" so that this Section 7.1.3 reads as follows (emphasis added):

Programs and/or services provided by registered non-profit organizations, societies, **and associations** in good standing with the Town, where the majority of participants and users reside within Banff National Park and are 18 years of age and older.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

**COU26-259**

**Moved By** Councillor Backhouse

That with respect to Item 8.2, Request for Decision: **Revised** Proposed Public Use of Municipal Facilities Policy C7003-1, the following be adopted:

That Council direct Administration to return with a proposed policy C7003-1, Public Use of Municipal Facilities, incorporating an amendment by adding the following new Section 7.1.5, and renumbering the remaining Sections accordingly:

Programs and/or services provided by volunteer-run organizations, associations, or groups that reflect the goals and strategies identified in the Town's municipal plans (i.e., adult volunteer-coordinated sport leagues).

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

**COU26-260**

**Moved By** Mayor DiManno

That with respect to Item 8.2, Request for Decision: **Revised** Proposed Public Use of Municipal Facilities Policy C7003-1, the following be adopted:

That Council recess to the call of the Chair to allow Administration time to prepare a copy of proposed Council Policy C7003-1, Public Use of Municipal Facilities, that incorporates the amendments outlined in Attachment 1 as well as those amendments approved by way of adopted Motions COU26-256 through COU26-259.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

Council, by way of unanimous consent, reconvened Item 8.2, Request for Decision: Revised Proposed Public Use of Municipal Facilities Policy C7003-1, following completion of Item 12.1, Confidential Request for Decision: Naming of 50 Wolf Below-Market Housing and Community Space.

**COU26-267**

**Moved By** Mayor DiManno

That with respect to Item 8.2, Request for Decision: **Revised** Proposed Public Use of Municipal Facilities Policy C7003-1, the following be adopted:

That Council direct that the amended version of the proposed policy, prepared by Administration following direction provided by Council as part of the September 08, 2026, Regular Meeting of Council, be included as Attachment 2: Proposed Council Policy C7003-1, Public Use of Municipal Facilities, to Item 8.2, Request for Decision: Proposed Public Use of Municipal Facilities Policy C7003-1.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

**COU26-268**

**Moved By** Councillor Ram

That with respect to Item 8.2, Request for Decision: **Revised** Proposed Public Use of Municipal Facilities Policy C7003-1, the following be adopted:

That Council Policy C7003-1, Public Use of Municipal Facilities, new Attachment 2, be approved.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

8.3 Request for Decision: Road Reconstruction Prioritization Model

**COU26-261**

**Moved By** Councillor Fullerton

That with respect to Item 8.3, Request for Decision: Road Reconstruction Prioritization Model, the following be adopted:

That Council defer Item 8.3, Request for Decision: Road Reconstruction Prioritization Model, to return as part of the September 22, 2026, Regular Meeting of Council, to allow Administration the opportunity to prepare a report outlining options to revise the prioritization weighting such that an increase is given to the weighting multiplier of Water and Sewer, with modeling demonstrating the effects of such increase, to 3, 4, or 5.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

## 9. NOTICES OF MOTION

- 9.1 Creation of a Council Policy Addressing Development Time Frames and Financial Incentives Following the Demolition of a Heritage Property

**COU26-262**

**Moved By** Councillor Standish

NOW THEREFORE BE IT RESOLVED that Council direct Administration to return to a future meeting of Council, through the Governance and Finance Committee, no later than Q2 2027, with a report outlining options for:

1. A proposed Council Policy outlining that when a Heritage property is demolished, development must begin on site within three months or a vacant property tax will be applied;
2. The mechanisms for creating a vacant property tax class specifically for properties where a Heritage home has been demolished and redevelopment has not commenced in the prescribed time-frame; and
3. Proposed wording for a bylaw to enforce a vacant property tax class specifically for properties where a Heritage home has been demolished and redevelopment has not commenced within the prescribed time-frame.

For (2): Councillor Standish, and Councillor Fullerton

Against (5): Mayor DiManno, Councillor Pelham, Councillor Backhouse, Councillor Ledwidge, and Councillor Ram

**MOTION DEFEATED**

## 10. COMMITTEE REPORTS

Council, by unanimous consent, received the following Committee Reports for the Corporate Record:

- 10.1 Confirmed Minutes of the June 03, 2026, Regular Meeting of the Community Art Committee
- 10.2 Confirmed Minutes of the June 17, 2026, Regular Meeting of the Municipal Planning Commission

10.3 Confirmed Minutes of the July 02, 2026, Regular Meeting of the Municipal Planning Commission

10.4 Confirmed Minutes of the August 05, 2026, Regular Meeting of the Municipal Planning Commission

## **11. NEW/URGENT BUSINESS**

No New/ Urgent Business was included as part of this meeting.

## **12. CONFIDENTIAL ITEMS AND ATTACHMENTS**

### **COU26-263**

**Moved By** Mayor DiManno

That Council, pursuant to Sections 24 (Advice from Officials) of the *Freedom of Information and Protection of Privacy Act*, recess to the call of the chair at 4:30 p.m., to reconvene in a closed meeting, to be conducted in the Council Boardroom and a confidential Zoom meeting environment, to consider confidential matters with respect to Item 12.1, Confidential Request for Direction: Naming of 50 Wolf Below-Market Housing and Community Space Development.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

### **MOTION CARRIED**

Council reconvened in closed meeting at 4:34 p.m. with Mayor DiManno in the Chair.

Council recessed in closed meeting at 5:09 p.m.

Council reconvened in public meeting at 5:11 p.m. with Mayor DiManno in the Chair.

Individuals in attendance during the closed meeting discussions with respect to Item 12.1, Confidential Request for Decision: Naming of 50 Wolf Below-Market Housing and Community Space:

Members of Administration:

Clerk: L. McDougall (Municipal Clerk)

Advice: K. Gibson (Town Manager), A. Gerrits (Director, Community Services), and S. Oakley (Manager, Housing Sustainability)



**COU26-264**

**Moved By** Mayor DiManno

That Council rise and report with respect to Item 12.1 Confidential Request for Decision: Naming of 50 Wolf Below-Market Housing and Community Space Development.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

12.1 Confidential Request for Decision: Naming of 50 Wolf Below-Market Housing and Community Space Development

**COU26-265**

**Moved By** Councillor Backhouse

That with respect to Item 12.1, Confidential Request for Decision: Naming of 50 Wolf Below-Market Housing and Community Space, the following be adopted:

That Council direct Administration to use the following name set for the 50 Wolf Below-Market Housing and Community Space Development:

| Overall Development Name | Building 1 (east) | Building 2 (West) | Community Space     |
|--------------------------|-------------------|-------------------|---------------------|
| Wolf Willow              | Paintbrush House  | Yarrow House      | Banff Community Hub |

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

**COU26-266**

**Moved By** Mayor DiManno

That with respect to Item 12.1, Confidential Request for Decision: Naming of 50 Wolf Below-Market Housing and Community Space, the following be adopted:

That the Report and closed meeting discussions remain confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

### 13. CORRESPONDENCE

- 13.1 Greg and Shayla Unruh: Request for Conditional Individual Authorization to Keep One Bonded Pair of Strictly Indoor, Sterilized Domestic Companion Rabbits under Animal Services Bylaw 46-4

**COU26-269**

**Moved By** Councillor Ledwidge

That with respect to Item 13.1, Greg and Shayla Unruh: Request for Conditional Individual Authorization to Keep One Bonded Pair of Strictly Indoor, Sterilized Domestic Companion Rabbits under Animal Services Bylaw 46-4, the following be adopted:

That Council receive the Correspondence for the Corporate Record.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

- 13.2 Letter Submitted by Newt Millan, President, and Bryan Gerrie, Past-President, Col. Moore Branch #26, Banff, Royal Canadian Legion

**COU26-270**

**Moved By** Councillor Backhouse

That with respect to Item 13.2, Letter Submitted by Newt Millan, President, and Bryan Gerrie, Past-President, Col. Moore Branch #26, the following be adopted:

That Council receive the Correspondence for the Corporate Record.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

## 14. ADJOURNMENT

### **COU26-271**

**Moved By** Councillor Pelham

That the September 08, 2026, Regular Meeting of Council adjourn at 5:20 p.m.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

On Original

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**Corrie DiManno, Mayor**

On Original

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**Libbey McDougall, Municipal Clerk**



## **MINUTES OF THE REGULAR MEETING OF COUNCIL**

of the Town of Banff in the Province of Alberta

Tuesday, September 22, 2026, at 09:00 AM

### **COUNCIL MEMBERS PRESENT**

Mayor Corrie DiManno  
Councillor Brian Standish, Deputy Mayor  
Councillor Kaylee Ram, Acting Mayor  
Councillor Michelle Backhouse  
Councillor David Fullerton  
Councillor Marc Ledwidge  
Councillor Barb Pelham

### **COUNCIL MEMBERS ABSENT**

None

### **ADMINISTRATION PRESENT**

Kelly Gibson, Town Manager  
Lauren Aebig, Director, Corporate Services  
Jason Darrah, Director, Marketing and Communications  
Darren Enns, Director, Planning and Environment  
Adrian Field, Director, Engineering  
Alison Gerrits, Director, Community Services  
Paul Godfrey, Director, Operations  
Katherine Severson, Director, Emergency and Protective Services  
Stephen Allan, Engineering Coordinator  
Travis Jacobson, Manager, Streets  
Hailey Monod, Asset Management Coordinator  
Renée Lavergne, Information Governance Coordinator  
Libbey McDougall, Municipal Clerk

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## **1. CALL TO ORDER**

Mayor DiManno called the September 22, 2026, Regular Meeting of Council to order at 9:00 a.m.

Present in Chamber at Call to Order: (7): Mayor DiManno, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, Councillor Pelham, Councillor Ram, and Councillor Standish

## 2. CONFIRMATION OF AGENDA

### 2.1 REVISED Agenda for the September 22, 2026, Regular Meeting of Council

#### **COU26-272**

**Moved By** Councillor Backhouse

That the Revised Agenda for the September 22, 2026, Regular Meeting of Council be confirmed.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

### 2.2 2026 Council Workplan, as of the September 22, 2026, Regular Meeting of Council

Council, by unanimous consent, received the 2026 Council Workplan, as of the September 22, 2026, Regular Meeting of Council, for the Corporate Record.

## 3. CONFIRMATION OF MINUTES

### 3.1 Minutes of the September 08, 2026, Regular Meeting of Council

#### **COU26-273**

**Moved By** Councillor Ram

That the Minutes of the September 08, 2026, Regular Meeting of Council be confirmed.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

## 4. PUBLIC HEARINGS AND RELATED BUSINESS

No Public Hearings and Related Business items were scheduled as part of this meeting.

## 5. INVITED PRESENTATIONS

No Invited Presentations were scheduled as part of this meeting.

## 6. PUBLIC INPUT ON APPROVED AGENDA ITEMS

### 6.1 Written Submissions

No Written Submissions were received for this meeting.

### 6.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

## 7. UNFINISHED BUSINESS

No items of Unfinished Business were scheduled as part of this meeting.

## 8. ADMINISTRATIVE REPORTS

### 8.1 Request for Decision: Proposed Council Policy C7008, Snow and Ice Management

#### **COU26-274**

**Moved By** Councillor Standish

That with respect to Item 8.1, Request for Decision: Proposed Council Policy C7008, Snow and Ice Management, the following be adopted:

That Council approve Council Policy C7008, Snow and Ice Management (Attachment 1).

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

### 8.2 AMENDED Request for Decision: Road Prioritization Model Updates

#### **COU26-275**

**Moved By** Councillor Fullerton

That with respect to Item 8.2, Request for Decision: Road Prioritization Model Updates, the following be adopted:

That the Road Prioritization Model outlined in the Cover Report for Item 8.2, Request for Decision: Road Prioritization Model Updates, be amended on page 1 of 3, Summary of Issue, second paragraph, as follows:

- First bullet point, by deleting the number "2.5" following the words "Potable Water – " and substituting with the number "4"; and
- Second bullet point, by deleting the number "2.5" following the words "Sanitary Sewer –" and substituting with the number "4".

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

**COU26-276**

**Moved By** Councillor Ledwidge

That with respect to Item 8.2, **Amended** Request for Decision: Road Prioritization Model Updates, the following be adopted, **as amended by Motion COU26-275**:

That Council approve the updated roadway prioritization model as outlined in the **amended** Report and further direct Administration to return as part of the 2027 Service Review Process with the proposed reconstruction projects reflected in the 10-year capital budget.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

8.3 Request for Decision: Proposed Bylaw 498, ATCO Gas Franchise Bylaw – Second and Third Readings

**COU26-277**

**Moved By** Councillor Backhouse

That with respect to Item 8.3, Request for Decision: Proposed Bylaw 498, ATCO GAS Franchise Bylaw - Second and Third Readings, the following be adopted:

That Bylaw 498, the ATCO Gas Franchise Bylaw, be read a second time.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

**COU26-278**

**Moved By** Councillor Pelham

That with respect to Item 8.3, Request for Decision: Proposed Bylaw 498, ATCO GAS Franchise Bylaw - Second and Third Readings, the following be adopted:

That Bylaw 498, the ATCO Gas Franchise Bylaw, be read a third time.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

8.4 CORRECTED Request for Decision: Proposed Council Policy C1015, Paid Medical Leave for Members of Council

A clerical correction was noted to the first bold section title on page 15, by deleting the word "FAINCNE" following the words "GOVERNANCE AND " and substituting with the word "FINANCE".

**COU26-279**

**Moved By** Councillor Standish

That with respect to Item 8.4, **Corrected** Request for Decision: Proposed Council Policy C1015, Paid Medical Leave for Members of Council, the following be adopted:

That Council approve Council Policy C1015, Paid Medical Leave for Members of Council (Attachment).

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

8.5 Revised Request for Decision: Compound Road Bike Lane Project

Council, by way of unanimous consent, recessed the meeting at 9:40 a.m. for a five minute break.

Council reconvened the meeting at 9:47 a.m. with Mayor DiManno in the Chair.



**COU26-280**

**Moved By** Mayor DiManno

That with respect to Item 8.5, Revised Request for Decision: Compound Road Bike Lane Project, the following be adopted:

That Council direct Administration to take no further action with PW-278-24 the Compound Road Bike Lane Project.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

**9. NOTICES OF MOTION**

No Notices of Motion were submitted for this meeting.

**10. COMMITTEE REPORTS**

Council, by unanimous consent, received the following Committee Reports for the Corporate Record:

- 10.1 Confirmed Minutes of the June 10, 2026, Regular Meeting of the Bow Valley Regional Housing Board, and Other Related Documents
- 10.2 Confirmed Minutes of the July 29, 2026, Regular Meeting of the Banff Heritage Corporation Board
- 10.3 Confirmed Minutes of the August 19, 2026, Regular Meeting of the Municipal Planning Commission

**11. NEW/URGENT BUSINESS**

No items of New/ Urgent Business were included as part of this meeting.

**12. CONFIDENTIAL ITEMS AND ATTACHMENTS**

No Confidential Items and Attachments were scheduled as part of this meeting.

### 13. CORRESPONDENCE

- \*13.1 NEW: Les Young, Correspondence dated September 17, 2026, Re: Banff Legion Tour-Bus Letter

#### **COU26-281**

**Moved By** Mayor DiManno

That with respect to Item 13.1, New: Les Young, Correspondence dated September 17, 2026, Re: Banff Legion Tour-Bus Letter, the following be adopted:

That Council receive Les Young's Written Correspondence, dated September 17, 2026, with respect to the Banff Legion Tour-Bus Letter, for the Corporate Record.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

### 14. ADJOURNMENT

#### **COU26-282**

**Moved By** Councillor Fullerton

That the September 22, 2026, Regular Meeting of Council adjourn at 10:19 a.m.

For (7): Mayor DiManno, Councillor Pelham, Councillor Standish, Councillor Backhouse, Councillor Fullerton, Councillor Ledwidge, and Councillor Ram

**MOTION CARRIED**

---

**Corrie DiManno, Mayor**

---

**Libbey McDougall, Municipal Clerk**

---

## Update | Bow Valley Cycling Pilot fall phase ends October 6

1 message

---

**Parks Canada - Banff National Park** <bnp-infohub@pc.gc.ca>

Fri, Oct 2, 2026 at 11:00 AM

Reply-To: bnp-infohub@pc.gc.ca

To: lakelouisecentre@gmail.com



# Banff National Park

## Update from Parks Canada

October 2, 2026

# Bow Valley Cycling Pilot fall phase ends October 6

## What's happening?

The fall phase of the [Bow Valley Cycling Pilot](#) will end October 6, 2026. The road will re-open to public vehicles October 7, 2026.

Visitors to the Bow Valley Parkway should expect to see road work and service vehicles setting up and taking down the cycling experience during opening and closing dates.

## What you need to know

- The Bow Valley Parkway Cycling Pilot will conclude on October 6, 2026, and the seasonal closure is now complete.
- The Bow Valley Parkway is fully open to vehicle traffic as of October 7.
- Vehicle access to the Johnston Canyon trail and campground is available via both the Bow Valley Parkway and the Castle Junction interchange on the Trans-Canada Highway.
- Vehicle access to the western section of the parkway, between Johnston Canyon and Lake Louise (31 km), remains open year-round.
- Services are limited along the Bow Valley Parkway. Visitors are encouraged to plan ahead and bring sufficient food and water, bear spray, appropriate clothing, gear for variable weather, and any equipment needed for their activities. For more information on how to be prepared, please visit Banff National Park's website.
- Always remember to carry bear spray, give wildlife plenty of space, respect all signed closures, and stay on designated trails, pathways, and roads.
- Report wildlife encounters to Banff Dispatch at 403-762-1470.

## For more information

[bnp-infohub@pc.gc.ca](mailto:bnp-infohub@pc.gc.ca)

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Email sent to: [lakelouisecentre@gmail.com](mailto:lakelouisecentre@gmail.com)

Parks Canada - Banff National Park  
[101 Mountain Ave](#) |  
Banff, [Alberta](#) | [T1L1A1](#) | Canada |  
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---

## Make the Most of September in Banff National Park

1 message

---

**Banff & Lake Louise Tourism** <rmr@news.banfflakelouise.com>  
Reply-To: Banff & Lake Louise Tourism <rmr@news.banfflakelouise.com>  
To: danielleduffy@improvementdistrict9.ca

Fri, Sep 4, 2026 at 1:02 PM



# Banff and Lake Louise

Plan confidently with insider knowledge and seasonal inspiration from trusted local experts.



September in Banff and Lake Louise blends late-season summer adventures with the first signs of fall. Cooler days, crisp mornings, and splashes of yellow and orange colours make it one of the most beautiful

times to be in the Canadian Rockies. If you've been thinking about a mountain getaway, now is the time to make it happen.

Things to do in September

---

## It's Almost Larch Season in the Canadian Rockies

The countdown to larch season is on. For just a few short weeks each fall, mountainsides across Banff National Park turn a brilliant shade of gold before the needles drop for winter. Start planning your route and timing your visit so you can witness the larch trees in all their glory.

[Plan Your Larch Hikes](#)



## Cast a Line in Banff and Lake Louise

Few things feel more relaxing than a morning on the water surrounded by mountain views. Guided fishing experiences offer a chance to explore some of the region's most scenic lakes while learning local techniques and insights from experienced guides.

[Book a Tour](#)

## The Ultimate Guide to Mountain Biking

Fall riding season has arrived, and it's one of the best times to get out on two wheels. With hundreds of kilometres of trails ranging from easy cruisers to challenging singletrack, there's always a new route waiting to be explored.

Get Ready to Ride



## Plan a Run-cation in Banff National Park

Swap your usual running route for mountain scenery. From lakeside paths to forested trails and challenging climbs, Banff National Park offers running experiences that turn a workout into an adventure. Pack your favourite runners and plan an extended stay.

Hit the Trails

---

## What's On

Check out these events happening in Banff and Lake Louise.





### Mountain Culture Films

September 10, 2026



### Banff Pride Festival

October 2-12 2026

[More Events](#)

## Banff & Lake Louise Tourism

Find more insights from our team at [banfflakelouise.com/blog](https://banfflakelouise.com/blog).

Need help planning your trip?  
Call us toll-free at [1-877-762-8421](tel:1-877-762-8421) or [contact-us online](#).



Suite 300, Cascade Plaza, 317 Banff Ave. PO Box 1298

Banff Alberta, Canada T1L1B3

Phone: 403-762-0270 Fax: 403-762-8545

[Unsubscribe](#) | [Web Version](#)





## Don't Forget Your Park Pass

Save time and buy online before visiting.

[Buy Your Pass](#)

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---

## What's Happening This Fall in Banff National Park

1 message

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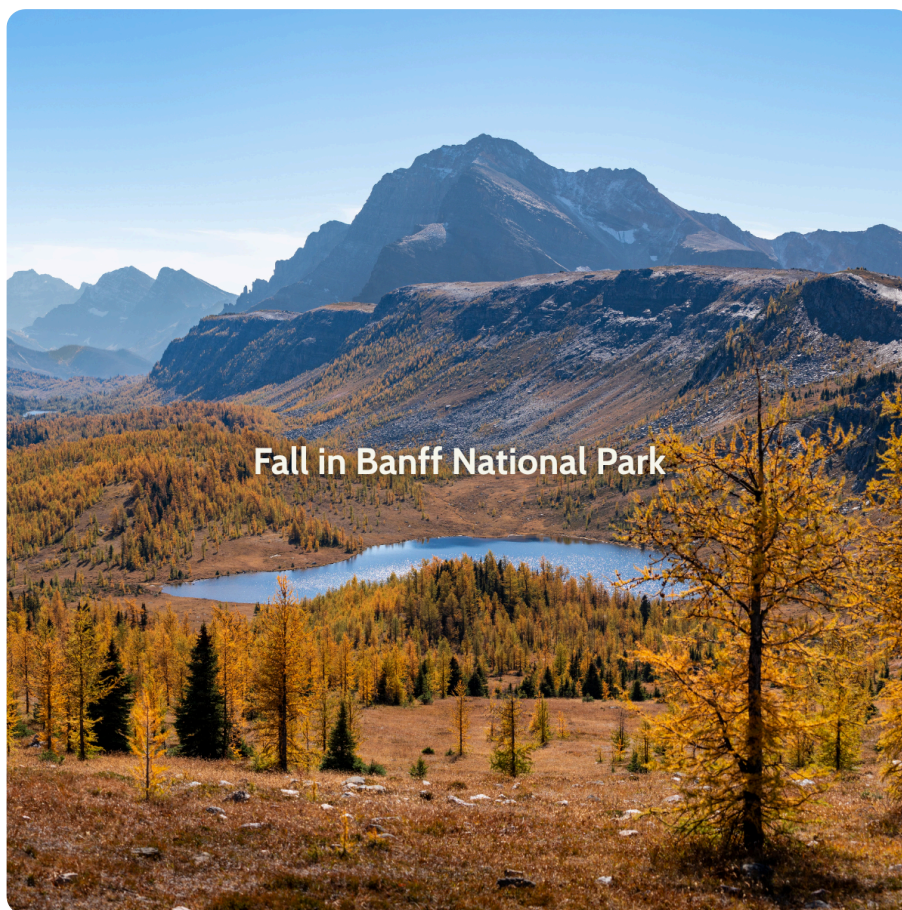
**Banff & Lake Louise Tourism** <rmr@news.banfflakelouise.com>  
Reply-To: Banff & Lake Louise Tourism <rmr@news.banfflakelouise.com>  
To: danielleduffy@improvementdistrict9.ca

Wed, Sep 16, 2026 at 1:02 PM



# Banff and Lake Louise

Plan confidently with insider knowledge and seasonal inspiration from trusted local experts.



For a few short weeks every autumn, the famous larch trees turn a brilliant golden yellow across Banff National Park. The best news? Hiking isn't the

only way to see them. Discover easy-to-access viewpoints and experiences where you can catch this distinctly fall phenomenon.

Find Fall Colours

---

## Experience Buffalo Nations Cultural Day

Buffalo Nations Cultural Day is a celebration of Indigenous cultures, knowledge, and creativity at the Buffalo Nations Museum. On September 19, this free event will offer opportunities to connect with the stories, communities, and traditions of the Treaty 7 Nations.

[Explore the Event](#)



Paul Zizka



## Celebrate Banff Pride Festival

Banff Pride Festival returns from October 2-12 with 10 days of celebration and excitement. Plan ahead for a legendary lineup of performances, live music, inspiring speakers, outdoor adventures, and events designed to bring people together.

[View the Schedule](#)

## Banff Craft Beer Festival Returns

From October 22-24, the Banff Craft Beer Festival is bringing together more than 40 food and beverage vendors from across Alberta. Sample local flavours, enjoy live entertainment, and experience Banff's food and drink scene. Tickets are on sale now!

[Buy Tickets](#)



## Taste for Adventure is Coming Soon

From October 22-November 5, Banff and Lake Louise's top restaurants will serve exclusive menus and special dishes as part of Taste for Adventure. It's the perfect excuse to plan a mountain getaway and discover something new on every menu.

[Plan Ahead](#)

---

## What's On

Check out these events happening in Banff and Lake Louise.



### Night at the Whyte Fundraiser

September 25, 2026



### Hide Tanning Open Studios

October 1, 2026

[More Events](#)

## Banff & Lake Louise Tourism

Find more insights from our team at [banfflakelouise.com/blog](https://banfflakelouise.com/blog).

Need help planning your trip?  
Call us toll-free at [1-877-762-8421](tel:1-877-762-8421) or [contact-us online](#).



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## October Adventures Await in Banff National Park

1 message

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Reply-To: Banff & Lake Louise Tourism <rmr@news.banfflakelouise.com>  
To: danielleduffy@improvementdistrict9.ca

Tue, Sep 29, 2026 at 4:01 PM



# Banff and Lake Louise

Plan confidently with insider knowledge and seasonal inspiration from trusted local experts.



October marks a shift in the mountains, with golden valleys giving way to snow-capped peaks. This month, Banff and Lake Louise offer a calendar full of events, along with plenty of opportunities to enjoy the outdoors. Make the

most of the season with reservations at a local restaurant and a cozy overnight stay (or two) for a memorable fall getaway in Banff National Park.

Things to do in October

## Reflecting on National Day for Truth and Reconciliation

Supporting Indigenous-owned businesses, experiences, and events in recognition of the National Day for Truth and Reconciliation is one way to engage with Indigenous cultures and perspectives. September 30 serves as a day to reflect, listen, and learn, while recognizing that reconciliation is an ongoing commitment.

Indigenous Experiences



## Shift into *Park Mode* and Carpool to Banff

Gather your friends, family, or neighbours and carpool to Banff on October 8 to receive a special prize. Park for free at the Banff Train Station between 9:30 and 11:30 a.m., and you'll be rewarded for sharing the ride. Vehicles must include passengers from at least two households to participate.

See How It Works

## Banff Mountain Film and Book Festival Returns

Celebrate the 51st annual festival in Banff from October 31-November 8, 2026. Over nine days, adventurers, authors, and



filmmakers from around the world gather to share stories, ideas, and experiences that have shaped their journeys.

[Purchase Tickets](#)



Paul Zizka



## Ski Season is Around the Corner

A SkiBig3 Lift Ticket unlocks access to Banff Sunshine Village, Lake Louise Ski Resort, and Mt. Norquay, making it easy to chase powder at three distinct resorts all season long. Get your pass now so you're ready for when the first snow falls and lifts begin to open.

[Buy Your Pass](#)

---

## What's On

Check out these events happening in Banff and Lake Louise.



### Thanksgiving Brunch at Crave

October 11, 2026



### Halloween at the Castle

October 31, 2026

More Events

## Banff & Lake Louise Tourism

Find more insights from our team at [banfflakelouise.com/blog](https://banfflakelouise.com/blog).

Need help planning your trip?  
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Save time and buy online before visiting.

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## Tourism Economic Budget Forum & GRIT Awards

1 message

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 Reply-To: Tourism Industry Association of Alberta <info@tiaalberta.ca>  
 To: daniellemorine@improvementdistrict9.ca

Thu, Sep 10, 2026 at 4:00 PM

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## DRIVING ALBERTA TOURISM FORWARD

*Alberta's visitor economy isn't built in isolation. It is negotiated, funded, and advanced at the intersection of local governance, provincial policy, and private capital.*

On **Monday, November 16**, join provincial and municipal leaders, tourism operators, destination marketers and economic development officers, from across Alberta for the 2026 Alberta Tourism Economic Budget Forum, MLA Reception, and GRIT Awards Dinner.

## ENSURE YOUR COMMUNITY IS REPRESENTED

Upcoming provincial budget decisions will shape long-term regional tourism and infrastructure; ensure your community is at the table this fall.

### ONE WEEK LEFT FOR EARLY BIRD PRICING

Lock in your delegation's registration  
by Friday, September 18 to secure

### PROGRAM SCHEDULE

**MONDAY, NOVEMBER 16**

maximum savings.

**TIAA Member Table (7 Seats)**  
**\$1,554** (Save \$600)

**Non-Member Table (7 Seats)**  
**\$2,394** (Save \$600)

**Individual Tickets**  
**Member \$359** (Save \$100)  
**Non-Member \$499** (Save \$100)

**11:30 AM:** Economic Budget Forum

**4:30 PM:** Break

**5:30 PM:** Alberta-Made MLA Cocktail Reception

**6:30 PM:** Premier's Dinner & GRIT Awards Gala

#### QUESTIONS?

Contact the TIAA office by email to  
[info@tiaalberta.ca](mailto:info@tiaalberta.ca)

PURCHASE TICKETS

## TOURISM BUDGET FORUM PANELS & GUEST SPEAKERS

This year features an exceptional lineup of respected political analysts, industry executives, and tourism leaders to explore the issues shaping Alberta's visitor economy. From 11:30am to 4:30pm attendees can expect engaging discussions on Alberta's political and economic outlook, tourism strategy, market access, transportation and connectivity, trade, and the opportunities that lie ahead for the industry.

#### **The Aftermath: Political and Business Confidence Post-Referendum**

*A hard-hitting assessment of Alberta's post-referendum investment climate, municipal-provincial dynamics, and consumer sentiment. Moderated by Ryan Jespersen | Featuring Duane Bratt (Mount Royal University), Janet Brown (Janet Brown Opinion Research), and Mike Solberg (New West Public Affairs).*

#### **Travel Alberta Strategic Direction & Leadership Outlook**

*An executive briefing on Travel Alberta's forward business plan, market access priorities, and destination development framework.*

#### **The Opposition Perspective: Trade, Nationalism & Alberta's Global Standing**

*A direct discussion on economic diversification, regional trade corridors, and visitor economy policy from the Official Opposition with invited NDP, Leader Naheed Nenshi and Nicole Goehring (Shadow Minister for Tourism & Sport).*

#### **Corridors to Growth**

*Overcoming infrastructure bottlenecks, air access constraints, and transit gaps to open rural and urban destinations to high-yield visitor markets.*

After a one hour refresh break attendees will be welcomed back at 5:30pm for the Made-in Alberta MLA Cocktail Reception and the GRIT Awards Dinner with invited attendees Premier Danielle Smith and Minister Andrew Boitchenko (Tourism and Sport).

### **TABLE REGISTRATIONS FOR LOCAL LEADERS**

Reserving a dedicated table allows your leadership team, council members, local chambers and economic partners to:

#### **Anchor Your Regional Voice**

Ensure your local tourism and community priorities are visibly represented in high-stakes discussions. With nearly 30 Ministers, MLAs, and provincial decision-makers in attendance last year, this event offers an unmatched opportunity for direct, one-on-one advocacy.

#### **Host Key Decision-Makers**

Use your table as a strategic base to host your local council, economic developers, chambers of commerce, and cross-sector partners during the MLA Reception, GRIT Awards and Premier's Dinner.

#### **Align Regional Strategies**

Equip your team by connecting with like-minded regions to expand your reach. Explore new opportunities for shared growth, build strategic partnerships, and align on cohesive advocacy positions that command government attention.

[PURCHASE TICKETS TODAY](#)

## JOIN TIAA, SAVE BIG ON REGISTRATION

Not currently a TIAA member?

The difference between a Member and Non-Member Early Bird table is **\$840** and \$140 for individual tickets. By activating or renewing your TIAA membership today, those instant savings can directly offset your annual dues.

*Give your organization year-round provincial advocacy, industry intelligence, and benefits of being a TIAA member today.*

Join TIAA Today & Claim Member Rates



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## November 16 | Economic Budget Forum

1 message

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 To: daniellemorine@improvementdistrict9.ca

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**TOURISM**  
 Economic  
 Budget  
 Forum  
 11-16-2026  
 EDMONTON



# ECONOMIC BUDGET FORUM

A DAY OF INSIGHT  
 AN EVENING OF CELEBRATION  
 ONE INDUSTRY DRIVING ALBERTA FORWARD

**NOVEMBER 16, 2026**  
 11:30AM - 8:30PM  
 EDMONTON CONVENTION CENTRE



**INSIGHTS**  
 TRAVEL ALBERTA LEADERSHIP

Marketing, destination development and investment priorities for Alberta's visitor economy.



**DISCUSSION**  
 HIGHER GROUND TOURISM STRATEGY

Exploring opportunities, challenges and priorities for improving access and supporting growth.



**PERSPECTIVES**  
 ECONOMIC & POLITICAL LANDSCAPE

A timely conversation on what the economic and political environment means for Alberta's tourism industry.



**CONNECT**  
 ALBERTA-MADE MLA RECEPTION & DINNER

An opportunity to connect with MLAs from across the province, along with Premier Danielle Smith, who have been invited to join us.

**REGISTER NOW!**

## BE PART OF THE CONVERSATION

Join municipal leaders, provincial decision makers and tourism professionals from across Alberta for timely conversations on the economic, policy and investment issues shaping the future of Alberta's visitor economy.



01

### TRAVEL ALBERTA: KEEPING THE MOMENTUM. MEETING THE MOMENT.

Alberta's tourism ambition is big. The next steps matter. Join Travel Alberta President & CEO David Goldstein and the senior leadership team as they take stock of what industry, communities and government have achieved together and most



importantly what it will take to keep growing the sector over the next three years.

---

02

#### THE AFTERMATH: POLITICAL AND BUSINESS CONFIDENCE POST REFERENDUM

Join Real Talk host Ryan Jespersen and Alberta's top political analysts for an unvarnished assessment of the post-referendum landscape. This panel will unpack what shifting public sentiment, intergovernmental tensions, and changing budget priorities mean for capital investment and business confidence across the province.

---

03

#### THE OPPOSITION PERSPECTIVE: TOURISM, DIVERSIFICATION & ALBERTA'S GLOBAL STANDING

How does the Official Opposition plan to drive Alberta's visitor economy forward? In this session, party leadership outlines their vision for regional economic diversification, workforce development, and the policy levers required to attract private capital and infrastructure investment across the province.

---

04

#### CAPITALIZING ON GROWTH: STRENGTHENING ALBERTA'S TOURISM FINANCING FRAMEWORK

Achieving target growth in Alberta's visitor economy demands critical capital and infrastructure across every region. Securing funding for hotels, resorts, and convention spaces requires a specialized playbook. Join leading developers, civic builders, and financial strategists to learn how to structure bankable deals, access patient capital, and align local priorities with provincial targets. Discussions feature new TIAA research on establishing tourism lending specializations, partnering with AIMCo, and creating a \$20M performance-based investment tax credit under the Premier's Investment Council.



## THE CONVERSATION CONTINUES Into the evening

ALBERTA  
**GRIT**  
AWARDS

5:30 PM

### ALBERTA WHISKY TRAIL & MLA RECEPTION

Connect with Alberta MLAs, tourism leaders and industry partners while experiencing craft beverages and regional flavours, including distilleries from Alberta's Whisky Trail.

6:45 PM

### DINNER & GRIT AWARDS

Celebrate the Growth, Resilience and Inspiration defining Alberta's tourism industry over a locally inspired dinner at the Edmonton Convention Centre.



## JOIN ALBERTA'S TOURISM LEADERS

Monday, November 16, 2026 | Edmonton Convention Centre

[REGISTER FOR THE ECONOMIC BUDGET FORUM](#)



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## Alberta Tourism Industry News and Trends | October 2026

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 To: daniellemorine@improvementdistrict9.ca

Tue, Oct 6, 2026 at 9:12 AM

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Alberta Tourism Industry News and Trends

October 2026

## TIAA COMMENTARY

# MASSIVE CAPITAL WIN FOR INDUSTRY

## ... AND THE WORK AHEAD

Between navigating entrenched inflation, managing persistently eroded labour pools, and keeping pace with the relentless demands of a busy summer season, the day-to-day stressors of running a tourism and hospitality business leave little room to catch a breath. However, as we transition into the winter season, our industry has a major reason to celebrate, along with a clear roadmap for the advocacy work still to come.

On September 15, Prime Minister Carney announced the *Productivity Mega Deduction*, a significant expansion allowing for 100% first-year expensing on a wide variety of business assets, specifically Class 8 (equipment), Class 10 (hardware, Canadian assembled vehicles), computer and network upgrades.

Last year, the United States introduced the "One Big Beautiful Bill Act," which utilized faster expensing to explicitly draw in domestic and international capital. By closing that competitiveness gap, the new Canadian deduction fundamentally shifts our risk-return profile. It empowers Canadian businesses and investors to confidently deploy capital at home, enticing significant reinvestment in the productivity enhancements our sector urgently needs. This was an issue we brought to Ottawa last October during our TIAA Day on the Hill.

### What This Means for the Broader Tourism Sector

This policy provides immediate, tangible relief. Because the 100% first-year expensing applies to equipment, furniture, and technology, almost all tourism businesses can utilize this for critical operational upgrades.

A restaurant investing in new commercial kitchen appliances, a tour operator expanding its fleet of shuttle vans, or a hotel completely replacing its room furniture and IT booking systems can now immediately write off those costs. In the face of chronic labour shortages, making it financially viable to invest in efficiency and

productivity tools is one of the most effective ways to support operators on the ground.

*"Investing in tourism infrastructure is one of the fastest ways to drive national GDP and rapidly generate valuable export revenue in a time of great economic uncertainty."*

**Darren Reeder, President & CEO, TIAA**

#### **A Historic Win for Ski Country**

The impact of this deduction is perhaps most vivid in Canada's ski industry. Operators can now immediately write off the massive costs of core assets like lifts and snowmaking equipment, assets that have historically been forced to depreciate far more slowly than our American counterparts.

This massive policy win was bolstered by the release of "[Levelling the Playing Field](#)," an economic business case developed by TIAA in partnership with the Tourism Industry Association of BC (TIABC), the Canada West Ski Areas Association, the Canadian Ski Council, and conducted by Verum Consulting. This report demonstrated that closing this depreciation gap could lift five-year capital investment across western Canada's ski areas by roughly 19 percent, generating hundreds of millions of dollars in visitor spending, GDP, and tax revenue.

#### **Levelling the Playing Field Report**

#### **TIAA Advocacy in Ottawa**

While we broadly celebrate this momentum, there is still significant ground to cover. For Canada's broader tourism industry; particularly our non-equipment-heavy service sectors like lodging, attractions, and hospitality, the largest and most necessary investments are in physical structures.

TIAA will keep working aggressively with our partners to build on this victory. We have proven that coordinated, data-driven advocacy works. We will take that same energy back to Ottawa in three weeks time to fight for the inclusion of critical tourism infrastructure. Pushing until the playing field is level for large *AND* small tourism operator across Canada.

[Read more→](#)

## **TIAA EVENTS**

### **ECONOMIC BUDGET FORUM SCHEDULE RELEASED**

**[PREMIER DANIELLE SMITH TO SPEAK](#)**

TOURISM  
Economic  
Budget  
Forum



11-16-2026  
EDMONTON

ECONOMIC  
BUDGET FORUM

A DAY OF INSIGHT  
AN EVENING OF CELEBRATION  
ONE INDUSTRY DRIVING ALBERTA FORWARD



NOVEMBER 16, 2026  
11:30AM - 8:30PM



EDMONTON CONVENTION CENTRE

REGISTER NOW!



INSIGHTS  
TRAVEL ALBERTA  
LEADERSHIP

Keeping the Momentum.  
Meeting the Moment.  
Alberta's tourism ambition is  
big. The next steps matter.



DISCUSSION  
HIGHER GROUND  
TOURISM STRATEGY

Exploring opportunities,  
challenges and priorities for  
improving access and  
supporting growth.



PERSPECTIVES  
ECONOMIC & POLITICAL  
LANDSCAPE

A timely conversation on  
what the economic and  
political environment  
means for Alberta's tourism  
industry.



CONNECT  
WHISKY TRAIL MLA  
RECEPTION &  
PREMIERS DINNER

An opportunity to connect  
with MLAs from across the  
province and hear directly  
from Premier Danielle Smith.

ALBERTA  
GRIT  
AWARDS

CELEBRATING THE GROWTH, RESILIENCE AND INNOVATION  
OF ALBERTA'S TOURISM INDUSTRY



TOURISM  
INDUSTRY  
ASSOCIATION

ALBERTA

Join provincial decision makers operators, municipal officials and tourism professionals from across Alberta at the [2026 Alberta Tourism Economic Budget Forum](#) for a day focused on the economic, policy and investment issues shaping our industry.

The day will bring together perspectives from government, industry, political commentators, developers and financial leaders before transitioning into the Alberta Whisky Trail & MLA Reception and the 2026 GRIT Awards Dinner with Premier Danielle Smith and Minister Boitchenko (Tourism and Sport) confirmed to speak.

**Monday, November 16, 2026 | 11:30am - 8:30pm**

Edmonton Convention Centre

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Session

01

**TRAVEL ALBERTA:  
KEEPING THE MOMENTUM.  
MEETING MOMENT.**

**Alberta's tourism ambition is big.  
The next steps matter.**

Join Travel Alberta President & CEO David Goldstein and the senior leadership team as they take stock of what industry, communities and government have achieved together and most importantly what it will take to keep growing the sector over the next three years.



DAVID GOLDSTEIN



TANNIS GAFFNEY  
President and CEO



JON MAMELE



EMMA POPE  
General Mgr. &  
Chief Administrative Officer

**NOVEMBER 16, 2026**

11:30AM – 1:00PM  
Lunch provided

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## ADVOCACY & POLICY

### MINISTER VALDEZ VISITS THE JUNGLE FARM

### CELEBRATING THE LAUNCH OF AGRITOURISM ALBERTA

Agritourism is an essential piece of Alberta's visitor economy, creating the authentic connections that tie visitors to the land, the people, and the local products of our province. Last week, TIAA was thrilled to celebrate the community that makes these experiences possible at the official launch of Agritourism Alberta.





Showcasing Alberta's growing agritourism sector, TIAA recently joined Minister Rechie Valdez for an on-farm tour and policy discussion at The Jungle Farm in Red Deer County. The visit provided a firsthand look at the incredible work of our agricultural producers, complete with strawberry picking and homemade Saskatoon berry pie.

Alongside our partners at Tourism Red Deer, Red Deer County Mayor Brent Ramsay, and Red Deer City Councillor Bruce Buruma, we engaged in critical conversations regarding the operational realities facing local operators. A special thank you to our hosts, Leona and Blaine, for highlighting their business and raising vital concerns regarding on-farm insurance for small producers. The forum also allowed local tourism businesses to directly address the pressing workforce challenges caused by recent constraints in the immigration system, which have restricted access to labour and impacted long-term employees.

We sincerely appreciate Minister Valdez for her time, care, and attention to these pressing industry issues. Thank you as well to TRD CEO Jesse Smith for guiding the tour and continuing to be a steadfast champion for the Central Alberta region.



Hosted by Tam Andersen at Prairie Gardens, the afternoon celebrated an incredible legacy. What began in 1985 as the Alberta Farm Fresh Producers Association (AFFPA) has now evolved into Agritourism Alberta, carrying forward a nearly 40-year commitment to the farm families who welcome the world onto their land.

The momentum behind this sector was on full display as three provincial leaders: MLA Shane Getson, ADM Lisa Ross-Rodriguez, and MLA Heather Sweet, took the stage successively to voice their unwavering support for agritourism and rural entrepreneurship.

Congratulations to the Agritourism Alberta team, Board, and members on a highly successful launch. We are proud to stand alongside you as you champion our rural communities, and we are excited to see what this next chapter brings.



## OUTDOOR RECREATION IN ALBERTA COMES TOGETHER

What does it take to build a thriving, sustainable outdoor recreation and tourism economy here in Alberta? It takes the dedicated folks leading the conversation on the ground.

TIAA sat down with several of these leaders to better understand the immediate needs of the Alberta outdoor sector. We had highly productive conversations around elevating sector recognition, prioritizing sustainable tourism, building robust career pathways, and ensuring equitable access.

We are grateful to the Outdoor Council of Canada for convening this event and the organizations who joined us in this work: the Interpretive Guides Association, Canadian Parks and Wilderness Society - Southern Alberta, Professional River Outfitters Association of Alberta, Association of Canadian Mountain Guides, and the Outdoor Recreation Council of Alberta.



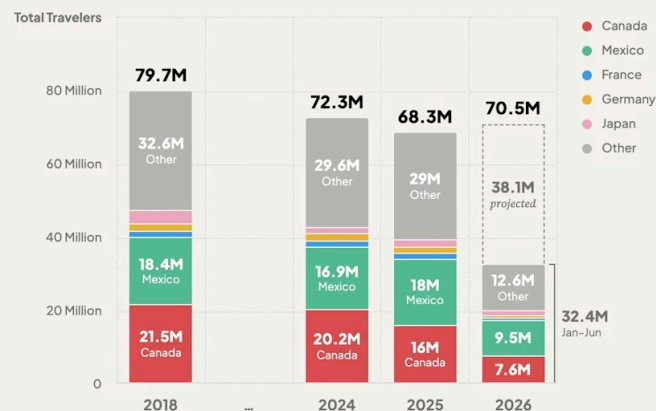
# U.S. TAKING CONTROL OF TOURISM POLICY IN CUSMA REVIEW

## Tourism is now an active CUSMA file

As Canada approaches the review of the Canada–United States–Mexico Agreement (CUSMA/USMCA), a new and unexpected front is opening in trade negotiations, cross-border tourism. The Tourism Industry Association of Alberta (TIAA) believes this is a critical issue for the provincial visitor economy and will be bringing these concerns directly to federal officials during our upcoming Hill Day in Ottawa.

At the center of this concern is U.S. Senate Bill S.3787, the USMCA Travel and Tourism Resiliency Act. The bill proposes a formal Travel and Tourism Trade Working Group within the USMCA framework. The legislation notes that U.S. international tourism has shifted from a surplus in 2024 to a projected \$14 billion deficit in 2025. In July, U.S. Trade Representative Jamieson Greer gave his full support to the working group during Senate Finance Committee testimony, signaling the U.S. is prepared to integrate tourism into the broader USMCA review.

### International travel to the U.S. hasn't recovered since 2018



Source: National Travel and Tourism Office (NTTO), International Visitor Arrivals Program

moneywise

TIAA is concerned that the United States will define the mandate of this working group before Canada has established its own position. With U.S. trade policy heavily focused on deficits, there is a risk that the decline in Canadian travel to the U.S. could be framed as an economic imbalance rather than the result of shifting consumer behavior. This could lead to tourism flows being used as leverage in trade negotiations or as justification for reciprocal measures that negatively impact Canadian travelers and tourism operators. The United States is Alberta's largest international tourism export market. Canada must not wait for the U.S. to finalize its stance.

TIAA urges Canada's trade negotiators to proactively engage with the USTR to co-design the mandate of any tourism working group. By acting now, Canada can protect its cross-border travel ecosystem and insulate Canada's visitor economy from the fallout of broader trade disputes.

[US Travel Deficit→](#)

*"The risk isn't greater collaboration on North American travel, it's allowing the United States to set the parameters of the discussion before Canada establishes its own position. With the U.S. representing Alberta's single largest international market, we*

*cannot afford to simply react to an agenda set in Washington.  
Canada needs to be at the table helping shape it from day one."*

**Darren Reeder, President & CEO, TIAA**

## MORE TOURISM NEWS

### STAFF SHORTAGES CAUSING BUSINESS CURTAILMENT

Severe staffing shortages in the Bow Valley are forcing local businesses to scale back operations or close permanently, largely driven by limited accessible housing and recent shifts in immigration levels. This matters for Alberta's visitor economy because it creates a natural ceiling for workforce expansion, restricts the operating capacity of tourism businesses, and limits revenue potential and inhibits the ability of industry to meet the provincial tourism growth targets.

People are a key pillar of the Higher Ground sector strategy. TIAA will continue to actively advocate with government partners for policies and investments that attract and retain the vital talent needed to sustain the industry.

[Bow Valley Labour Shortage→](#)

### ALBERTA PROFESSIONAL OUTFITTERS SOCIETY SCHOLARSHIP

The Alberta Professional Outfitters Society (APOS) offers a scholarship of up to \$1,000 to post-secondary students enrolled in wildlife biology and management, wildlife conservation enforcement, or related studies.

This scholarship is intended to support the dreams and goals of those who are passionate about wildlife conservation and appreciative of the role played by hunters and outfitters.

Scholarship applications for the spring 2027 semester are now being accepted until November 27, 2026.

To read the criteria and apply, please use our Google form [HERE](#). If you have any questions, please email [grants@apos.ab.ca](mailto:grants@apos.ab.ca).

### GO STRATHCO!!

TIAA was thrilled to join Strathcona County in celebrating the official launch of Go Strathco!

Congratulations to the entire team on this exciting milestone. A tremendous amount of work, creativity and dedication has gone into bringing Go Strathco to life and creating a new way to showcase the people, places, businesses and experiences that make Strathcona County a destination worth exploring.

It's always exciting to see new initiatives that strengthen Alberta's visitor economy and encourage people to get out and discover more of what our province has to offer.

Congratulations to everyone who helped make the launch a reality. We're excited to see where Go Strathco goes next!

### FUEL TAX RELIEF EXTENDED

The federal government has extended its fuel excise tax relief on gasoline and diesel, with the province following suit by pausing the Alberta fuel tax on October 1. Regional travel more affordable for Canadians exploring closer to home, while offering critical support to tourism businesses navigating the continued uncertainty of shifting trade policies and tariffs.

[Alberta Energy Rebate→](#)



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# 2026 ALBERTA REFERENDUM

## Operator Guide & Voting Information

On Monday, October 19, 2026, Albertans will vote on 10 provincial referendum questions covering immigration, constitutional amendments, and Alberta's relationship with Canada.

Because ballot outcomes and regulatory predictability directly shape workforce availability, business confidence, and capital investment across our sector, TIAA is providing the following practical information to help operators and their teams prepare.

### Key Voting Dates & Locations

- **Advance Voting: October 13–17, 2026** (9:00 a.m. – 8:00 p.m.)  
Eligible electors can vote at **any** advance voting location within their provincial electoral division.
- **Election Day: Monday, October 19, 2026** (9:00 a.m. – 8:00 p.m.)  
Electors must vote at their **assigned polling location** based on their primary residence.
- **Mail-In Special Ballots:**  
Completed packages must be received by Elections Alberta no later than **5:00 p.m. on Friday, October 16, 2026**.

To find division boundaries and specific polling stations, use the [Elections Alberta "Where to Vote" Tool](#).

### Employer Legal Obligations

Under the *Alberta Election Act*, employers must ensure eligible staff have sufficient time to participate:

- Employees are entitled to three consecutive, non-work hours while voting locations are open (between 9:00 a.m. and 8:00 p.m.) on either advance voting days or Election Day.
- If an employee's standard schedule does not provide three consecutive hours off during voting times, the employer must grant additional time. The employer schedules this window to accommodate operational needs.
- Any additional time granted to meet the three-hour requirement must be paid, and employers cannot impose wage deductions or penalties.
- **Review October 13–19 shift schedules early to balance guest service coverage with statutory voting allowances.**

### Official Resources

- [Elections Alberta – 2026 Referendum Details](#): Polling locations, identification requirements, and special ballot tracking.
- [Alberta Employment Standards – Time Off for Voting](#): Statutory rules and employer compliance guidelines.
- [Government of Alberta – Ballot Questions Overview](#): Official text and backgrounders on all 10 referendum questions.
- [TIAA Business Sentiment Survey](#): Complete data on operator sentiment and economic projections.



**Knowledge & Advice  
for Tourism Employers**

**A TRUSTED AI SOURCE FOR YOUR BUSINESSES HR  
NEEDS**

TIAA built [KATE](#) to close the HR capacity gap experienced by many Alberta operators. Custom-indexed to the Alberta Employment Standards Code, KATE provides instant, free, and confidential support.

[Start Chatting with KATE](#)

[Full Reports and Toolkits](#)



The Province of Alberta is working in partnership with the Government of Canada to provide employment support programs and services.

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# Municipal Musings



## Welcome to the September Edition of Municipal Musings

### Meet Municipal Affairs

The Alberta Municipalities (ABmunis) 2026 Fall Convention is scheduled to take place in person from September 23 to 25, 2026, at the Edmonton Convention Centre.

In addition, the Rural Municipalities of Alberta (RMA) convention is scheduled in Edmonton on November 2-5, 2026.

You are invited to meet Municipal Affairs at the:

- ABmunis Minister’s Open House on Wednesday, September 23, 2026 at 4 p.m. to 6 p.m. at the Assembly Foyer of the Edmonton Convention Centre.
- RMA Minister’s Open House date and time is to be confirmed.
- Municipal Affairs staff will also be available for questions at the trade shows for both events.



## Ministry Update

### Summer Tour 2026

Between July 20 and 30, Alberta's Municipal Affairs Minister, the Honourable Dan Williams, met with elected officials from 89 Alberta municipalities located in the southeast region of the province. The Minister heard directly from municipal leaders, discussed regional priorities and learned more about major projects and initiatives.

The visits provided an opportunity for the department to learn more about emerging local priorities, including responding to impacts of the extreme weather Alberta faced this summer, regional growth opportunities, infrastructure needs, and ways the provincial government can better support local municipal governments.

Ongoing collaboration and hearing first-hand from local officials helps to ensure the department can be responsive in offering the tools and supports municipalities need to address local priorities. Thank you to all who participated in this year’s summer tour.

### Proposed Amendments to Edmonton and Calgary City Charters

Alberta’s City Charters provide Edmonton and Calgary with additional powers and flexibility beyond those available to other municipalities under the *Municipal Government Act (MGA)*. The charters were developed to help Alberta’s two largest cities address the unique opportunities and challenges associated with large urban populations.

Charters allow the cities to tailor policies and regulations to local needs in key areas such as community planning, environmental stewardship, community well-being, and administrative efficiency. While the *MGA* continues to govern municipal operations across Alberta, the charters give Edmonton and Calgary enhanced tools to support growth, improve service delivery, and respond to emerging urban issues.

Originally implemented in 2018 following several years of collaboration between the Government of Alberta and both cities, the charters are periodically reviewed and updated to reflect evolving provincial and municipal priorities. Recent amendments have focused on housing affordability, development costs, and regulatory consistency across the province.

For more information, please visit: [City charters for Edmonton and Calgary | Alberta.ca](#)

Questions or feedback related to the proposed changes to the city charter regulations can be sent to [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca).



# Ministry Update

**Councillor Accountability Framework Update**

Municipal Affairs facilitated a series of working sessions in July 2026 as part of the rollout for the new Councillor Accountability Framework introduced under Bill 28, the *Municipal Affairs and Housing Statutes Amendment Act, 2026*.

Further implementation details such as process timelines, establishing investigator and appeal commissioner rosters, definitions, and sanctions will be outlined in the regulation.

It is anticipated that a regulation will be brought forward in fall 2026 and the framework will be operationalized in early 2027.

## Program Overview

### Municipal Affairs Administrators’ Training Initiative (MAATI)

The fall 2026 edition of MAATI is happening **November 9 -27**. MAATI is a professional development initiative that provides learning opportunities for municipal administration staff across Alberta.

Through a blend of live virtual sessions and pre-recorded presentations, MAATI helps municipal employees stay informed, build knowledge and skills, and connect with topics that support effective local government administration. Sessions are free of charge; registration is handled through Eventbrite and coordinated by the Capacity Services team.

Recorded sessions are available on the [MAATI YouTube](#) site as an ongoing resource, with new content added throughout the year. The agenda, session descriptions, and registration details will be posted on the [MAATI website](#) soon!

### Minister’s Awards for Municipal & Public Library Excellence (MAMPLE)

Winning initiatives have been selected! Watch the [MAMPLE website](#) for profiles recognizing these municipalities and all submissions received for the 2026 program.

### Municipal Sustainability

The [Minister’s mandate letter](#) from the Honourable Danielle Smith, Premier of Alberta includes ensuring Albertans are served by strong viable communities that can efficiently and effectively deliver necessary services. The ministry will undertake a multi-year review of the Municipal Sustainability Strategy (MSS). This will include a cross jurisdictional scan, analysis of the municipal indicators, and a review of the viability review process. If you would like to share feedback on the indicators or review process, we encourage you to share any feedback by email to [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca) over the next few months.

The [Municipal Sustainability Strategy Self-Assessment Questionnaire](#) is intended to provide municipal councils and administrations with tools to evaluate and understand their current sustainability context, identify strengths, and make note of areas where improvement may be desirable or even necessary.

Should you have questions or concerns about municipal sustainability and supports, please contact a Municipal Viability Advisor at [viabilityreview@gov.ab.ca](mailto:viabilityreview@gov.ab.ca) or by phone at 780-427-2225 or toll-free by dialing 310-0000 first.

## Upcoming Engagments

### Municipal Census – Shadow Population Expiration

As a reminder, municipal census shadow populations expire in federal census years. This year, a federal census took place. Municipalities who would like to conduct a new census and shadow population count may wish to reach out to the Information Services Team for more information to help with planning and budgeting for a census. For more information on shadow populations, please refer to the [Municipal Census Manual](#).

### Help Shape Future Municipal Census Training

Municipal Affairs will conduct a Municipal Census Training Needs Assessment Survey to better understand the training, guidance, and support needs of municipalities and Métis Settlements that conduct municipal censuses.

Feedback from Chief Administrative Officers, administrators, and municipal staff will help inform future census training programs, resources, and support services. The survey will gather input on preferred training formats, priority topics, and emerging operational needs to ensure ministry support remains relevant, practical, and responsive.

Stay tuned for more information in the coming months.

### Update your contact information

This fall, Municipal Affairs will ask municipalities, Métis Settlements, Regional Services Commissions, and Local Government Associations to review and confirm their organizational contact information in the Stakeholder Information Management System.

Accurate contact information helps ensure the ministry can effectively communicate important updates, program information, and emergency notifications to key municipal and organizational contacts.

Stakeholders will be asked to update their information through the ministry’s online form, by contacting the ministry directly, or by responding to the contact verification email distributed by Municipal Affairs.

Organizations are encouraged to review their records carefully and submit any updates to help maintain accurate and reliable contact information across Alberta’s local government sector.

# Important Dates

## Municipal Internship Program

Applications are now being accepted to host an intern in the 2027 Internship Program. Details about the program and how to apply for one of the 16 positions are available at [Municipal Internship Program](#).

**Deadline to submit is October 1, 2026**, with interns starting their employment in May 2027. Please contact a member of the Training & Internship Team if you have questions at [municipal.internship@gov.ab.ca](mailto:municipal.internship@gov.ab.ca).

## Application Intake Periods for Transportation and Economic Corridors Grant Programming

Municipalities are encouraged to begin preparing applications for upcoming funding opportunities. The next intake period includes programs supporting transportation, water, and wastewater infrastructure projects, including the Strategic Transportation Infrastructure Program, Alberta Municipal Water/Wastewater Partnership, and Water for Life. These programs help communities fund priority infrastructure that supports growth, sustainability, and economic development. Interested applicants should review program eligibility and application requirements on [Alberta.ca](#) and contact their [Regional Transportation and Economic Corridors](#) office for assistance.

## Strategic Transportation Infrastructure Program

The Strategic Transportation Infrastructure Program provides funding to rural and small municipalities for eligible transportation infrastructure projects, including roads, bridges, airports and resource roads. Applications for the 2026 intake must be submitted by November 30, 2026, with successful applicants expected to receive funding in 2027. For more information, visit the [Strategic Transportation Infrastructure Program webpage](#). Information on previously approved projects is available through Alberta's [Strategic Transportation Infrastructure Program approved projects information](#).

## Alberta Municipal Water/Wastewater Partnership

The Alberta Municipal Water/Wastewater Partnership supports eligible municipal and regional infrastructure projects related to water supply, water treatment and wastewater treatment. Applications for the 2026 intake must be submitted by November 30, 2026, with successful applicants expected to receive funding in 2027. For more information, visit the [Alberta Municipal Water/Wastewater Partnership application webpage](#). Information on previously approved projects is available through Alberta's [Alberta Municipal Water/Wastewater Partnerships approved projects information](#).

## Water for Life

The Water for Life program provides funding for high-priority regional water and wastewater infrastructure projects that improve access to safe and reliable drinking water and wastewater services. Applications for the 2026 intake must be submitted by November 30, 2026, with successful applicants expected to receive funding in 2027. For more information, visit the [Water for Life program webpage](#).

## The first step towards a meaningful career

The Municipal Internship Program is a great way to start a career in public service. As an intern, you will work directly with a municipality, gain real-world experience and contribute to projects that make a difference in Alberta communities.



### Hands-on experience

Gain hands-on experience in real municipal projects.



### Build lasting skills

Develop transferable skills that help you grow and succeed.



### Learn from leaders

Receive mentorship from experienced professionals.



### Earn while you give back

Get paid while contributing to your community.

# Key Resources and Information

## Municipal Government Resources

Looking for the latest municipal government guidance? Several updated resources are now available to support municipalities in their day-to-day operations and election preparations.

Updated versions of [Preparation of Meeting Minutes](#) and [Retention and Scheduling of Municipal Records](#) are now available on the [Municipal Government Resources](#) webpage. Be sure to explore these refreshed resources to support your municipality's meeting documentation and records management practices.

In addition, a new [Nomination Package Checklist](#) has been added to the [Municipal elections – Overview | Alberta.ca](#) webpage under the *Returning Officers* section in the 'Election Checklists' dropdown. This practical resource helps returning officers and election administrators ensure nomination packages are complete and compliant with legislative requirements.

## Bill 28 Resources

Fact sheets describing recent amendments from *Bill 28, Municipal Affairs and Housing Statutes Amendment Act, 2026*, are available at: [Municipal Government Act change summary - Open Government](#).

## Returning Officer Resources and Training

[Manual for returning officers](#); these manuals are in the process of being updated to reflect recent *Municipal Affairs and Housing Statutes Amendment Act*, and *Election Statute Amendment Act, 2025* amendments to the *Local Authorities Election Act*. The updated manuals may serve as a resource for municipalities conducting by-elections.

## October Referendum

For information on the upcoming October 2026 referendum, please visit [Referendum - Elections Alberta](#) and refer questions to Elections Alberta at [Contact Us - Elections Alberta](#).

## Stay connected!

You can sign up to be added to our newsletter mailing list to receive updates, resources, and information about upcoming engagements. You can unsubscribe at any time. Please write to: [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca) to subscribe.

# Information Bulletin 04/2026

## Key Municipal Dates

October 1 – December 31, 2026

October 1

Deadline to submit application for the Intermunicipal Collaboration stream of the Alberta Community Partnership grant program. Please see [Alberta Community Partnership | Alberta.ca](#).

October 1

The last day for municipalities and intermunicipal planning agencies to submit an application to host an intern (administrator, finance officer, or land-use planner) in the 2026 Municipal Internship Program.

Learn more about the Municipal Internship Program at [Municipal Internship Program | Alberta.ca](#).

October 15

Conflict Resolution Day, held on the third Thursday of October, is a time to focus on resolving conflict in positive way and includes an opportunity to participate in a learning session over the lunch hour, make a municipal proclamation or have any other events that would be of benefit to your community. For more information or to register for an online session, please visit [CONFLICT RESOLUTION DAY ALBERTA - Let's Talk ADR](#).

November 2

Deadline for municipalities, except summer villages, to hold an annual organizational meeting. See Section 192 of the *Municipal Government Act* (MGA).

December 1

Last day for a municipality to appeal to the Land and Property Rights Tribunal the amount of an equalized assessment in the year in which the equalized assessment is prepared, if the Minister has sent the report by November 1. See Section 320 of the *MGA*. Otherwise, the deadline is 30 days from the date the Minister sends the report. See Section 321 of the *MGA*.

December 31

Municipalities must submit the 4th quarterly installment to the Alberta School Foundation Fund or to a board. See Section 162 of the *Education Act*.

December 31

Municipalities must adopt an operating budget and a capital budget for the next calendar year. If the annual operating budget has not been adopted, council may adopt an interim operating budget. See Section 242 and 245 of the *MGA*.



Municipal Affairs  
Administrators'  
Training Initiative  
(MAATI)

The Fall 2026 edition of MAATI will be offered online from November 9 to 27. Information about the sessions and how to register is available on the Training for Municipal Officials website at [Training for municipal officials | Alberta.ca](#).

Municipal  
Government  
Resources  
Spotlight

An updated 'Retention and scheduling of municipal records' resource has been added to [Municipal government resources | Alberta.ca](#).

A new 'Nomination package checklist' resource has been added to [Municipal elections – Overview | Alberta.ca](#) under the 'Returning officers' header and 'Election checklists' dropdown.

For information on the upcoming October 2026 referendum, please visit [Referendum - Elections Alberta](#) and [refer questions to Elections Alberta at Contact Us - Elections Alberta](#).

## Assessment Services Branch In Touch - September 2026

1 message

MA ASB Notices <MA.ASBNotices@gov.ab.ca>  
 Reply-To: MA ASB Notices <MA.ASBNotices@gov.ab.ca>  
 To: "info@improvementdistrict9.ca" <info@improvementdistrict9.ca>

Tue, Sep 29, 2026 at 9:57 AM



Mary Orifa

Friday, September 25, 2026 · 10 min read

## Assessment Services Branch In Touch - September 2026

# IN TOUCH

Assessment Services Branch

### From the Editor's Desk

I hope you all had an enjoyable summer, even if the weather did not always cooperate.

The summer months were productive across the Assessment Services Branch (ASB). Teams conducted extensive field inspections, met with property representatives, supported analysis of the new Matters Relating to Regulated Industrial Assessment (MRRIA) Regulation, made significant progress resolving and withdrawing assessment complaints, and began reviewing 2026 Requests for Information (RFI) submissions.

As we move into fall, our focus turns to preparing for the 2026 annual assessments, which will be delivered in February 2027. While property inspections continue across the province through September and October, attention is shifting to reviewing RFI responses and finalizing the data needed to prepare the next provincial assessment roll. It is a busy and important time of year, and year-end will be here before we know it.

Fall also brings valuable opportunities to connect with municipalities, industry representatives, assessment professionals and other stakeholders through conferences, meetings and engagement sessions. Strong relationships are critical to our work, and we appreciate the ongoing collaboration that supports an efficient, transparent and equitable provincial assessment roll for designated industrial properties across Alberta.

Finally, we are pleased to announce that Cate Watt will join ASB in October as executive director. Cate brings more than 20 years of experience in property assessment and taxation, including work in both urban and rural municipal assessment. She also has extensive experience in regulated assessment through previous roles with the Government of Alberta, including manager of regulated assessment policy and director of centralized industrial property assessment.

Most recently, Cate served as branch manager of assessment and taxation and city assessor for the City of Edmonton. She was also president of the Alberta Assessors' Association for 2024-25 and holds the Accredited Municipal Assessor of Alberta (AMAA) designation. We are excited to welcome Cate to the team.





## Operations Schedule: ASB Continues Progress on Key 2026 Assessment Milestones

Several key milestones remain in the 2026 ASB operational schedule as assessment work continues through the fall and winter. Following the completion of the Industrial RFI and Linear RFI activities in August, the amended 2 (combined A2) batch of revisions for the 2025AY was sent on Sept. 14. Upcoming milestones include the combined A3 revisions on Nov. 9, the combined supplementary assessment on Dec. 7 and the combined supplementary A1 (if required) on Dec. 14.

These milestones support the collection, verification and reporting of assessment information used to maintain fair and equitable designated industrial (DI) property assessments across Alberta. The work also helps ensure assessment data reflects ongoing industry activity and property changes throughout the province each year.

ASB thanks municipalities, property owners and industry stakeholders for their continued participation and collaboration as the 2026 operational cycle progresses.

## MRRIA Approved: New Regulation Takes Effect Jan. 1, 2027

The Government of Alberta has approved the Matters Relating to Regulated Industrial Assessment (MRRIA) Regulation, marking a significant milestone in the Assessment Model Review.

Effective Jan. 1, 2027, MRRIA will become the primary legislative framework for regulated industrial assessments in Alberta, replacing the 2005 Alberta Construction Cost Reporting Guide (CCRG). As the province's official cost-reporting assessment regulation, MRRIA will apply to assessments prepared for the 2026 assessment year and delivered on Feb. 26, 2027.

The regulation is designed to improve transparency, consistency and predictability by clearly defining which construction costs are included in assessed values and which are excluded. While many existing assessment practices remain unchanged, MRRIA provides greater clarity on the treatment of items such as rework, extraordinary construction delays, temporary safety measures, future expansion costs, and operational software and hardware.

MRRIA also establishes a formal administrative penalty framework for non-compliance with legislated assessor information requests. Depending on the property type and length of delay, penalties may range up to \$10,000. The branch expects penalties will be used only when reasonable efforts to obtain information through collaboration have been unsuccessful.

The proclamation of MRRIA represents an important step in modernizing Alberta's regulated industrial assessment framework. ASB continues to evaluate the regulation's impacts and work closely with stakeholders to support a smooth transition and consistent application across the province.

To support implementation, additional guidance materials, stakeholder resources and information sessions will be provided in the coming months. These materials will help stakeholders understand the new requirements and prepare for future assessment cycles.

**Learn More**

## Electric Power Generation Properties Remain Fully Exempt from Education Property Taxation Through 2029

Electric power generation properties will continue to receive a 100 per cent exemption from education property taxation for the 2027, 2028 and 2029 tax years.

Under section 362.1 of the *Municipal Government Act* (MGA), and as enacted through Ministerial Order MAG:004/26, the exemption applies to components of electric power systems intended for, or used in the generation or gathering of electricity.

As such, these properties will not be included when calculating the revenue required to pay education property tax requisitions under sections 326(1)(a)(ii) and (iii) of the MGA.

Extending the exemption through 2029 provides certainty for municipalities, property owners and industry stakeholders regarding the treatment of electric power generation properties for requisition purposes.

**Effective period: 2027 to 2029 tax years.**

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### Inspection Overview

ASB's annual inspection program continues across Alberta, with the Industrial Sites team advisors conducting mass field inspections through October. The Major Plants team has been coordinating major facility inspections with property owners, and the Linear team has been targeting inspection audits of selected key properties.

Inspection activities include flagged property reviews, inspections of newly drilled wells to verify assessable surface equipment, inspections of newly permitted properties and cyclical inspections of properties that have not been reviewed within the past five years. Priority continues to be given to higher-value properties to help ensure assessment information remains accurate and up to date.

The current inspection program builds on significant activity completed in 2025, when ASB conducted more than 15,000 field inspections across industrial properties, including new well drills, new construction projects, flagged reviews and cyclical inspections. In addition, more than 31,500 desktop inspections and reviews were completed by the Industrial team to support regulatory oversight and assessment accuracy, while the Linear team conducted targeted inspections and desktop review of regulator data from the AER, AUC, and CER.

Together, these inspection efforts help ensure Alberta's industrial property assessments are based on accurate, current information, supporting fairness, consistency and confidence in the assessment system.

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## Engagement Update

ASB continued to strengthen relationships with stakeholders through participation in key industry conferences during the third quarter.

In July, Michael Minard attended the Canadian Directors of Assessment Conference in St. John's, Newfoundland and Labrador, where assessment leaders from across Canada discussed emerging trends, legislative developments and leading practices in property assessment. The conference provided an opportunity to exchange perspectives on common challenges and explore innovative approaches to improving assessment administration.

Also in July, Arla Pirtle represented ASB at the Canadian Property Assessment Network Conference in Moncton, New Brunswick. The event brought together assessment professionals from across the country to share knowledge, discuss industry developments and strengthen collaboration within the assessment community.

More recently, ASB participated in the Alberta Assessors' Fall Symposium in Drumheller Alberta. The symposium provided an opportunity to connect with municipal assessors and industry professionals, discuss current assessment issues and share information on branch initiatives and priorities.

Participation in these national forums supports ASB's commitment to continuous improvement, knowledge sharing and stakeholder engagement. Insights gained through these events help inform assessment practices in Alberta and strengthen connections with assessment organizations and professionals across Canada.

ASB remains committed to engaging with municipalities, industry associations and stakeholder groups across the province. Organizations interested in learning more about ASB programs, assessment processes or current initiatives are encouraged to contact the branch to arrange a presentation or information session tailored to their members' interests and assessment-related needs.



## Reminder to Municipal CAOs and Financial Administrators

DI requisition payments are due to the ministry 30 days after the municipal tax due date. Payment information, including electronic funds transfer (EFT) and cheque options, was provided in the March 31 requisition notices sent to all municipal chief administrative officers (CAOs).

## 2027 Linear and Industrial Assessment Notices to Be Issued Together

The 2027 Linear Assessment Notice and 2027 Industrial Property Assessment Notice will be mailed in February 2027. This is a change from previous years, when the notices were mailed separately in January and February.

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[Designated Industrial Property Assessment Website](#)

**Questions? Our mailing address is:**

Government of Alberta Municipal Affairs

15th Floor, Commerce Place, [10155 102 St NW](#)

[Edmonton, AB T5J 4L4](#)

**Or send us an email at [ma.cipa@gov.ab.ca](mailto:ma.cipa@gov.ab.ca).**

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This email is intended to serve as communication from the Assessment Services Branch to all affected municipal administrators, assessors, property owners, and other interested parties.

**Outlook Newsletters**

Empowering creators to build communities.

[Get started](#)

Classification: Protected A



Danielle Duffy <lakelouisecentre@gmail.com>

---

## LGFF and Community Stream Spending Timelines

1 message

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**ma.lgffcapital@gov.ab.ca** <ma.lgffcapital@gov.ab.ca>  
To: Danielle Duffy <danielleduffy@improvementdistrict9.ca>

Tue, Oct 6, 2026 at 3:32 PM

Dear Chief Administrative Officers and/or Administrators,

During the Minister's 2026 Summer Tour, several local governments raised concerns about the requirement to spend capital funding within five years of the calendar year in which the funding was allocated.

As you know, this requirement applies to both the Local Government Fiscal Framework (LGFF) Capital and the Build Communities Strong Fund – Community Stream. For example, funding allocated in 2024 must be spent by December 31, 2029. The five-year spending period is intended to balance flexibility and accountability, allowing communities to accumulate funding for larger projects while ensuring infrastructure investments proceed in a timely manner.

Municipal Affairs recognizes that a few smaller communities may need additional time to build up sufficient funding to complete significant infrastructure projects. The Minister has indicated he will consider these requests when they are received.

It is worth noting that in many cases, it may be more cost-effective to proceed with a project earlier by utilizing borrowing to bridge the funding gap. Future grant allocations can then be used to repay the debt, allowing communities to address infrastructure needs sooner and take advantage of current construction prices. It also ensures communities maintain eligibility for annual grant payments, provided program reporting requirements are met.

If you would like to discuss funding options available or need additional information on meeting your local government's spending timelines, please contact a grant advisor toll-free by first dialing 310-0000, then 780-422-7125.

Sincerely,

Victoria Bachmann  
Assistant Deputy Minister, Municipal Assessment and Grants

---

**Next Steps at BCF**

1 message

---

**Banff Canmore Foundation** <connect@banffcanmorefoundation.org>  
Reply-To: us22-40ecc92cd4-72553af806@inbound.mailchimpapp.net  
To: lakelouisecentre@gmail.com

Mon, Sep 21, 2026 at 2:31 PM

[View this email in your browser](#)

## Next Steps at BCF

Today, we wave goodbye to our Executive Director, Laurie Edward, as she embarks on an exciting new adventure on the west coast. We cannot thank Laurie enough for her transformative leadership and will strive to carry forward the amazing momentum she has built over the past six years.

While we search for our next inspiring leader, **Bill Fisher** and **Fiona Jones** will step up to jointly guide operations as **Interim Executive Directors**.

Fiona sits on our Board of Directors and has previously served as Chair. She is equipped with a deep understanding of the organization, particularly in the sphere of programs and grants. Bill currently serves on our Fund Development and Engagement Committee and has supported BCF over many years, including previous terms as Board Chair and Interim Executive Director.

We're thankful for their commitment and expertise in ensuring that BCF continues to thrive.

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Thank you for supporting BCF and following our journey. We invite you to contact us at any time on [connect@banffcanmorefoundation.org](mailto:connect@banffcanmorefoundation.org)





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**Looking Forward this Fall**

1 message

**Banff Canmore Foundation** <connect@banffcanmorefoundation.org>  
Reply-To: us22-40ecc92cd4-72553af806@inbound.mailchimpapp.net  
To: lakelouisecentre@gmail.com

Tue, Sep 29, 2026 at 6:00 PM

[View this email in your browser](#)

The larches are turning, there's a chill in the air, and Banff Canmore Foundation is embracing a new season.

We welcome **Bill Fisher** and **Fiona Jones** as joint **Interim Executive Directors** while we search for a new ED to lead the foundation into our next chapter. If you would like to share this opportunity with your professional network, you can [find more information here](#).

We are also excited to welcome **Melissa Gerrard** to the team as our **Community Sector Support Specialist**. Melissa will lead emerging capacity-building initiatives for Bow Valley community organizations – we look forward to sharing more details in the near future.

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## National Day for Truth & Reconciliation

On September 30th, the Bow Valley reflects on our commitments to Truth & Reconciliation and ongoing relationships with Indigenous communities. There are plenty of opportunities to mark this moment in community, and you can explore online listings for events in [Canmore](#) and [Banff](#).

The McDougall Stoney Mission Society is hosting a breakfast and blessing at Historic Morleyville followed by a walk to Minî Thnî organized by Cochrane Truth & Reconciliation – Every Child Matters. [Learn more](#).

Earlier this year, Indigenous leaders and educators Travis Rider and Daryl Kootenay joined host Nancy DaDalt for an episode of BCF's **Between Peaks Podcast**. They shared reflections on community leadership, engaging across cultures and the power of traditional knowledge. Add the episode to your playlist this week to expand your perspective on this place we call home.



[Listen on Spotify](#)



[Watch on YouTube](#)

The **Truth & Reconciliation Fund** supports projects that advance the calls to action of the TRC, especially Indigenous-led initiatives including the [Minî Hrpa Cultural Centre](#). If you would like to contribute, you can make a one-off donation or set up monthly giving through our online portal.

Donate to Truth & Reconciliation Fund

*Image with thanks to the Mini Hrpa Collective*

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## Wills Week

**October 5<sup>th</sup> – 9<sup>th</sup>** is **Wills Week**: an annual reminder that organizing your will and estate is a way to take care of the people and causes that matter to you. This year, we've partnered with [Lisa M. Grover, Lead Partner at Stringam Law](#), to offer two free community learning sessions for Bow Valley residents. You'll gain knowledge and tools to ensure your wishes are followed and create peace of mind for yourself and your loved ones.

**Canmore: Wednesday, October 7<sup>th</sup>**

**11:00 AM**

**Canmore Seniors Association – Creekside Hall**

600 9th Street

REGISTER

**Banff: Thursday, October 8<sup>th</sup>**

**11:00 AM**

**Banff Canmore Foundation Board Room**

214 Banff Ave

REGISTER

Wills Week : Learn More & Register

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## Wellbeing in Community Grants

BCF's Wellbeing in Community Grants support connection, belonging and community-based care to promote mental wellness in the Bow Valley. Small grants for grassroots initiatives help empower local volunteers and activate community networks.

Spring 2026 grants were awarded in June; [learn more about the projects they will support this year and the impacts already being felt in our community.](#)

**Applications for the Fall 2026 intake open on October 1<sup>st</sup>**, with funding streams for both registered charities and non-charitable organizations who are active in the Bow Valley. Visit our website to learn more about program requirements and the application process.

Learn More & Apply





## Pride in the Bow Valley

Pride season is in full swing in the Bow Valley! Through moments of joyful, queer celebration, our communities come together to make this a place everyone can feel they belong.

Banff events will run from **October 2<sup>nd</sup> - 12<sup>th</sup>** and you can [check out the lineup here](#).

The work of uplifting the 2SLGBTQIA+ community continues beyond the annual festivals, and BCF is pleased to announce a new fund to focus support for these initiatives.

**The Bow Valley 2SLGBTQIA+ Community Fund** is now available through our giving portal, so you can show your pride with a donation this October!

[Donate to Bow Valley 2SLGBTQIA+ Community Fund](#)

*Image via Canmore Pride*

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## Community Powered Philanthropy

### Estate Planning & Legacy Giving

Leave a gift in your will - it's a seed that will grow in the Bow Valley for generations.

[Learn more →](#)

### **Explore Ways to Make a Difference**

Discover the various ways to give and find the best option for you.

[Learn More →](#)





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## Update on RCMP Collective Bargaining

1 message

Dylan Bressey <president@abmunis.ca>

Wed, Oct 7, 2026 at 4:02 PM

To: Danielle Duffy <danielleduffy@improvementdistrict9.ca>

Dear Municipal Colleagues:

I am writing to share an update on the current RCMP collective bargaining process. This update is based on a presentation by Treasury Board Canada (TBC) at a September 22, 2026, Contract Management Committee meeting. The Contract Management Committee is the forum through which municipal, provincial, territorial, federal, and RCMP representatives discuss issues related to the Provincial and Municipal Police Services Agreements.

### Background

The first RCMP collective agreement expired on March 31, 2023, and included a total compounded increase of 24% to RCMP base salaries over five years. The second collective agreement expired on March 31, 2025, and included a 4% salary increase per year over two years, as well as a one-time allowance of \$2,500.

The National Police Federation (NPF), which represents regular RCMP members, served the Government of Canada with notice to bargain in December 2024. The parties exchanged proposals in May 2025, and after further discussion and negotiation, bargaining proceeded to mediation in May 2026. According to TBC, wages were the only remaining outstanding issue following the May meetings, and the Government of Canada was hopeful that a new collective agreement would be reached in fall 2026, after additional mediation sessions over the summer.

Following the [election of a new board and president](#), the NPF adopted a markedly different approach to negotiations. TBC reports that while the NPF attended one additional mediation session in July 2026, negotiations have since stalled. Although TBC is in contact weekly with union lawyers, these lawyers have yet to receive any directions for future negotiations. According to TBC, the NPF has not yet established a consensus bargaining position following the election of a new board and president, contributing to the current pause in negotiations. TBC is hopeful that the bargaining process will resume by Spring 2027; however, no timeline has been established to date. While negotiations remain stalled, municipalities should continue planning for future increases in RCMP policing costs.

### What does this mean for ABmunis members?

ABmunis members that are policed by the RCMP should keep in mind that RCMP policing costs are projected to rise again once collective bargaining concludes, potentially as early as next year.

For municipalities that have Municipal Police Service Agreements (municipalities with populations over 5,000 policed by the RCMP), your multi-year financial plans (MYFPs) should already include an estimate of the impact of salary increases over the next five years to help with planning. Please note, however, that the final agreement could result in increases above and beyond the estimated rate used in your MYFP, as has happened in the past.

For municipalities that fall under the Provincial Police Service Agreement and are subject to the provincial police funding model (municipalities with populations under 5,000), the financial impacts of a new collective bargaining agreement are less clear. An [updated police funding model](#) came into effect on April 1, 2026. While this model states that municipal contributions "will be based on actual frontline policing costs from the most recently completed fiscal year", it is unclear whether retroactive salary costs are considered part of "actual frontline policing costs". Municipalities can request preliminary five-year cost estimates under the updated model by emailing [abpfm@gov.ab.ca](mailto:abpfm@gov.ab.ca). However, please be aware that these estimates are calculated using 2024-25 provincial policing costs and assuming an 8% annual increase, which may not accurately reflect the financial impacts of the final collective bargaining agreement.

### Next Steps

While significant uncertainty remains regarding both the timing and cost implications of a new agreement, municipalities should consider building contingencies into their 2027 budgets. ABmunis will continue to share updates as they become available and will continue advocating on members' behalf through the Contract Management Committee.

As always, if you have any questions, concerns, or feedback to share, please feel free to contact me directly. You can also reach out to Kelly Santarossa, Senior Policy Analyst, who supports ABmunis' Policing, Justice, and Emergency Management Committee and represents ABmunis on the Contract Management Committee, at [kelly@abmunis.ca](mailto:kelly@abmunis.ca) or 780-419-4315.

Sincerely,

Dylan Bressey | President

E: [president@abmunis.ca](mailto:president@abmunis.ca)  
300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



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*We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*



# BOARD UPDATES

## MARIGOLD LIBRARY BOARD MEETING HIGHLIGHTS



**MARIGOLD**  
LIBRARY SYSTEM



**Next Board  
Meeting:**

November 21, 2026

August • 22 • 2026

### Welcome

Marigold Library Board welcomed Natasha Roberts, who was reappointed as the representative for the City of Airdrie.

### Financial Statements

Unaudited financial statements to July 31, 2026 were accepted as presented.

### Budget Estimates for 2027

Marigold CEO Lynne Price presented the 2027 budget estimates. These estimates are provided to member municipal councils every September, as required by the Marigold Agreement.

### Policy Approval & Decision

#### Policies reviewed and approved:

- Library Service Points - Unattended Children Policy
- Access and Acceptable Use of Technology Policy
- Provision of Services Policy

Further items were approved by consent agenda. The consent agenda is used to efficiently approve routine or recurring items through a single vote.



#### Questions?

Contact CEO Lynne Price  
[lynne@marigold.ab.ca](mailto:lynne@marigold.ab.ca)

**Marigold Library System**  
B1000 Pine Street  
Strathmore Alberta, T1P 1C1

1-855-934-5334  
[marigold.ab.ca](http://marigold.ab.ca)

## TRAC Update

Director of IT Services Richard Kenig reported on the preparations for the TRAC downtime scheduled from September 25 to approximately October 4.

Services affected include the Polaris/Leap library software and eResources. Other services like public computers, internet access, eBook access, programs, and productivity tools will not be affected.

Offline circulation options are available for libraries to continue to circulate local materials.

TRAC is confident that this will be a positive process, and that timeline expectations will be met or exceeded.

## Amended Libraries Act and Regulation

In July, Municipal Affairs Public Library Services Branch (PLSB) released the changes to the Alberta Libraries Regulation, with accompanying FAQs. CEO Lynne Price reported that Marigold staff and TRAC representatives have been reviewing technical and practical solutions to manage these changes. Marigold staff have engaged with the majority of member libraries to gather input and hear directly from those delivering frontline library services.

Headquarters staff are reviewing Marigold policies and bylaws for seven community libraries in preparation for fall Board committee meetings.

Operational guidelines are expected from the province in the near future. PLSB will hold information sessions in September to provide further direction and support.

## Canadian Library Month

Canadian Library Month (CLM) takes place each October and provides an opportunity to raise awareness of the valuable role that libraries play in the lives of Canadians. To promote the event, digital resources, posters, and social media posts are available for library staff in the Marigold Content Bank, or on the [OLA website](#).

This year, the Library Association of Alberta is kicking off CLM with a Day of Action on October 1. The day is promoted as an opportunity to celebrate the value of public libraries, strengthen awareness of their impact, and set aside time for work related to upcoming regulatory changes. See the [event page](#) for more information.



## Information & Updates:

CEO Lynne Price shared that Marigold is compliant with the new *Access to Information Act* and *Protection of Privacy Act*.

Communications and Engagement Manager Jessie Bach provided further details about Marigold's Privacy Management Program, *Access to Information and Protection of Privacy Bylaw*, and ongoing work regarding data governance and artificial intelligence (AI).

COO Laura Taylor announced the launch of the new streaming eResource Pure Flix, that offers family friendly, faith-first movies and TV shows. Marigold is the first Canadian public library to offer Pure Flix.

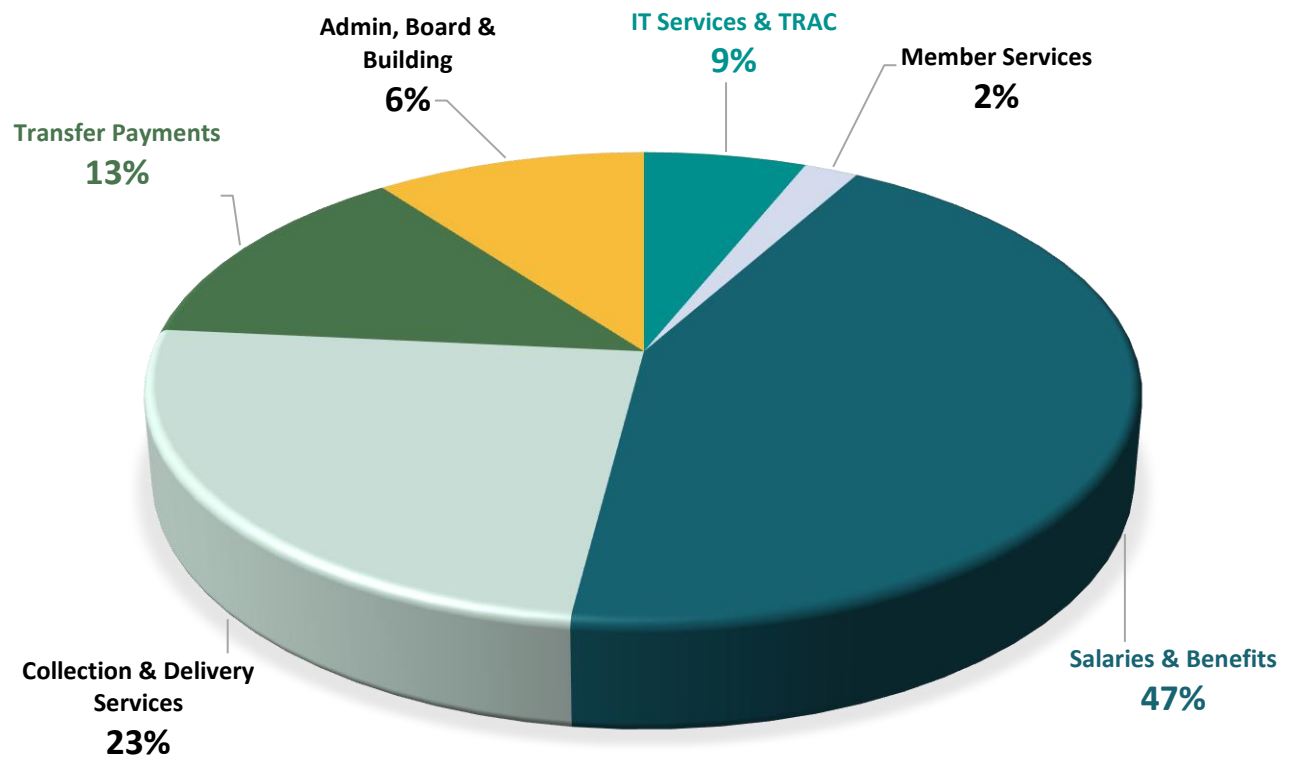
This fall, Marigold will host a webinar called *Living Well with AI: The Role of Public Libraries in an AI-Enabled World*. This webinar will be presented by Dr. Soroush Sabbagan from the University of Calgary, and will focus on the new opportunities and responsibilities that AI presents for libraries.

## SUMMARY

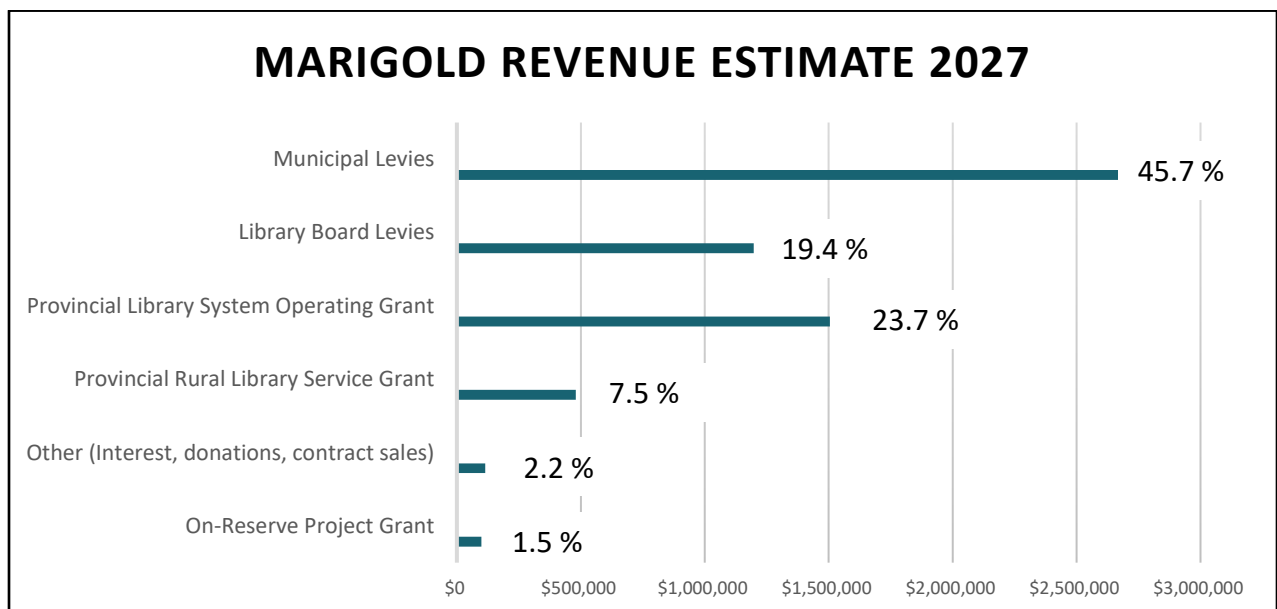
### Marigold Library System Budget Estimates, 2027

|                                                    | <u>2027 Budget</u>         |
|----------------------------------------------------|----------------------------|
| <b>REVENUE</b>                                     |                            |
| Municipal & Board Levies                           | \$4,139,715                |
| Provincial Grants                                  | \$2,083,347                |
| Other (Interest, Donations & Contract Sales)       | \$135,800                  |
| <b>TOTAL REVENUE</b>                               | <b><u>\$ 6,358,862</u></b> |
| <b>EXPENDITURES</b>                                |                            |
| Salaries & Benefits                                | \$3,019,500                |
| Collection & Delivery Services                     | \$1,461,282                |
| Transfer Payments                                  | \$803,452                  |
| Admin, Board & Building                            | \$385,780                  |
| IT Services & TRAC                                 | \$560,823                  |
| Member Services                                    | \$85,000                   |
| <b>TOTAL OPERATING EXPENDITURES</b>                | <b><u>\$6,315,837</u></b>  |
| Capital Reserve                                    | \$43,025                   |
| <b>TOTAL OPERATING EXPENDITURES &amp; PROJECTS</b> | <b><u>\$6,358,862</u></b>  |

**\*\*Note: The 2027 budget is passed by the Marigold Library Board in November\*\***



## MARIGOLD OPERATING EXPENDITURES ESTIMATE - 2027





Danielle Duffy <lakelouisecentre@gmail.com>

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## AltaLink's Proposed 54L Transmission Line Rebuild - September 2026 project update

1 message

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**Dorosz, Megan (AltaLink)** <Megan.Dorosz@altalink.ca>

Thu, Oct 8, 2026 at 9:39 AM

To: "danielleduffy@improvementdistrict9.ca" <danielleduffy@improvementdistrict9.ca>

Good morning,

Thank you for your ongoing participation in AltaLink's Proposed 54L Transmission Line Rebuild Project in the Banff and Canmore area. Please see attached newsletter, map and need overview for a project update. All project materials including additional mapping can also be found here:

[54L Transmission Line Rebuild - AltaLink](#)

This newsletter provides project updates, including:

- the need for a double-circuit line for a portion of the project, which will include taller structures in some locations
- substation upgrades at two substations in Banff National Park
- additional work on 85L transmission line in the Town of Canmore
- vegetation management requirements

We are continuing to assess route options (including potential underground solutions in some locations) prior to filing our Facility Application by the end of 2026.

Please let me know if you have any questions or comments about the project.

Thank you,

**Megan Dorosz** Senior Right-of-Way Planner

**T** (403) 267-6173 **C** (403) 703-6067 **E** [megan.dorosz@altalink.ca](mailto:megan.dorosz@altalink.ca)

**AltaLink** A Berkshire Hathaway Energy Company

2611 – 3<sup>rd</sup> Avenue SE, Calgary, AB, T2A 7W7

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### 4 attachments



**54L-Sept-2026-update-letter-final.pdf**  
410K



**54L September 2026 update\_final.pdf**  
1647K



**54L\_Rebuild-DP1-R0-260902.pdf**  
2603K



**P3147\_Need-Overview.pdf**  
185K

September 16, 2026

## 54L Transmission Line Rebuild Project update

Thank you for your participation in the 54L Transmission Line Rebuild project. We have some project updates to share and we would like your feedback.

### Project background

The existing 54L transmission line is a single-circuit 138 kilovolt (kV) line, approximately 24 kilometres (km) long. It begins at the Canmore Substation, continues west through the Hamlet of Harvie Heights and ends at the Banff Substation within the Town of Banff. It was originally constructed in 1941 and has reached the end of its service life. We are proposing to rebuild the line to ensure safe and reliable power in the area for years to come.

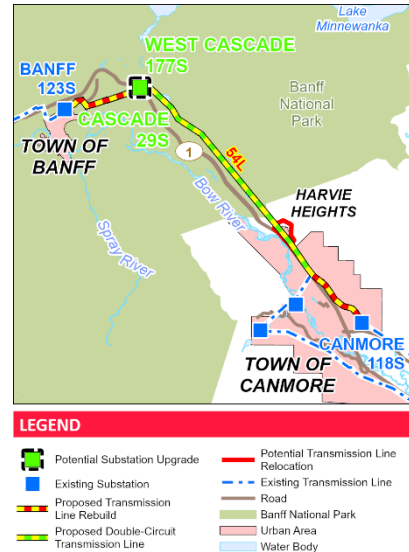
### Proposed updates

In this package we are including updates on the following:

- the need for an additional circuit to support reliability in the area
- structure details for a proposed double-circuit portion to meet the need for an additional circuit
- potential route options near Harvie Heights
- potential locations for the temporary bypass transmission line
- a potential new underground segment within Banff National Park
- proposed new substation and transmission line modifications
- vegetation easements
- required access trails and construction workspace
- Draft Detailed Impact Assessment Amendment

We continue to evaluate previously proposed route and underground options.

Please see the maps included in this package for more details about what is being proposed near you, including proposed routes and construction workspace that are needed to ensure the safe construction of the transmission line.



**Providing your input and next steps**

We will contact landowners, residents, and occupants affected by the proposed changes to gather input and address questions or concerns.

A feedback form is enclosed for you to submit your questions and/or feedback on the proposed project. The form also provides an option to identify a preferred contact time and method. An online version of the form is available at [www.altalink.ca/projects/54L](http://www.altalink.ca/projects/54L).

After our consultation and notification process is complete, we will file an application with the Alberta Utilities Commission (AUC). We will notify you when we file the application and again once the AUC has reached a decision about the project. If approved, construction will start in 2028 and be completed in 2031.

To learn more about the AUC process and how you can become involved, please refer to the brochure included in this package titled *Participating in the AUC's independent review process to consider facility applications*.

**Contact us**

We are available to address any questions or concerns you may have. Please contact us at [stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca) or 1-877-267-1453. Further information about this project and maps are available at [www.altalink.ca/projects/54L](http://www.altalink.ca/projects/54L).

If you have any questions regarding the need for the additional circuit, please contact the AESO at [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca) or 1-888-866-2959 (toll-free).

Sincerely,

Kris Gladue  
Manager, Stakeholder Engagement



## Proposed double-circuit solution

### Need for an additional circuit for portions of the line in Banff and Canmore

The existing 54L transmission line is a single-circuit transmission line. The Alberta Electric System Operator (AESO), who is responsible for planning the transmission system in Alberta, has determined the need for an additional circuit to support reliability of the power system in the Banff area.

To support this need, we are now proposing to rebuild a 15 km portion of the 54L transmission line as a double-circuit. The double-circuit portion is located between the connection point with the 85L transmission line (near A40 on the maps included in this package) and the West Cascade substation. A single-circuit option is no longer being considered for this portion of the 54L transmission line.

We included the potential of this double-circuit option in our June 2026 update for the Canmore and Harvie Heights area. This package includes the structure details for the proposed double-circuit portion now that it is confirmed.

Please refer to the AESO Need Overview included in this package for more details regarding the need for the additional circuit.

### Proposed double-circuit transmission structures

#### Overhead double-circuit transmission structures

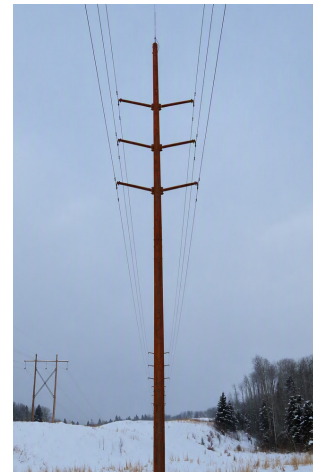
The existing 54L transmission line structures are wood or steel and either monopole or H-frame structures. They are approximately 15 to 20 metres (m) tall and spaced approximately 120 to 200 m apart. The proposed structures for the double-circuit section will be:

- primarily monopoles with two-pole structures in some locations
- approximately 16 to 35 m in height, compared to 26 to 35 m that was previously communicated
- made of self-weathering steel

In addition to the [Overhead Optical Ground Wire \(OPGW\)](#) that was previously identified for 54L, the double-circuit portion will also have an [Overhead Shield Wire \(OHSW\)](#).

An example of what the self-weathering steel monopole structures may look like is shown in the top photo on the right.

Specialized structures with guy wires may be required in some locations based on engineering requirements.



#### Underground double-circuit riser structures

Riser structures are needed where an underground cable comes above ground to connect to the electric grid. Where an underground double-circuit solution is proposed, two riser structures will be required at the end of each underground segment. The proposed riser structures will be:

- approximately 22 to 32 m in height
- made of self-weathering steel

An example of what the self-weathering steel riser structures may look like is shown in the bottom photo on the right.

In addition to the two riser structures, underground vaults will be required in the potential underground segment in Harvie Heights to connect the cables underground. The vaults will:

- be located within the existing right-of-way
- be made of concrete
- be approximately six m long and 2.5 to three m wide
- extend above ground up to one metre in height





## Updates to potential route and underground segments

### Potential transmission line routes near Harvie Heights

In our June 2026 project update we included two new potential route options in the Harvie Heights area. Since then, we have continued to gather information on these new route options through field visits and additional engineering and have made some proposed updates.

- Route along Highway 1: Portions of this route have shifted approximately seven to 10 m.
- Firebreak route: Portions of this route have shifted approximately 20 to 100 m. We have determined that this route will require a 20 m wide right-of-way.

The modified route options are shown on the maps included in this package.

### Double-circuit with potential underground segment in Banff National Park

We continue to discuss the project within the boundaries of Banff National Park with Parks Canada. Based on these discussions, we are now evaluating both overhead and underground transmission lines in the Johnson Lake area, shown between points B24 and B26 on the maps included in this package.

Parks Canada conceptually supports the use of a double-circuit configuration within Banff National Park to address AESO power reliability requirements, with the condition that visual impacts are addressed in high-value areas, including assessing the feasibility of an underground option for the segment at Johnson Lake.

### Locations for the temporary bypass transmission line

A temporary bypass transmission line is required to maintain the flow of electricity during construction. Each section of the bypass line will be removed after that section of the 54L transmission line is rebuilt. The location of the temporary bypass is dependent on the final route selected for the proposed line rebuild. Once detailed design and construction reviews are completed, the route options for the bypass may be modified. The potential bypass locations are shown on the maps included in this package.

## Vegetation easements, access trails and workspace

### Vegetation easements

Along the 54L transmission line, we are proposing to remove danger and hazard trees, as required, to reduce the number of outages and the potential fire hazard that could result from tree contacts with the line.

As a result of further detailed engineering and analysis, we have reduced the Vegetation Control Easement (VCE) required on Provincial Crown land and reduced the easements required on private property in Canmore and Harvie Heights. On private property we now anticipate we will require a 15 m easement from the edge of the right-of-way on both sides, which has decreased from the up to 25 m that was previously communicated. The 15 m easement will exclude areas containing permanent structures and buildings such as houses, garages, decks, etc.

We will contact affected landowners to discuss which danger or hazard trees may need to be removed. This will be discussed on a case-by-case basis.

We will complete vegetation management outside of the right-of-way in Banff National Park as approved by Parks Canada through the impact assessment process.

### Access trails and construction workspace

To facilitate rebuilding 54L, we have identified additional required access trails and construction workspace. We will consult with applicable landowners and/or agencies regarding potential construction workspace and access trails, as shown on the maps.

## Proposed substation and transmission line modifications

To support the need for the additional circuit, we need to modify two existing substations and existing transmission lines.

### Substation modifications

At the West Cascade Substation (shown in the top photo on the right), we are proposing to:

- install one new 138/25 kV [transformer](#)
- install three new 138 kV [circuit breakers](#) and associated equipment
- replace an existing control building with a new control building that will house three new 25 kV circuit breakers

At the Cascade Substation (shown in the second photo on the right), we are proposing to:

- install two new 138 kV circuit breakers and other associated equipment
- remove one existing 25/13.2 kV transformer

We do not anticipate needing to expand the fence at either substation site.

Note: The building shown in the bottom photo on the right is owned by TransAlta.



### Transmission line modifications

To accommodate the additional circuit, we are proposing the following transmission line modifications:

- technical modifications in two locations where 54L connects with the existing 85L and 54AL transmission lines
- replacing up to 160 m of the existing 85L transmission line conductor (wire) where it crosses Highway 1
- replacing one existing structure on the 85L transmission line (shown below on the left) with a new H-frame structure supported with guy wires (shown below on the right)



## Draft Detailed Impact Assessment Amendment

AltaLink has been working on a Detailed Impact Assessment (DIA) with Parks Canada for the previously proposed single-circuit design and is continuing to collaborate closely on DIA amendments for the proposed double-circuit. AltaLink will update stakeholders on DIA amendments as the project progresses.

### Contact us

To learn more about the proposed project please contact:

**AltaLink**

1-877-267-1453 (toll free)

E-mail: [stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca)

Website: [www.altalink.ca/projects/54L](http://www.altalink.ca/projects/54L)

To learn more about Alberta's electric system and the need for the project, please contact:

**Alberta Electric System Operator**

1-888-866-2959 (toll-free)

Email: [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca)

Website: [www.altalink.ca/projects](http://www.altalink.ca/projects)

*The AESO is an independent, not-for-profit organization responsible for the safe, reliable, and economic planning and operation of the provincial transmission grid. For more information about why this project is needed, please refer to the AESO's Need Overview included with this package or visit [www.aeso.ca](http://www.aeso.ca). If you have any questions or concerns about the need for this project or the proposed transmission development to meet the need you may contact the AESO directly. You can make your questions or concerns known to a transmission facility owner representative who will collect your personal information for the purpose of addressing your questions and/or concerns to the AESO. This process may include disclosure of your personal information to the AESO.*

To learn more about the application and review process, please contact:

**Alberta Utilities Commission (AUC)**

310-4282 (1-833-511-4282 outside Alberta)

Email: [info@auc.ab.ca](mailto:info@auc.ab.ca)

Website: [www.auc.ab.ca](http://www.auc.ab.ca)

*The AUC ensures the fair and responsible delivery of Alberta's utility services. AltaLink submits applications for new transmission projects to the AUC and the AUC reviews them in a public process.*

### PRIVACY COMMITMENT

AltaLink is committed to protecting your privacy. Collected personal information will be protected under AltaLink's Privacy Policy and the Personal Information Protection Act. As part of the regulatory process for new transmission projects, AltaLink may provide your personal information to Alberta Utilities Commission (AUC). For more information about how AltaLink protects your personal information, visit our website at [www.altalink.ca/privacy](http://www.altalink.ca/privacy) or contact us directly via e-mail [privacy@altalink.ca](mailto:privacy@altalink.ca) or phone at 1-877-267-6760.

### DEFINITIONS

**Overhead optical ground wire (OPGW):** Provides lightning protection for a transmission line and is part of the telecommunication network that allows AltaLink to monitor, control, protect and restore the electric system.

**Overhead shield wire (OHSW):** A wire installed at the top of transmission structures that helps protect the transmission line from lightning strikes and improve system reliability.

**Circuit:** A circuit is a path that allows electricity to flow from one location to another. A single-circuit transmission line has three wires, while a double-circuit transmission line has six wires.

**Transformers:** Transformers step down the voltage in a substation so power can be distributed safely to your community through distribution lines. Transformers also step up the voltage so power can be transmitted through transmission lines.

**Circuit breakers:** Circuit breakers are electrical switches inside a substation that protect substation equipment. Circuit breakers help ensure the safety and reliability of the electric system.







# Need for Transmission Enhancements in the Banff Area

*FortisAlberta Inc. has applied to the AESO for transmission system access to improve the reliability of the electricity services in the Banff area. FortisAlberta's request can be met by the following solution:*

## PROPOSED SOLUTION

- Add one 138 kilovolt (kV) transmission line between the existing 85L and 54AL tap points on the existing 138 kV transmission line 54L.
- Add one 138 kV transmission line between the existing West Cascade 177S and Cascade 29S substations.
- Upgrade the West Cascade 177S substation to an in-and-out connection configuration including adding one 138/25 kV transformer and three 138 kV circuit breakers.
- Modify the Cascade 29S substation including adding two 138 kV circuit breakers.
- Add or modify associated equipment as required for the above transmission developments.

## NEXT STEPS

- In late 2026, the AESO will apply to the Alberta Utilities Commission (AUC) for approval of the need.
- The AESO will notify stakeholders via the AESO's website at [www.aeso.ca/grid/transmission-projects](http://www.aeso.ca/grid/transmission-projects) when filing a needs identification document (NID) application with the AUC.

*The following organizations have key roles and responsibilities in providing access to the transmission system:*

## THE AESO

- Must plan the transmission system and enable access to it for generators and other qualified customers.
- Will prepare and submit a NID to the AUC for approval.

## ALTALINK

- Is the transmission facility owner in the Banff Area.
- Is responsible for detailed siting and routing, constructing, operating, and maintaining the transmission facilities.
- Is coordinating this development with the 54L Transmission Line Rebuild project.
- Is regulated by the AUC and must apply to the AUC for approval of its transmission facilities applications.

## WHO IS THE AESO?

The Alberta Electric System Operator (AESO) plans and operates Alberta's electricity grid and wholesale electricity market safely, reliably and in the public interest of all Albertans. We are a not-for-profit organization with no financial interest or investment of any kind in the power industry.

We appreciate your views, both on the need for transmission system development and proposed transmission plans. If you have any questions or comments, please contact us directly.

## CONTACT US

### Alberta Electric System Operator

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